

**BOLTON BOARD OF FINANCE**  
**REGULAR MEETING**  
**7:15 PM, Thursday, June 15, 2017**  
**Minutes & Motions**

**Attendance:** Members Chairman Robert Munroe, Matthew Maulucci, Robert Gallé, and Emily Bradley were present. Members Morris Silverstein, Robert Flowers, and Robert DePietro were not present. Staff present were Finance Director Jill Collins, Administrative Officer Joyce Stille, and Selectman Sandra Pierog.

**1. Call to Order:** Chairman Robert Munroe called the meeting to order at 7:21 pm.

**2. Public Participation:** None.

**3. Approval of Minutes:**

**a) May 18, 2017:** R. Gallé moved to approve with the deletion of “Chairman” in the first sentence of Attendance. M. Maulucci seconded. Vote 3:0:1, R. Munroe abstaining due to absence at that meeting.

**b) May 24, 2017:** R. Gallé moved to approve as presented. E. Bradley seconded. Vote 4:0:0.

**4. Correspondence:** None.

**5. Action re: Mil rate for FY18:**

The BOF discussed the state budget situation. The latest changes could require up to a 5% increase from the town in order to meet additional shortfall from the state. The BOF considered different ways to prepare for the cost, whether to raise the tax from what was planned, or to keep it as planned and send out a supplemental tax bill later on. Expenditures were fixed as they were voted on at referendum. R. Gallé moved to set the mil rate for personal property and real estate at 39.47. E. Bradley seconded. Discussion: R. Gallé expected the state finances to continue to deteriorate even further than they have and thought it was necessary to be prepared for increasing costs coming down to the town. E. Bradley was philosophically opposed to setting the rate higher than what they previously planned and publicized, though there was no guarantee given. On the other hand, there was the significant concern about additional shortfall coming from the state. R. Munroe said as it BOF’s responsibility is to act with sound and reasoned financial judgment, he supported the motion because he thought it was the most prudent way to go. M. Maulucci said if they escaped with unused funds this year, they would only aid the town next year. If they did not plan for the shortfall now, there would be the difficulty of having to meet it later, or a risk that the town would be unprepared to do so. Vote 4:0:0.

R. Gallé moved that the Motor Vehicle mil rate shall be equal to the amount established by state law on the day the Motor Vehicle tax bills are dated. However, in the event state law sets the cap on the Motor Vehicle rate to be higher than the Town of Bolton’s mil rate set for real estate and personal property

(39.47), the Motor Vehicle mil rate shall be equal to Bolton's real estate and personal property mil rate. M. Maulucci seconded. Vote 4:0:0.

## 6. Elected Official and Town Staff Reports:

**a) Tax Collection Summary:** 100.65% of the budgeted amount has been collected.

**b) Town Update:** The town was 80.75% expensed at the end of May. J. Stille said that the police cost is now expected to be roughly \$10,000 higher than what was sent in earlier this year and the change was not communicated until now. She said town staff are now starting to transfer funds to pay that expense.

The following transfers were made. In Administration: \$275 from Regular Payroll to Other Payroll, \$6,000 from Regular Payroll to Other Payroll, and \$150 from Professional Business & Training to Officer Operating. In Professional/Technical Services: \$8,000 from Legal to Professional/Technical Services. In Town Building Operations: \$3,400 from Equipment to Maintenance & Supplies and \$1,400 from Professional & Business Training to Maintenance & Supplies. In Fringe Benefits to Police: \$4,000 from Health Insurance to Contracts.

**c) BOE Update:** A written report was received. The BOE was 84% expensed at the end of May. Potential under expenditures are currently projected at \$79,030 and a shortfall of \$68,000 is projected in Special Education. This shortfall will be covered in this year's operating budget.

**7. Town and BOE List of Reduction:** The BOF received itemized lists of BOF and BOE reductions.

## 8. Ongoing Business

**a) Revenue update:** Nothing to report.

### **b) Shared Services:**

R. Gallé moved to request that the BOF make a formal request that the BOF, BOE, and BOS develop a multiyear plan to share services. R. Munroe seconded for discussion. R. Gallé said the 2+2+2 meetings might not be the best vehicle if they are not regular. The BOF discussed the need for there to be a committee or subcommittee specifically dedicated to the task. E. Bradley agreed that there should be a specifically dedicated body to focus on shared service. R. Morra noted that 2+2+2 meetings are sporadic and infrequent. M. Maulucci agreed and would like to see more active, sustained work by a dedicated body. Discussion centered on a subcommittee with representation from the three boards, which will report back to the three boards, with regular meetings, possibly weekly. R. Gallé suggested a goal of having a plan of attack by the end of July or the summer. The subcommittee could be nonbinding. R. Gallé and E. Bradley volunteered to be on such a subcommittee. M. Maulucci said he could also volunteer if needed. R. Gallé withdrew his motion, seconded by R. Munroe.

R. Gallé moved to formally request that a subcommittee of the three boards, BOF, BOS, and BOE, be created to evaluate, plan, and recommend a shared services strategy, with the

recommendation that R. Gallé and E. Bradley be appointed as the BOF representatives at the subcommittee meetings. E. Bradley seconded. Vote 4:0:0. M. Maulucci was willing to attend such meetings as needed or to sub in as an alternate. R. Gallé will draft the request.

**c) Update on High School Building Project:** Everything on the town's side has been completed. J. Stille reported that the town was able to provide more documentation than the state was on their end. Now they are waiting on the audit.

**9. Adjournment:** R. Gallé moved to adjourn. E. Bradley seconded. Vote 4:0:0. Meeting adjourned at 9:44 pm.

Respectfully submitted,

Sarah Benitez, Recording Secretary

Please see minutes of subsequent meetings for approval of these minutes and any corrections hereto.