

**Chief Christopher Bright**  
City of Revere  
Treasurer

**Richard Viscay for Mayor Arrigo**  
City Auditor  
City of Revere

**Chief of Police**  
**Terence Delehanty**  
City of Winthrop  
Chair of the Board



**METRO NORTH REGIONAL  
EMERGENCY COMMUNICATIONS CENTER**  
400 Revere Beach Pkwy, Revere, MA 02151

**Deputy John Goodwin**  
**For Town Manager Tony Marino**  
City of Winthrop

**Chief David Callinan**  
City of Revere

**Chief Wm. Scott Wiley**  
City of Winthrop  
Vice Chair

**Jay Mazzolla**  
City of Winthrop

## **MNRECC MINUTES**

**4-4-2023**

**Meeting Called to Order:** 12:02 pm

### **Roll Call**

Present: Chief Bright, Chief Delehanty, Deputy Chief Goodwin, Chief Wiley, Richard Viscay, Chief Callahan,  
Absent: Jay Mazzolla

### **Pledge of Allegiance**

### **Minutes**

Motion by Deputy Chief Goodwin to accept the Minutes of March 9, 2023 as circulated 2<sup>nd</sup> by Chief Bright  
Passed Unanimously

### **Executive Session(s) -**

1. Anticipated Executive Session in accordance with G.L.c. 30A, sec21(a)(3) to discuss strategy with respect to collective bargaining - an open meeting may have a detrimental effect on the Board's bargaining position (Laborer's Local 22).
2. Anticipated Executive Session in accordance with G.L.c. 30A, sec21(a)(3) To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel (Executive Director).
3. Anticipated Executive Session in accordance with G.L.c. 30A, sec21(a)(3) To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel (Executive Director).

Motion to enter into Executive Session and return to Open Session after discussions on Executive Sessions #1-#2-#3

### **Roll Call**

Approve: Chief Bright, Chief Delehanty, Deputy Chief Goodwin, Chief Wiley, Richard Viscay, Chief Callahan,

Motion by Mr. Viscay to adjourn Executive Session and enter into Open Session  
2<sup>nd</sup> by Chief Wiley

### **Roll Call**

Approve: Chief Bright, Chief Delehanty, Deputy Chief Goodwin, Chief Wiley, Richard Viscay, Chief Callahan

### **Return to Open Session**

Motion by Mr. Viscay to take the Agenda out of Order  
2<sup>nd</sup> by Chief Callinan  
Passed Unanimously

Motion by Mr. Viscay to ratify the MOA's and the modification contract that was discussed in Executive Session  
2<sup>nd</sup> by Deputy Chief Goodwin  
Passed Unanimously

### **Return to Agenda Order**

### **DIRECTORS REPORT**

#### **Whitney Morgan**

The Third quarter progress and financial reports have been submitted to state out of one for the development. State number one has been updated for authorized signatures for all grants. CGS user agreement has been updated and submitted. The IMC CAD monitors have been installed with the fire department stations. And I believe that they'll be completed with the installation IMC for their displays.

Yesterday, which was amazing to watch Mike Mahoney, Jay Mazzola and ? completed reverse police radios going digital and simulcast. They also were able to update with their police simulcast it was amazing how the radios were crystal clear.

Within the next two weeks, we're getting the Winthrop fire departments simulcast to be completed. April 21 Winthrop had a 4 alarm fire with multiple residents trapped. Command did a great job with the help of the Winthrop police assisting with making sure safety was the number one issue to address.

Revere fire department responded along with other mutual aid companies with police, fire and help with the industries with just regular calls and also controlling traffic.

We have scheduled an employee meeting for May 17. A lot of the information that she gave out will be addressed in that meeting, She is hoping to reach out to Jean for help not only for herself but with all training.

Discusses new employee training and the ability to now repost a job and not disrupt the audit. Current Administrative Assistant, Jason Landry has been a great help with scheduling and helping Jen with the payroll.

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Training Supervisor Goodwin has been able to set aside time with new employees over all information and keeping it separate from dispatch. A change in attitudes is definitely improving.

Mr. Viscay asks about previous conversations with IOC and if all is working out?

Whitney replies that clarification with what we started with vs. what to be expected is has helped. With seeing the updates issues, and that she is going to training in a couple of weeks. Will be fortunate to make sure that everything proper will be used to do audits.

Mr. Viscay discusses the rent portion of the FY24 Budget, the electricity is quite high with the computers and everything running 24 hrs. Not sure how this will be addressed but would like to keep it up front.

Chief Delehanty asks if this is in the MOA/MOU with lease document.

## **TREASURER'S REPORT**

### **Jen Reeves**

The current contract is a separate lease document. When we moved in here, in 2015, the rent was going to be \$15,000 Plus utilities. But the utilities were never itemized that way. When I came in and started paying the bills, Revere was billing us a flat \$24,000, which was supposed to be inclusive of utilities. If following that lease right now, it is supposed to be a five year increase on the original \$15,000. The lease has not really been followed and would be open to an increase but it would depend on conversation.

Chief Delehanty asks who signed the lease. He will pull this up and look into getting a sub committee to review the lease.

It is discussed that an electrical engineer that reviewed this building stated this building was not built to have a dispatch unit it therefore some of the utilities needed were not designed for.

Jen asks what the total electrical bill is for the year.

This is not known but it will be reviewed for the next meeting with an annual cost and an itemized monthly basis deduction could be discussed as long as an itemized invoice is provided.

Jen asks if maybe a place holder for the budget should be considered. Chief Delehanty would like this discussed with Dick Hingston.

Jen continues with report and that Winthrop and Revere have been billed their 4<sup>th</sup> quarterly assessments and both have paid. This closes out the FY.

A support and incentive budget modification was submitted to the state for \$398,577 and that is for a further project update. The reason that was done is to have some money on the table on the support and incentive grants. We still have not heard back from the state that went out to them at the end of March. We are hoping for an answer by the end of this week.

And they told us that they'll have an answer for us hopefully this week. And then once we get an answer as to whether or not they approved it is just kind of scrambling to get that project completed before the end of the fiscal year. It really needs to be complete by the 30th.

Additionally, any final payment of the architect that was doing the feasibility study has been issued and has also submitted our reimbursement to the state for both of those. We did receive a final draft of the feasibility study as well. That was received prior to making final payment, she asks if the board would like to review this final draft of the feasibility study.

Cyber coverage has been discussed and they have done the Microsoft 365 upgrade, which will alleviate some of the questions about the logins.

A questionnaire has been sent to Balsam on some technology issues. Once this is answered we will be able to reinstate cyber coverage with MIAA

Jen asks if anyone has any questions?

Chief Delehanty asks about the grant for the augmented salaries, if we have obtained?  
Jen replies that we did but it has not been added to the budget yet but the funds are in the account. We have not applied for the FY24 Grants but they did come up with the numbers for this amount already.

Chief Delehanty discusses that the FY starts on July 1<sup>st</sup> so the only opportunity to get budget approved is at the next meeting and feels the process is behind. The process should have been sent to Winthrop and Revere in April so asks to make sure all is in order for the next meeting.

Mr. Viscay discusses the radio console system and is all parts in? Jen is not sure of amount, but it will be budgeted for.

The incentive program for \$36,000 has been included and checks will be cut in July.

### **OLD BUSINESS:**

Acquisition of Property-Tabled

RPD Policy and Procedure Update-Tabled

### **NEW BUSINESS:**

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Motion by Mr. Viscay to ratify the modification of the collective bargaining agreement contract as discussed in executive session from July 1, 2020 to June 30, 2024, known as the CBA

2<sup>nd</sup> by Chief Wiley  
Passed Unanimously

Motion by Mr. Viscay to ratify the modification of the collective bargaining agreement contract as discussed in executive session from July 1, 2024 to June 30, 2027

2<sup>nd</sup> by Chief Wiley and Deputy Chief Goodwin  
Passed Unanimously

Portable Console-Tabled

Motion by to make Whitney Morgan the Director of Regional Dispatch as discussed in Executive Session

2<sup>nd</sup> by Mr. Viscay  
Passed Unanimously

Chief Callinan would like it in the record as he had to leave for an emergency that he has approved both motions on contracts and also for Whitney Morgan on becoming Director.

Motion by Chief Bright for authorization to sign the contract as discussed in executive session the terms and conditions that the full benefits of the prior director will be to given to Whitney Morgan

Motion by Chief Bright to amend to add vacation to this contract to make it a 5 weeks' vacation voted back to the date the board voted her as Interim Director which is March 9, 2023.

2<sup>nd</sup> by Mr. Viscay  
Passed Unanimously

All thank Whitney for her dedication.

Chief Delehanty asks the board to be prepared at the next meeting to vote on the new Chair, Vice Chair and Treasurer.

Motion to adjourn by Mr. Viscay  
2<sup>nd</sup> by Deputy Chief Goodwin

Passed Unanimously