

March 24, 2020

**Most Rev. Robert P.
Deeley, J.C.D.**
President

Dear Provider,

Rachel Grivois, CPA
Chair

We know you are receiving so much information now on a daily basis and promise to do our part to be respectful of your time and inbox. Please read on for important information affecting CACFP and you. There is even a little bonus to help make your childcare days a bit easier.

Stephen P. Letourneau
Chief Executive Officer

Michael Smith
Director of Mission

➡ **We have notification that Catholic Charities has received payment for the February Claim and January Revision. Provider payments will be going out on 3/27/2020.** You should see payment in your account within 24-48 hours depending on your bank's processing time. As always, **please contact this office at 207-786-0925 or 800-784-0157 with any claim or payment related questions you might have.** Providers replying by email to the address on the payment remittance advice email are forwarded back to this office for assistance. Provider payment calls received at the state CACFP office are also referred back to our office as the state CACFP office does not have access to individual provider payment information from Catholic Charities Maine.

Kimberly Dumond
CACFP Director

270 Minot Avenue
Suite B
Auburn, ME 04210

➡ Please be sure to **call our office at 207-786-0925 or 800-784-0157** for questions and to notify us if you will be closing temporarily due to the current Coronavirus pandemic or for any other reason. You may also email the office at cacfp@ccmaine.org

Tel (207) 786-0925
Fax: (207) 784-2453

www.ccmaine.org/cacfp

➡ **School Closed Reminder:** Online claimers, please remember to record any school-age children as "school out." Paper claimers should note school closings on their CIF and mail that with their bubble menus.

Catholic Charities Maine is an
equal opportunity provider.

➡ **Summer Food Service Program Site Information:** A resource to share with families who may need food assistance for school-age children during this school closure. <https://www.wabi.tv/content/news/Maine-DOE-releases-interactive-map-showing-where-meals-are-being-provided-to-students-568991351.html>



➡ As you know, folks around the state have been working hard to provide free meals to children affected by unanticipated school and childcare closures via Summer Food Service Program (SFSP) sites. **Daycare homes, daycare facilities and childcare centers that are currently operating CACFP programs may not obtain SFSP meals for the children in their CACFP program that are claimed under**



CACFP. If this has occurred, the provider/facility may not claim those SFSP meals for reimbursement through CACFP. Claiming free SFSP meals through CACFP is illegal and grounds for being declared Seriously Deficient in the operation of the CACFP.

All children between the ages of 0-18 who are affected by unanticipated school or childcare closures may utilize SFSP sites in their areas if needed.

Some Non-profit Institutions already operating CACFP are choosing to run SFSP sites at their facility as well. This is allowed as long as the facility is serving two distinctly different groups of children- one group is served and claimed under CACFP and one group is served and claimed under SFSP. Accurate, complete program documentation is crucial to prove compliance with both CACFP and SFSP program regulations. This includes claiming meals by children's names for each group served. If your operating CACFP facility would also like to participate in the SFSP during this time, please make sure to contact the Child Nutrition office at 624-6842.

Daycare home providers that are currently operating CACFP and are now caring for older children (age 13-18) or their own children who are ineligible to be claimed through CACFP (due to the unanticipated school closures) may elect to obtain SFSP meals for those older/CACFP-ineligible children only.

Operating daycare home providers/facilities/childcare centers may not claim meals that they send home with children. According to regulations, CACFP only reimburses for meals and snacks consumed on site.

To find a SFSP site in your area, please contact your local School Food Service Authority.

➡ **BE SURE TO SEND ANY PAPERWORK (INCLUDING BUBBLE MENUS) TO OUR PHYSICAL MAILING ADDRESS:**

**Catholic Charities Maine – CACFP
270 Minot Avenue, Suite B
Auburn, ME 04210**

Mailing time sensitive claim and enrollment information to our closed PO Box will delay processing of your claim and possibly create unnecessary errors.

➡ USDA Team Nutrition just released the updated *Crediting Handbook for the Child and Adult Care Food Program*. The Food Buying Guide for Child Nutrition Programs, commonly referred to as the Food Buying Guide (FBG), is your primary resource to determine if a food is creditable. It contains a wide variety of foods (such as fruits, vegetables, grains, and meats/ meat alternates). This newly released Crediting Handbook may include foods that are not listed in the Food Buying Guide; however, the Crediting Handbook is not an all-inclusive publication. Contact your sponsoring organization or State agency if you need assistance to determine if a food is creditable in the CACFP. Here's the link to download the handbook: <https://www.fns.usda.gov/tn/crediting-handbook-child-and-adult-care-food-program>

➡ Jen had a great time putting together the following activity pages to help with cabin fever. Please check it out!

Activities for Daycare

As always, please reach out if you have questions.
Be safe & stay healthy!

Kimberly Dumond, CACFP Director