

**Bolton Aquifer Protection Agency
Special Meeting
7:15PM, Wednesday, August 11, 2021
Virtual Meeting
Minutes & Motions**

Members Present: Adam Teller, James Cropley, Christopher Davey, Arlene Fiano, Thomas Manning, and Alternates Rodney Fournier (seated for Thomas Robbins) and Marilee Manning (seated for Benjamin Davies)

Members Excused: Benjamin Davies, Thomas Robbins, and Alternate Jeremy Flick

Staff Present: Patrice Carson, AICP, Consulting Director of Community Development, Jim Rupert, ZEO/Building Official/Interim Administrative Officer

1. Call to Order: A. Teller called the meeting to order at 7:16pm.

2. New Business

**a. DETERMINATION OF REGULATORY STATUS: Discussion/Possible Decision:
Mitchell Home Services LLC, 263 Boston Turnpike**

P. Carson stated the application was part of the packet sent to commissioners. Applicant John Mitchell explained that he is requesting a Determination of Regulatory Status to not be required to register. None of the previous businesses have had to register and he is not doing anything different. He is requesting to open a showroom and office for a heating and air conditioning business and to use the garage space in the back to store supplies needed for his employees. The employees will come to the site, pick up what they need for the day and leave the site to go work. There will be no parking or maintenance of company vehicles (there is one storage trailer onsite) and there will be no hazardous materials stored onsite. There is heating oil storage tanks on the property that have been there to provide heat to the building.

C. Davey asked what happens if the business changes and does things differently from what they are being approved? P. Carson said the owners are on the honor system to tell the town if they are doing something different, although there are different inspections that happen (fire marshal, code inspections) that could alert the town if there was something different going on.

Mr. Mitchell explained that he has owned an oil business for 46 years and understands how to maintain a building and clean operation. There will be no gasoline or solvents stored onsite. This is plumbing, heating, HVAC, no welding will be done.

Adam Teller moved that the Agency makes a determination that Mitchell Homes Services LLC's application for a plumbing, heating, HVAC services and installations office, showroom, and storage of tools and supplies at 263 Boston Turnpike does not require registration with the Aquifer Protection Agency in accordance with the application submitted. **J. Cropley seconded.** Vote 7-0-0. Motion passed.

Mr. Mitchell asked if he needed PZC approval and it was explained that he will still need to make application for a Zoning Permit for the business but that is a staff approval, not PZC. He may also need a Building Permit.

3. Adjournment: Chairman Teller adjourned the meeting at 7:31pm.

Respectfully submitted,

Patrice Carson
Recording Secretary

Please see minutes of subsequent meetings for approval of these minutes and any corrections hereto.