

**BLRWPCA BOARD
WEDNESDAY, JANUARY 31, 2024
MEETING MINUTES**

The BLRWPCA Board held its regular meeting on Wednesday, January 31, 2024, with Robert Morra presiding. Also in attendance were Jim Rupert, Jessica Webb, and Richard Hayes. Michal Purcaro arrived later in the meeting.

Not present were Cheryl Udin, Dan Champagne, and Carmine Pellegrino.

1. Call to Order.

R. Morra called the meeting to order at 7:00 p.m.

2. Public Comment.

No member of the public was in attendance.

3. Approval of Minutes.

Motion: BLRWPCA motion to approve corrected minutes:

April 26, 2023—Regular Meeting as presented in the packet, with the correction of Jessica Webb's last name being spelled as Web.

1st moved: Robert Morra 2nd moved: Richard Hayes
Voted: Bob Morra, Jim Rupert, Jessica Webb, and Richard Hayes.
Absent: 4

Motion: BLRWPCA motion to approve the minutes from the Public Hearing and Special Meeting:
July 18, 2023.

1st moved: Richard Hayes 2nd moved: Robert Morra
Voted: Bob Morra, Jim Rupert, Jessica Webb, and Richard Hayes.
Absent: 4

Motion: BLRWPCA motion to approve corrected minutes from the Special Meeting:

September 27, 2023—Regular Meeting as presented in the packet, with the correction of Jessica Webb's last name being spelled as Web.

1st moved: Richard Hayes 2nd moved: Jim Rupert
Voted: Bob Morra, Jim Rupert, Jessica Webb, and Richard Hayes.
Absent: 4

4. New Business:

a. FY 2024/2025 Budget.

A meeting was held between the town's finance director, Bob Morra, and Jim Rupert. Over the past two years sewer use charges to Manchester have remained stable, however maintenance/repair fees continue to rise. Conversations have been held about ways to reduce repair costs, such as hiring a part-time staff member to do repairs. Richard Hayes raised a question on what miscellaneous is and what it includes in the budget. This line was not discussed with the finance director, no conclusive answer can be provided at this time. Another question was raised concerning what equipment is and what is included. Jim Rupert answered saying that equipment involves pumps, pipes, electronics, etc. Jessica Webb raised a question concerning sewer use charges and whether their rates have changed. Rates have increased, but system repairs have reduced the rate increases' impact allowing for sewer use charges to remain stable. Richard Hayes asked that a broken-down budget for next fiscal year be provided at the next meeting. A line-item budget will be provided for the public hearing. A motion was put forwarded to move the budget to a public hearing.

Motion: BLRWPCA motion to move the agenda item forward to a public hearing.

1st: Richard Hayes 2nd: Jim Rupert

Voted: Bob Morra, Jim Rupert, Jessica Webb, and Richard Hayes.

Absent:3

b. Consider and Act on Establishing a Capital Reserve Fund.

The board has discussed previously about creating a capital reserve fund, where surplus money will go to be used in the future. A motion is required to adopt this policy.

Motion: BLRWPCA motion to have annual surplus to be transferred to the capital reserve fund.

1st: Richard Hayes 2nd: Jim Rupert

Voted: Michal Purcaro, Bob Morra, Jim Rupert, Jessica Webb, and Richard Hayes.

Absent: 3

c. Consider and Act on Setting Up a Public Hearing Meeting Date.

Attached to the packet are possible dates for the public hearing. Potential dates available are February 26, February 27, February 28, & February 29. The board discussed and picked Wednesday, February 28, 2024; motion required.

Motion: BLRWPCA motion to have a special meeting on Wednesday, February 28, 2024, at 6:30 p.m. followed by a public hearing at 7:15 p.m.

1st: Richard Hayes 2nd: Michal Purcaro

Voted: Michal Purcaro, Bob Morra, Jim Rupert, Jessica Webb, and Richard Hayes.

Absent: 3

5. Pending Business:

a. Shady Glen Drainage.

Meetings were held, and the source of the issue was drainage into the pond behind Shady Glen. A dam was built for the pond, which raised the water level. The Town of Manchester and the State have claimed responsibility and new soil testing was conducted. The Town of Manchester conducted the testing and currently work is being done on remediation. No further updates or information has been provided.

b. Update from Coventry

Discussion has been held about Coventry buying into the main line. After grant funds, the bill will be split between Coventry and Bolton. Another meeting will be held with Coventry at a later date to discuss logistics and what the final cost will be.

6. Additional Matters & Other Business.

None.

7. Adjournment.

A motion was made to adjourn the meeting at 7:44 P.M.

Motion: BLRWPCA motion to adjourn the meeting.

1st: Richard Hayes 2nd: Michal Purcaro

Respectfully Submitted,
Josh Hull

Please see the minutes of subsequent meetings for corrections to these Minutes and any corrections hereto.

BOLTON BUDGET WORKSHOP

NO. 68

Code 4899	BLRWPCA Debt				
		Adopted	Actual	Request	Proposed
Accounting Codes	Category	Expenditures	Expenditures	for	by Selectmen
		2022-2023	2023-2024	2024-2025	2024-2025
1005.048.4803.000000.58250.00000	Bolton Lake Regional WPCA Debt	185,000	190,000		
	Total	185,000	190,000	0	0

Any Change (+/-) in a category please explain.

By: Jim Rupert

Signature(s):

**TOWN OF BOLTON'S ADOPTED BUDGET FOR FY2024
STATEMENT B**

	Audited FY2022	Adopted Budget FY2023	Revised Budget FY2023	Adopted Budget FY2024	\$ Change	% Change
59 Loans/Notes/Bonds/Expenses						
Expenditures	0	75,000	75,000	75,000	0	0.00%
60 Temporary Loans						
Temp. Loans in Anticip. of Taxes	0	250,000	250,000	250,000	0	N/A
61 Outstanding S. T. Notes	0	10	10	10	0	N/A
62 Redemption of Bonds - Long Term Debt						
Bolton High School Bond I/Refunded	425,000	430,000	430,000	445,000	15,000	3.49%
Bolton High School Bond II/Refunded	215,000	225,000	225,000	230,000	5,000	2.22%
BCS Projects/Fire Truck/ Barn	165,000	170,000	170,000	170,000	0	0.00%
Bond I (School Capital)	(425,000)	(213,387)	(213,387)	(155,345)	58,042	-27.20%
Bond II (School Capital)	(70,749)	0	0	0	0	N/A
Totals	309,251	611,613	611,613	689,655	78,042	12.76%
65 Interest Pymt-Temporary Loans	0	10	10	10	0	N/A
66 Interest - Short Term Notes	0	10	10	10	0	N/A
67 Interest Payment - Long Term Debt						
Bolton High School Bond I/Refunded	193,319	168,425	168,425	155,300	(13,125)	-7.79%
Bolton High School Bond II/Refund	48,669	46,883	46,883	42,383	(4,500)	-9.60%
BCS Projects/Fire Truck/ Barn	38,875	28,900	28,900	23,800	(5,100)	-17.65%
Totals	280,863	244,208	244,208	221,483	(22,725)	-9.31%
68 BLRWPCA	175,000	185,000	185,000	190,000	5,000	2.70%
DEBT SERVICE TOTALS	765,114	1,365,851	1,365,851	1,426,168	60,317	4.42%

EXPENDITURES

Operation and Maintenance Costs

	<u>FY2023</u>	<u>FY2022</u>	<u>FY2021</u>	<u>FY2020</u>
Sewer Use Charges (Manchester)	\$ 55,597.00	\$ 54,508.00	\$ 61,516.00	\$ 69,751.00
Maintenance/Repair	\$ 34,617.00	\$ 27,503.00	\$ 28,706.00	\$ 16,358.00
Odor Control Monitoring/Chemicals	\$ 1,100.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Odor Control Chemicals/Supplies	\$ 18,993.00	\$ 23,058.00	\$ 30,442.00	\$ 23,011.00
Septic Pumping	\$ 465.00	\$ 1,165.00	\$ 1,207.00	\$ 1,895.00
Miscellaneous	\$ 2,440.00	\$ 10,610.00	\$ 5,114.00	\$ -
Equipment	\$ 18,846.00	\$ 23,411.00	\$ 11,495.00	\$ 8,138.00
Operation and Maintenance Costs Total	\$ 132,058.00	\$ 141,455.00	\$ 139,680.00	\$ 120,353.00

Administrative Costs

Engineering	\$ 26,320.00	\$ 36,671.00	\$ 36,848.00	\$ 4,785.00
Miscellaneous	\$ 18,232.00	\$ 11,633.00	\$ 6,659.00	\$ 2,915.00
Administrative Costs Total	\$ 44,552.00	\$ 48,304.00	\$ 43,507.00	\$ 7,700.00

\$ 176,610.00 \$ 189,759.00 \$ 183,187.00 \$ 128,053.00