



Job Description

Job Title: Termite Control Technician

Department: Termite Control

Reports To: Termite Manager

Classification: Non-exempt

Summary- Provide quality termite management service and inspections to business establishments and residential homes for the purpose of controlling and preventing termite infestations with a technical knowledge that ensures materials are applied in accordance to federal and state laws.

Duties and Responsibilities:

1. Be knowledgeable in Building Constructions.
2. Be knowledgeable in Insect Identification, Behavior, and Habits.
3. Be knowledgeable as to technical data in regards to chemicals used and application.
4. Be knowledgeable as to company treatment standards and follow approved treatment procedures.
5. Be knowledgeable of federal, state, and local regulations regarding termite treating and inspections.
6. Be knowledgeable as to calculations of chemical usage on termite treatments and maintaining proper chemical concentrations.
7. Service all assigned work according to company standards each day.
8. Complete, and submit daily, all service reports and termite treatment records as may be required.
9. Attend all training meetings and scheduled seminars that may be assigned.
10. Schedule termite renewal inspections to complete a day's work or when open time occurs, in order to meet production goals.
11. Handle client request promptly and properly.
12. Notify office if schedule is not being followed.
13. Observe proper dress code as outlined by company. Shirt tucked in and pants over the outside of boots or shoes.
14. Maintain appropriate chemical, material, and tool inventory to service accounts according to policy and procedures.
15. Promote good client relations through proper communication.
16. Advise clients of work performed, what to expect, as well as conditions conducive to pest activity.
17. Keep management informed as to any problems encountered on services.
18. Maintain vehicle and equipment in a safe, clean, and properly operating condition.
19. Maintain a safe driving record.
20. Collect payments on all termite services unless previous arrangements were made.



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21. Follow up on potential problems found during renewal inspections.
22. Advise clients as to potential problems and conducive conditions.
23. Promote and sell additional termite services.
24. If running ahead of schedule, call or check in office around 11:30 AM to 11:55 AM each day (Monday thru Friday) to see if there are any schedule changes and update the office of any changes you made.
25. Perform other duties as may be assigned in other departments.
26. Call the office if you are running late or will be absent from work. Call before 7:30 am and leave a message with the answering service. Then call your manger or speak with another manager before 8 am explaining the reason why you are late or absent and when you will return to work. You are required to make both calls so we can adjust the schedules to cover appointments on your schedule.
27. Keep accurate work times in and out on your time card daily. The time clock is located outside our building and is accessible to all. You are required to sign in at the start of each shift and out at the end of each shift (this includes in and out for lunch) or use your APP on your phone to sign in or out. If you failed to sign in or out you must notify H.R. the next working day with the correct time. If failure to comply with signing in or out becomes an ongoing issue you may be subject to disciplinary actions. All times must be in by 9:00 am on Wednesday in order to process the pay period for payroll.
28. You are required to call daily for each day you are absent and follow the above procedure.
29. If you have established a good record of reporting to work on time, we understand an occasional tardiness due to a genuine emergency or factors beyond your control may occur. However, an established pattern of absence, tardiness, or leaving work early, will lead to disciplinary measures up to and including termination.
30. If you must be absent because of an illness or injury, a physician's certificate may be required prior to returning to work.
31. If you are absent more than two consecutive days without proper notice, job abandonment may be considered and the company may begin the process to fill the abandoned position.



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PHYSICAL REQUIREMENTS

1. Must be able to sit for at least 2 hours without a break.
2. Must be able to lift up to 50 lbs.
3. Must be able to squat and kneel.
4. Must be able to get in and out of a vehicle.
5. Must be able to rotate head from side to side for driving.
6. Must be able to drive a vehicle.
7. Must be able to stay awake and alert while on the job.
8. Must be able to wear and use a respirator.
9. Must be able to shave before reporting to work daily.
10. Must be able to wear foot and toe protections (Steel toe boots or Safety shoes).
11. Must be able to use both hands, arms, shoulders, and be able to lift hands over your head.
12. Must be able to wear a seat belt.
13. Must have adequate vision to be able to drive and complete the job.
14. Must have adequate hearing to be able to hear any alarms or whistles to ensure yours and others safety.
15. Must be able to smell to ensure your safety in case of any leaks or spills in plants.
16. Must be able to communicate (Read, write, speak and understand English).
17. Must be able to climb a ladder and inspect attics.
18. Must be able to crawl and inspect under pier houses.

I have read and understand all guidelines set forth in the job description and am able to perform the duties of the job with or without reasonable accommodations.

Employee

Date