

**Town of Bolton  
Assessor's Office  
222 Bolton Center Road  
Bolton, CT 06043**

April 13, 2023

Dear Property Owner:

The Assessor's Office is required by law to revalue all property in the Town of Bolton every five years. In doing so, the Assessor may request that certain property owners of income producing property submit an Income and Expense form no later than June 1<sup>st</sup> each year.

***In accordance with Connecticut General Statute Section 12-63c(d), any owner of rental real property who fails to file this form or files an incomplete or false form with intent to defraud shall be subject to a penalty assessment equal to a ten percent (10%) increase in the assessed value of such property.***

Keep the following points in mind:

- A request for a filing extension to the June 1<sup>st</sup> due date must be received in the Assessor's Office no later than May 1, 2023.
- Electronic submissions of income and expense data in the form of an Excel worksheet are acceptable so long as there is a signed Income and Expense form accompanying it.

If you have any questions concerning these forms or the information required, please contact Kara Fishman at [kfishman@boltonct.org](mailto:kfishman@boltonct.org) or call (860) 649-8066 ext 6102.

Thank you for your cooperation,

Kara Fishman, CCMA II, MAI  
Assessor