

# Norwalk Cove Marina, Inc.

48 Calf Pasture Beach Road – East Norwalk, CT 06855

Service Phone: 203.838.3681 – Email: [service@norwalkcove.com](mailto:service@norwalkcove.com)

Dear Valued Customer,

February 1, 2024

As we all prepare for a successful launch season, please take note of a few items;

- Please be sure to fill out and sign the enclosed Launch Form and Credit Card Form and return at your earliest convenience – Due to the large quantity of land storage boats, Norwalk Cove Marina can only accommodate 50 boats a week to launch, the earlier your form is handed in the better your launch week will be honored.
- Norwalk Cove Marina will NOT schedule boat launches during the week of May 20<sup>th</sup>.
- When selecting your launch week please make sure your summer slip/mooring will be ready otherwise dockage charges will be applied after your allotted timeframe for launching has passed (Please see the back of the Launch Form for specifics).
- Make sure lines, fenders and power cords are easily accessible for the Norwalk Cove Crew to successfully launch your boat.
- If you have a ladder under your boat, please be sure to leave the combination/key with the office – if we do not have the combo there is a chance your chain/cord will be cut and the ladder will be moved to storage. (Norwalk Cove Marina is not responsible for owner ladders)
- Update key locations and combos for your boat – Norwalk Cove checks **EVERY** boat when launching to make sure no water is leaking into the boat upon launch (If we do not have access to the inside of the boat, we cannot check down below)
- Be mindful of where you park your car – Monday-Saturday morning Norwalk Cove will be moving boats all day to accommodate the requested launches of our customers – if boats are blocked by cars, it slows down the launching schedule.
- Norwalk Cove Marina, Inc cannot use customer supplied parts/materials for any job.
- If you have performed any significant work on your boat, it is your responsibility to communicate this to the office. (Examples – replacement of AC units, seacock/thru-hull replacement, etc)
- Boats will be moved throughout the spring, it is the boat owner’s responsibility to inform the Service Department if work is being done on the boat preventing it from safely being relocated on land.
- If you choose to remove your own shrinkwrap, Norwalk Cove Marina is not responsible for damage occurring with the removal of the shrinkwrap. (Only applied if Norwalk Cove Marina shrink-wrapped the boat in the fall)
- Please deposit shrinkwrap in appropriate recycling containers marked for shrinkwrap.

As always, if you have any questions regarding the services you may need on your boat, please call the Service Department for assistance – we are here to help and look forward to seeing all our customers around the marina this spring!

Sincerely,

The Service Crew at Norwalk Cove Marina

**By signing this form, I acknowledge I have read the above bullet points, in full, and understand what is expected to ensure a safe and successful launch of my boat. I am stating my boat will be ready for my designated launch week and understand if the boat should not be ready it is my responsibility to inform the Service Department, in writing, by the Friday PRIOR to my desired launch week.**

Customer Name (Please Print): \_\_\_\_\_ Date: \_\_\_\_\_

Customer Signature: \_\_\_\_\_

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## 2024 SPRING SERVICES

Owner's Name: \_\_\_\_\_ Boat Name: \_\_\_\_\_

Cell Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Key Location or Combo: \_\_\_\_\_ Launching Week: \_\_\_\_\_

**Owner's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**\*\*PLEASE INDICATE THE MONDAY, OF THE WEEK, YOU WOULD LIKE YOUR BOAT LAUNCHED!\*\***

March							April							May							June						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2		1	2	3	4	5	6				1	2	3	4							1
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	21	22	23	24	25	26	27	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	16	17	18	19	20	21	22
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	23	24	25	26	27	28	29	
31																			30								

General Labor/Rigging Labor Rate: \$184.00/Hr

**ALL PRICES ARE FOR LABOR ONLY, UNLESS OTHERWISE NOTED.**

Materials, Tax, and 1.5% Environmental Fees are additional charges.

Systems must be in operating order or additional charges may apply.

Gas/Solvent/Antifreeze Disposal \$12.00/gallon

- Launch Only** (No Services Required) Boat must be available to run out of the travel lift by a staff member of Norwalk Cove Marina, Inc. If boat must be towed the customer is subject to a \$75.00 (Single engine) or a \$150.00 (Twin engine) towing fee.

### **SHRINKWRAP REMOVAL: (Materials Additional)**

- Remove Shrinkwrap/Frame and Recycle
  - Norwalk Cove Marina to Remove Shrinkwrap \$5.00/ft
  - Customer Removing Shrinkwrap \$2.50/ft Shrinkwrap Recycle Disposal Fee
  - Subcontractor to Remove Shrinkwrap \$2.50/ft Shrinkwrap Recycle Disposal Fee
- Install Canvas/Frame, Eisenglass or Mooring Cover Time and Materials

### **WASH, WAX & DETAIL SERVICES: (Materials Additional)**

- Wash and Wax – Rubrail Down (Pre-Launch) \$19.00/ft
- Wash and Wax – Rubrail Up (Post-Launch)
  - o Up to 30' Power + ALL Sailboats \$23.50/ft + Materials
  - o 31'-43' Power \$26.00/ft + Materials
  - o 44'-55' Power \$30.00/ft + Materials
- Wash and Wax Flybridge (Not Included in Standard Washing/Waxing Fees) Time and Materials
- Interior Cleaning/Detailing Time and Materials
- Wash Boat – Topsides, Cockpit and Hull (In Water) \$7.50/ft
- Clean/Detail Engine Room and Bilge Time and Materials
- Polish Metal Surfaces Time and Materials

**\*\*Please See Additional Services on Reverse Side\*\***

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## 2024 SPRING SERVICES CONTINUED

### **BOTTOM PAINTING SERVICES: (Materials Additional)**

- |  |                           |
|--|---------------------------|
| <input type="checkbox"/> Prepare for Bottom Paint (Scraping/Sanding NOT Included in Bottom Painting) | <b>Time and Materials</b> |
| <input type="checkbox"/> Paint Bottom – One Coat   | <b>\$18.75/ft</b>         |
| <input type="checkbox"/> Paint Bottom – Two Coats  | <b>\$34.50/ft</b>         |
| <input type="checkbox"/> Antifoul Propeller(s), Running Gear & Shaft(s) with PropSpeed               | <b>Time and Materials</b> |
| ○ Includes Prepping of Metal Surfaces  |                           |
| <input type="checkbox"/> Spray Finish Antifouling Trilux – Running Gear/Swim Platform Gear           | <b>Time and Materials</b> |

### **MECHANICAL: (Materials Additional)**

- |   |   |
|---|---|
| <input type="checkbox"/> Test Batteries and Charging System   | <b>Time and Materials</b>   |
| <input type="checkbox"/> Commission Engine(s) (Gas/Diesel)  | <input type="checkbox"/> <b>Single: \$184.00</b> <input type="checkbox"/> <b>Twin: \$368.00</b> |
| <input type="checkbox"/> Commission Generator (Gas/Diesel)  | <b>\$184.00/Generator</b>   |
| <input type="checkbox"/> Tune Up Generator  | <b>Time and Materials</b>   |
| <input type="checkbox"/> Commission all Water Systems   | <b>Time and Materials</b>   |
| (Items techs will commission: A/C units, Icemakers, Head/Waste Systems, Hot Water, Fish Wells, Salt Water Washdowns, Baitwells, Dockside Hookups, Water Makers, etc.) |   |
| <input type="checkbox"/> Safety Check (Bilge Pump/Float Switches, Blowers, Horn, Navigation Lights, CO Monitors)  | <b>Time and Materials</b>   |
| <input type="checkbox"/> Replace Zincs (Rudder, Shaft, Hull, Trim Tabs, Thrusters, etc.)  | <b>Time and Materials</b>   |
| <input type="checkbox"/> Service and Lube Steering System   | <b>Time and Materials</b>   |
| <input type="checkbox"/> Inspect/Replace Engine Mounted Seawater Pump Impeller  | <b>Time and Materials</b>   |
| <input type="checkbox"/> Inboard Cooling System Service (Change Coolant and Thermostat)   | <b>Time and Materials</b>   |
| <input type="checkbox"/> Captain Services   | <b>Time and Materials</b>   |

### **OUTBOARD ENGINE COMMISSIONING & PLANNED MAINTENANCE: (Materials Additional)**

- |   |                           |
|---|---------------------------|
| <input type="checkbox"/> Outboard Engine Planned Maintenance (Pre-Launch)                               | <b>Time and Materials</b> |
| <input type="checkbox"/> Cooling System Service (Impellers, Thermostats and Poppet Valves) (Pre-Launch) | <b>Time and Materials</b> |
| <input type="checkbox"/> Outboard Engine Commissioning (Post-Launch)                                    | <b>\$184.50/Engine</b>    |
| <input type="checkbox"/> Install Outboard up to 15HP (No Charge if Stored/Service at NCM Over Winter)   | <b>Time and Materials</b> |

### **INBOARD/STERN DRIVE GAS ENGINE & TUNE UPS: (Materials Additional)**

- |   |   |
|---|---|
| <input type="checkbox"/> 6 Cylinder Engine(s) Commission & Ignition Tune Up | <input type="checkbox"/> <b>Single: \$329.00</b> <input type="checkbox"/> <b>Twin: \$609.00</b> |
| <input type="checkbox"/> 8 Cylinder Engine(s) Commission & Ignition Tune Up | <input type="checkbox"/> <b>Single: \$399.00</b> <input type="checkbox"/> <b>Twin: \$679.00</b> |
| <input type="checkbox"/> Change Spark Plug Wires                            | <b>Time and Materials</b>   |

### **DRIVE MAINTENANCE: (Materials Additional)**

- |  |                           |
|--|---------------------------|
| <input type="checkbox"/> Antifoul Sterndrive, Transom Bracket or Sail Drive                          | <b>Time and Materials</b> |
| <input type="checkbox"/> Volvo IPS Gear Lube Change, Filter Change and Zinc Change (Pre-Launch)      | <b>Time and Materials</b> |
| <input type="checkbox"/> Mercury/Cummings Zeus Gear Lube Change and Zinc Change (Pre-Launch)         | <b>Time and Materials</b> |
| <input type="checkbox"/> Zeus Power Steering Fluid Change and Filter                                 | <b>Time and Materials</b> |
| <input type="checkbox"/> Yanmar/Volvo Sail Drive Gear Lube and Zinc Change (Pre-Launch)              | <b>Time and Materials</b> |
| <input type="checkbox"/> Drive On Service for Mercury/Alpha/Bravo/Volvo – Change Gear Lube and Zincs | <b>Time and Materials</b> |

**\*\*Please See Additional Services on Next Page\*\***

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**2024 SPRING SERVICES CONTINUED**

## **RIGGING SERVICES: (Materials Additional)**

- |   |                          |
|---|--------------------------|
| <input type="checkbox"/> Prepare to Step Mast                                       | Time and Materials       |
| <input type="checkbox"/> Step Mast  | \$17.50/Ft (Boat Length) |
| <input type="checkbox"/> Dockside Tune  | Time and Materials       |
| <input type="checkbox"/> Install Sails/Bend on Sails (Please Specify Sail Location) | Time and Materials       |
| ○ <b>Sail Location :</b> _____  |                          |
| <input type="checkbox"/> Service Roller Furler(s)                                   | Time and Materials       |
| <input type="checkbox"/> Clean and Lube Turnbuckles                                 | Time and Materials       |
| <input type="checkbox"/> Clean and Lube Winches                                     | Time and Materials       |
| <input type="checkbox"/> Inspect Mast and Standing Rigging                          | Time and Materials       |

## **Additional Work/Requests:**

(i.e. gelcoat repairs, system upgrades, engine work, misc rigging repairs, etc.)

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**When a vessel is launched and does not have a 2024 summer slip with the marina, the boat will be allowed free dock space until the weekend, or three days after launch/commissioning; whichever is greater. Thereafter the transient rate of \$5.00/ft per day will be charged.**

**Please have all keys, lines, fenders and power cords available for launching.**

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Service Department

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## ATTENTION!!!!

A credit card is needed to secure any work requested.

Norwalk Cove Marina, Inc will not process any work orders without one!

I am authorizing Norwalk Cove Marina, Inc to charge my card as necessary for work I have requested. I am aware I will be responsible for the charge posted to my credit card.

Print Name: \_\_\_\_\_

Signed: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Credit Card Type (MC, Visa, American Express): \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CVV Code: \_\_\_\_\_

**The form cannot be accepted without all information being provided.**