



Winter Storage & Service Customer Information

(Please complete and verify accuracy)

Name _____ Email _____

Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Boat Information

Vessel Name _____ Registration or Documentation # _____

Hull Type (Wood/Glass/Other) _____ L.O.A. _____ Beam _____ Draft _____

Insurance Co. _____ Vessel Manufacturer _____

Insurance Expiration _____ Vessel Model _____ Year Built _____

Key Location / Combo _____ Power / Sail _____

Engine / Generator Information

1) Make _____ Model _____ Serial # _____ Year _____

2) Make _____ Model _____ Serial # _____ Year _____

3) Make _____ Model _____ Serial # _____ Year _____

General Yard Rules and Terms of Agreement for Winter Hauling and Summer Launching Seasons

1. Prior to hauling, the owner agrees to leave keys or combination with Service Department. (Please verify information on file above)
2. **New** Outside labor is only permitted if Norwalk Cove Marina, Inc. grants permission in advance. Outside contractors are granted permission per completion of the following requirements: **1)** check in with the Yard office **2)** Provide adequate insurance certificate and worker's compensation certificate naming Norwalk Cove Marina, Inc. as additionally insured and **3)** sign in/out each day. If not abided, licensee is subject to additional yard usage fee of **\$50.00/day**. Subcontractors without proper insurance will be asked to stop work and leave the property.
3. During the commissioning season preference will be given to those owners who have kept their accounts current. All outstanding charges over 30d days shall initiate a lien against the vessel and will continue to be deemed so until those obligations are paid in full. If bill is not paid within 30 days and the boat remains in the water, Norwalk Cove Marina, Inc. will haul the vessel at the vessel owner's expense.
4. The summer season runs from April 15th to October 15th. Vessels will be moved at the owner's risk and expense to storage areas at a rate of \$5.00/ft/day. If remaining on land until September 1st and arrangements are not made with Norwalk Cove Marina, Inc., upon written notice to the licensee at their last contract address, the said vessel shall revert to Norwalk Cove Marina, Inc.
5. When a boat is hauled out for the winter season, it may be moved a few times before it will be left in the final spot for the winter season.
6. To prevent the possibility of fire, no electric heaters or open flames are allowed for any reason.
7. Do not tie winter covers to poppits or blocking because of the danger of dislodgement.
8. The licensee is required to keep the area around the vessel clean and free from any debris and personal belongings.
9. Vessels without Norwalk Cove Marina Summer Contract or Service agreement will incur additional storage charges if not launched by June 15th.
10. Once a vessel is launched in the spring, it will be allowed free dock space until the following weekend, or three days; whichever is greater, unless it has a summer contract (i.e. berth) with licensor. Thereafter, the transient rate of \$5.00/ft/day will be charged.
11. The display of any sign on/in a vessel which is in Norwalk Cove Marina, Inc. is prohibited unless prior written permission has been received from the Yard.
12. No work may be performed on land after 4:00pm during the months of December, January and February.
13. If decommissioning your own boat, it is your responsibility to inform the Service Department and leave a clear, well-marked, note on the boat. (As described below a towing fee will be applied if the boat has been winterized and needs to be towed to the travel lifts to be hauled)
14. Shrinkwrap can be installed immediately or up to 3 weeks after the haul out date depending on weather, boat decommissioning and other circumstances.

Initials _____

MAIN NUMBER

203-838-2326

marina@norwalkcove.com

ACCOUNTING

203-857-4259

accounting@norwalkcove.com

MARINE RADIO

VHF 9

VHF 72

SERVICE

203-838-3681

service@norwalkcove.com

DOCKMASTER

203-838-5899

dockmaster@norwalkcove.com

NORWALK COVE MARINA, INC. – STORAGE CUSTOMER TERMS & CONDITIONS

1. The word "licensor" is used here to indicate any person authorized to represent the actual owner of the marina. The word "licensee" is used to indicate the owner of the vessel legally within the marina or any person who is otherwise using the facilities.
2. When a vessel enters the marina, it immediately comes under the jurisdiction of the licensor and shall accept the berth assigned to it.
3. **Release, Hold Harmless and Indemnity Agreement:** In consideration of the covenants and agreements herein contained and other valuable considerations, I do hereby remise, release and forever discharge Norwalk Cove Marina, Inc., its successors and assigns of and from any and all manner of action and actions, causes and causes of actions, suits, debts, dues, sums of money, accounts reckoning, bonds, bills, specialties, covenants, contracts, controversies, agreements, promises, variances, trespasses, damages, judgements, extents, executions, claims and demands whatsoever, in law, admiralty and/or in equity which against the said company, its successors and signs I ever had, or have, or which I, my heirs, executors or administrators, hereafter can, shall or may have for, upon or by reason of any loss or damage for any reason to any person(s), vessels or other property or contents thereof, including but not limited to, negligence of Norwalk Cove Marina, Inc. The parties agree that any dispute and/or claims or whatsoever nature arising between the parties hereto shall be resolved exclusively in the United States District Court of Connecticut, sitting in Admiralty and that should any party have a right to a jury trial it is hereby waived. Additionally, the owner agrees to hold harmless and indemnify the Norwalk Cove Marina, Inc. for any claims of whatever nature, including but not limited to negligence of Norwalk Cove Marina, Inc. which may be brought against the Norwalk Cove Marina, Inc. as a result of the vessel and/or its owner's presence in the marina, which relate in any manner to this agreement, including but not limited to guests brought on the premises by the owner.
4. All facilities are offered with the understanding that the licensor assumed no liability and that the licensee will carry liability insurance in the sum of \$300,000.00 and hull insurance covering the fair market value of the vessel.
5. All owners are responsible for providing updated insurance information to the dockmaster's office listing Norwalk Cove Marina, Inc. as additionally insured as part of the submission of this proposal. Failure to do so will result in the loss of berth reservation and/or winter storage. Insurance on file with Norwalk Cove Marina, Inc. is required for the duration of this contract.
6. Only pleasure vessels will be admitted, except by the written permission of the licensor.
7. This assignment is non-transferable. If a licensee sells their vessel all rights to berth are forfeited including rental paid thereon.
8. Slip rentals, storage rates, and electric shall be strictly in accordance with published schedules. All rentals for space shall be paid in advance. No refunds will be made. No subleasing of slips or transfer of vessels between slips will be allowed except upon prior permission of the licensor, including but not limited to vessels owned by the licensee or vessels not contracted with the licensor.
9. The licensee agrees the vessel listed on this contract will be the vessel berthed in the slip throughout the season.
10. Berths are rented for use in accordance with prevailing customs, and subject to such control or regulation as the licensor may deem necessary. All privileges may be cancelled at any time by the licensor without cause in which case the licensee agrees that the licensee's sole claim against the licensor shall be for a proportionate adjustment of rent based upon period of occupancy.
11. No advertising of soliciting will be permitted on any vessel within the marina, including but not limited to "for sale" signs.
12. All vessels shall at all times be maintained in a seaworthy condition, shall not constitute a hazard, shall be tied in berths or on moorings in a manner acceptable to the licensor or shall be removed from the marina; or the licensor may adequately tie up vessel at the expense of the licensee.
13. All licensees must furnish their own mooring lines and fenders of sufficient strength and size to assure the safety of their vessel and to avoid damage to adjoining vessels. The licensor may at his discretion replace and charge licensees for any weak lines.
14. The licensor may inspect all vessels in the marina at specified intervals to determine their adherence to local and federal safety requirements.
15. Tenders and skiffs may be stored on board larger vessels in such a manner that shall not interfere with other licensees and securely attached to said vessel or stored on land as directed by the licensor. They shall be clearly marked or named, and such identifications recorded with the licensor. Tenders that cannot be accommodated in a licensee's assigned slip may be charged additionally per the licensor.
16. No vessels within the marina shall be operated in excess of the established speed limit.
17. Swimming, diving, or fishing is prohibited within the marina.
18. Vessel owners shall not store supplies, equipment, materials, accessories, or debris upon any dock, ramp, float, or equipment and shall not construct thereon any lockers, chests, cabinets, steps, ramps, or similar structures except with permission of the licensor. Cooking on the docks or outside your vessel while docked of any kind is prohibited.
19. No refuse shall be thrown overboard; garbage and recycling shall be deposited in the appropriate waste and recycling receptacles at the top of the docks. Other debris shall be piled where specified by the licensor.
20. Dumping of effluent black water, bilges contaminated with oil/fuel or hazardous substances are prohibited within the marina basin.
21. Noise shall be held to a minimum at all times. Licensees shall use discretion in operating motors, generators, or bilge pumps so as not to create a nuisance. Radios, stereos, etc. or motors with ineffective mufflers shall be operated only during such hours as are prescribed by the licensor.
22. Disorder, depredation or indecorous conduct by a licensee or their visitors that might injure a person, cause damage to property or harm the reputation of the marina shall be cause of immediate removal from the marina of the vessel in question.
23. Outside labor is only permitted if Norwalk Cove Marina, Inc. grants permission in advance. Outside contractors are granted permission per the following requirements are completed: **1)** check in with the Yard office **2)** Provide adequate insurance certificate and worker's compensation certificate naming Norwalk Cove Marina, Inc. as additionally insured and **3)** sign in/out each day. If not abided, licensee is subject to additional yard usage fee of **\$50.00/day**. Subcontractors without proper insurance will be asked to stop work and leave the property.
24. If a licensee / vessel owner are preparing to perform any significant winter work, it is your responsibility to communicate this to the service office and inform the service office of the work progress and date of completion.

Initials _____

NORWALK COVE MARINA, INC. – STORAGE CUSTOMER TERMS & CONDITIONS CONTINUED

25. If decommissioning your own boat, it is your responsibility to inform the Service Department and leave a clear, well-marked, note on the boat. (As described below a towing fee will be applied if the boat has been winterized and needs to be towed to the travel lifts to be hauled.)
26. Towing fees of \$75.00 per engine may be imposed within Marina property.
27. Shrinkwrap can be installed immediately or up to 3 weeks after the haul out date depending on weather, boat decommissioning and other circumstances.
28. For safety and security, nobody should be on land stored vessels after 4:00pm during the months of December, January and February, nor are they allowed to stay aboard overnight.
29. Chains will be attached to stands within 10 days of the boat haul out (When applicable).
30. Norwalk Cove Marina, Inc. does not use customer supplied materials.
31. The licensor reserves the customary right to use or rent any vacant berth in the absence of the regular licensee, and season rental rates are quotes with the privilege in mind. Please inform Dockmaster of overnight trips.
32. The licensor is not responsible for any losses on or damages to vessels in the marina. Each owner will be held responsible for damage(s) they may cause to other vessels in the marina or for damage to any structure. Any vessel which may sink in the marina shall be removed at the cost of the licensee.
33. Licensee agrees to limit the parking of cars belonging to themselves or guests to two cars in the marina parking lot and further agrees to park cars where designated by the licensor.
34. Licensee agrees that the licensor may remove from the Marina either by hauling or towing any vessel which has not had its berth fees paid.
35. All vessels must be removed from the marina by November 1st. If no arrangements have been made for winter storage or moving of vessel, additional charges will be made for a berth and relocating if necessary.
36. Vessels must vacate slips from the Saturday before to the Thursday after the Norwalk In-Water Boat Show.
37. All licensees must furnish their own mooring lines and fenders of sufficient strength and size to assure the safety of their vessel and to avoid damage to adjoining vessels. The licensor may at his discretion replace and charge licensees for any weak lines.
38. Licensee agrees the licensor is not liable for theft, vandalism, and/or loss to any vessel, property or equipment situated in the marina or its confines.
39. Licensee installation and/or use of any home security monitors and/or cameras are only permitted on a licensee's vessel, capturing only the licensee's vessel. Any cameras or monitoring devices installed on licensor property (piles, electric posts, hose holders etc.) will be removed by licensor.
40. Pets must be leashed when off the vessel in the marina.
41. No in-water bottom cleaning.
42. No personal grills, dock carts or personal belongings are to be used on the property. Norwalk Cove Marina will supply and maintain propane grills and dock carts for the exclusive use of the boaters.
43. Use of boat ramp on property prohibited unless granted by the Dockmaster or Service office, use is at risk of licensee and licensee agrees to not hold licensor liable for any damages or injuries while using the boat ramp.
44. Licensee agrees to be added to the Harbor Talk newsletter distribution list to stay current on Norwalk Cove Marina information and updates.
45. **Wet Winter Storage:** Electricity may be metered. The wet storage season runs from November 1st to April 1st. Owners are required to have the Service Department winterize all in-water seacocks. Seasonal wet storage customers are required to depart by April 1st. It is the owner's responsibility to make arrangements with the Dockmaster, if otherwise. Vessels not under summer contract will be charged at the transient rate of \$5.00/ft/day plus electricity. Full payment is due with the return of this contract and prior to the vessel occupying a slip.
46. When the balance of any account remains unpaid beyond 30 days, the owner agrees that all work may be halted and will not resume until the account is paid in full. A service fee of 1.5% per month will be added to a balance 30 days past due.
47. **Collection:** The owner agrees that should they default on their obligation under this agreement that Norwalk Cove Marina, Inc. shall be entitled to its reasonable costs of collection, including attorney fees, plus interest at 18% per annum.
48. Bills will be sent electronically to the email listed on this contract and account balances will be mailed monthly. All balances are due when received.
49. All bills must be paid in full before summer slip contracts are accepted, or slips are reserved and prior to a vessel being launched.
50. No adjustments will be made on invoices 30 days past bill date. It is the owner's responsibility to ensure their account is current.
51. **Changes to Agreement Required to be in Writing** The terms of this agreement may not be altered in any manner unless in writing signed by both parties. Should any of the provisions of this agreement be held to be invalid, it is agreed that the remaining provisions hereto shall have full force and effect.

I accept and agree to all the terms herein including the conditions stated on the preceding two pages, which the licensee acknowledges they have read, including the special terms during the Norwalk International In-Water Boat Show.

Licensee Signature

Date

Norwalk Cove Marina, Inc. Signature

Date

MAIN NUMBER

203-838-2326

marina@norwalkcove.com

ACCOUNTING

203-857-4259

accounting@norwalkcove.com

MARINE RADIO

VHF 9

VHF 72

SERVICE

203-838-3681

service@norwalkcove.com

DOCKMASTER

203-838-5899

dockmaster@norwalkcove.com

www.norwalkcove.com 48 Calf Pasture Beach Road East Norwalk, CT 06855

Norwalk Cove Marina



48 Calf Pasture Beach Road – East Norwalk, CT 06855

Service Phone: 203.838.3681 – Email: service@norwalkcove.com

2024-2025 WINTER SERVICES

Owner's Name: _____ Boat Name: _____
 Cell Number: _____ Email: _____
 Hauling Week: (Please type in here and select Monday below) _____ Key Location or Combo: _____

October 2024							November 2024							December 2024						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
		1	2	3	4	5						1	2	1	2	3	4	5	6	7
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	X	X	X	X	X	X	X
20	21	22	23	24	25	26	17	18	19	20	21	22	23	X	X	X	X	X	X	X
27	28	29	30	31			24	25	26	27	28	29	30	X	X	X				

****PLEASE INDICATE THE MONDAY, OF THE WEEK, YOU WOULD LIKE YOUR BOAT HAULED****

General Labor Rate: \$192.00/hr.

ALL PRICES ARE FOR LABOR ONLY, UNLESS OTHERWISE NOTED

Materials, Tax, and 1.5% Environmental Fees are additional charges

Systems must be in operating order or additional charges may apply

Hazmat Disposal (Gas/Solvent/Antifreeze Disposal): \$13.25/gallon

All Work Orders are subject to a Shop/Machinery Charge

Haul Only – Boat (Engine) must be available to run into the travel lift by a staff member of Norwalk Cove Marina, Inc. If boat must be towed the customer is subject to a \$75.00 (per engine)

MECHANICAL:

- | | | |
|--|------------------|----------------------|
| <input type="checkbox"/> Winterize Engine | Single: \$172.00 | Twin: \$325.00 |
| <input type="checkbox"/> Winterize Generator | | \$172.00/Generator |
| <input type="checkbox"/> Winterize all Water Systems: | | Time and Materials |
| o (Items checked: A/C units, Icemakers, Head/Waste Systems, Porta Potti Systems, Hot Water, Fish Wells, Salt Water Washdowns, Baitwells, Dockside Hookups, etc.) | | Time and Materials |
| <input type="checkbox"/> Pump Holding Tank (On land) | | \$75.00/tank |
| <input type="checkbox"/> Winterize & Service SeaKeeper | | Time and Materials |
| <input type="checkbox"/> Oil & Oil Filter Change and Engine Zinc Change (Sailboats) (Per Engine) | | Diesel/Gas: \$290.00 |
| <input type="checkbox"/> Oil & Oil Filter Change and Engine Zinc Change (Gas Inboard Power) | Single: \$290.00 | Twin: \$509.00 |
| <input type="checkbox"/> Oil & Oil Filter Change and Engine Zinc Change (Diesel Power Boat) | | Time and Materials |
| <input type="checkbox"/> Fuel Filters (Gas & Diesel) (Primary & Secondary) | | Time and Materials |
| <input type="checkbox"/> Service Generator – Oil Change, Oil Filter, Fuel Filters and Zincs | | Time and Materials |
| <input type="checkbox"/> Engine Impeller Change | | Time and Materials |
| <input type="checkbox"/> Generator Impeller Change | | Time and Materials |
| <input type="checkbox"/> Service Seacocks – Clean, Lube & Inspect | | Time and Materials |

Norwalk Cove Marina



48 Calf Pasture Beach Road – East Norwalk, CT 06855

Service Phone: 203.838.3681 – Email: service@norwalkcove.com

2024-2025 WINTER SERVICES CONTINUED

STERNDRIVE + SAILDRIVE SERVICES: Includes Removal, Storage and Spring Installation.

- Mercury Alpha Sterndrive Preventative Maintenance (Drive Off) **Single: \$1,325.00 Twin: \$2,500.00**
 - Includes Water Pump Replacement Kit
- Mercury Bravo/Volvo Sterndrive Preventative Maintenance (Drive Off) **Single: \$700.00 Twin: \$1,330.00**
- Sail-Drive Service – Change Gear Lube and Zinc **Time and Materials**
- Volvo IPS Service – Change Gear Lube and Zinc **Time and Materials**
- Zeus Service – Change Gear Lube and Zinc **Time and Materials**

OUTBOARD SERVICES: Decommission and Annual Maintenance

- Removal/Storage/Reinstall (In Spring) of Outboard up to 9.9HP (No Services) **\$225.00**
Remove/Storage/Reinstall included with full service up to 9.9HP

4 Stroke Engines (Each)

- 1 Cylinder Engine 2.5-6HP **\$215.00**
- 2 Cylinder Engine 8-25HP **\$275.00**
- 3 Cylinder Engine up to 30HP **\$369.00**
- 4 Cylinder Engine up to 50HP **\$420.00**
- 6 Cylinder Engine 60HP-150HP **\$455.00**
- 6 Cylinder Engine 175HP-300HP **\$530.00**
- 8 Cylinder 300HP and Up **\$559.00**
- Cooling System Service (Impellers, Thermostats, & Poppit Valves) (Pre-Launch) **Time & Materials**

2 Stroke Engines (Each)

- Preventive Maintenance – All 2 Stroke Outboards **Time & Materials**

RIGGING:

****Sails must be removed prior to the scheduled haul week or NCM will remove and store sails on owner's boat at owner's expense.**

- Inspect Mast and Standing Rigging **Time and Materials**
- Prepare Mast to Un-step **Time and Materials**
 - Preparing to un-step is disconnecting the electrical connections, clear the tape off turnbuckles from previous tune, remove boom/vang, remove boots and chocks for keel stepped masts, loosen turnbuckles, remove cotter pins, secure lines/remove from deck, etc.
- Un-step Mast and Store Outside **(Does not include stepping in spring) \$17.75/FT (Mast Length is LOA of Boat)**
 - Unstepping the mast includes removal of mast and once mast is removed NCM will remove spreaders, wind instruments, antennas, AWI and wrap in foam and place below deck
- Indoor Mast Storage (Limited Availability) **\$7.00/ft (Mast Length) (In addition to unstepping fees)**
- Remove Sails **Time and Materials**
 - Sails will be placed inside customer's boat **UNLESS** customer has requested Norwalk Cove Marina to send out sails for repairs/wash
- Sails (All) – Wash, Inspect and Minor Repairs (applies to Main, Spinnaker, Foresails unless indicated) **Time and Materials**
- Clean and Lube Turnbuckles **Time and Materials**
- Service Roller Furling **Time and Materials**
- Clean and Lube Winches **Time and Materials**
- Replace Lifelines **Time and Materials**

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2024-2025 WINTER SERVICES CONTINUED

SHRINKWRAP SERVICES/CANVAS SERVICES: Materials Included

- LOA includes Pulpit & Swim Platform.
- Vessels with 20' beam, or larger, will be charged 1.5x times the rate.
- Eisenglass/canvas must be removed prior to shrinkwrapping or NCM will remove and store eisenglass/canvas on owner's boat at owner's expense, free of liability of condition of eisenglass/canvas.
- Owner has responsibility to inform marina of any painted hulls/dark gelcoats.
- Covers will not be warranted for winds over 50mph.
- Norwalk Cove Marina is not responsible for cushions, or other loose objects, on board a boat.
- Shrink-wrap repairs will be made as soon as possible; charges may apply to repair orders.
- All shrinkwrap boats are subject to \$5.00/ft fee to dispose of shrinkwrap in spring.

****Doors and vents are included in pricing on boats over 20'**

<input type="checkbox"/> Shrinkwrap up to 20'	\$20.50/ft
<input type="checkbox"/> Shrinkwrap 20'-29'	\$26.70/ft
<input type="checkbox"/> Shrinkwrap 30'-39'	\$28.75/ft
<input type="checkbox"/> Shrinkwrap 40'-49'	\$31.80/ft
<input type="checkbox"/> Shrinkwrap 50'-59'	\$33.25/ft
<input type="checkbox"/> Boats with Fly-bridges	\$320.00
<input type="checkbox"/> Sailboats with Mast in - Price is in addition to regular shrinkwrapping fees	\$3.80/ft
<input type="checkbox"/> Tape to Rail for Painted Hulls - Price is in addition to regular shrinkwrapping fees	\$7.00/ft
<input type="checkbox"/> Frame to Rail for Finished Toe Rails - Price is in addition to regular shrinkwrapping fees	\$10.50/ft
<input type="checkbox"/> Remove Eisenglass/Canvas and Store on Customer's Boat	Time and Materials

Does not include reinstallation in spring

Additional Mechanical/Fiberglass/Rigging Work Requests:

(Boat lettering, line splicing, lifeline repairs, system upgrades, fiberglass repairs, engine work, electronics, canvas, etc.)

By signing below the owner/licensee agrees to hold harmless and indemnify Norwalk Cove Marina, Inc. for any claims of whatever nature, including negligence, which may be brought against Norwalk Cove Marina, Inc. as a result of the vessel and/or owners' presence in the Yard, which relate in any manner to this service request.

Owner's Signature: _____

Date: _____

Norwalk Cove Marina



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Service Phone: 203.838.3681 – Email: service@norwalkcove.com

ATTENTION!!!!

A credit card is needed to secure any work requested.

Norwalk Cove Marina, Inc will not process any work orders without one!

I am authorizing Norwalk Cove Marina, Inc to charge my card as necessary for work I have requested. I am aware I will be responsible for the charge posted to my credit card.

Print Name: _____

Signed: _____ Today's Date: _____

Credit Card Billing Address: _____

City: _____ State: _____ Zip Code: _____

Contact Phone: _____

Credit Card Type (MC, Visa, American Express): _____

Credit Card Number: _____

Expiration Date: _____ CVV Code: _____

Alternative Payment Policy:

For any charge over \$10,000 a credit card service fee will be applied in the amount of 2.5%. To avoid this charge pay by check, bank check or inquire about ACH payments to accounting@norwalkcove.com. All charges must be paid in full prior to a boat leaving the property.

Certificate of Insurance Policy:

It is Norwalk Cove Marina, Inc's policy of collecting and maintaining proof of vessel insurance. The policy Declaration of Coverage is to name Norwalk Cove Marina, Inc. as additionally insured. This coverage is at no additional cost to customers and should be in place for a minimum term of one year, running concurrent with your storage contract term. Please have your insurance agent prepare the Declaration of Coverage and submit to Service@NorwalkCove.com. The marina's mailing address is 48 Calf Pasture Beach Road, Norwalk Connecticut 06855.