

**BOLTON BOARD OF FINANCE
REGULAR MEETING
THURSDAY, MAY 20, 2021– 7:15 pm
VIRTUAL MEETING VIA ZOOM WEBSITE PLATFORM
Minutes**

Board of Finance Members Present: Chairman Emily Bradley, Vice-Chair Robert Munroe, Ross Lally, Charles Danna Jr., Kristen Gourley, and Richard Tuthill

Board of Finance Members Absent: Robert DePietro

Board of Selectmen Members Present: First Selectman Sandra Pierog

Board of Education Members Present: Christopher Davey, Anne Decker

Staff Present: Interim Town Administrator Jim Rupert and Board Clerk Linda McDonald

Others Present: Nick Lavigne of the Community Voice Channel (CVC), Reporter Skyler Frazer from the Journal Inquirer, and Fire Chief Bruce Dixon

1. Call to Order: E. Bradley called the meeting to order at 7:18 p.m.
2. Public Participation: No public participation.
3. Approval of Minutes:
 - 3.a Approval of May 6, 2021 Special Meeting Minutes:
Chairman Bradley asked unanimous consent of the May 6, 2021 special meeting minutes as presented. Hearing no objections, the Chair said the minutes are passed.
 - 3.b Approval of May 10, 2021 Special Meeting Minutes:
Chairman Bradley asked unanimous consent of the May 10, 2021 special meeting minutes as presented. Hearing no objections, the Chair said the minutes are passed.
4. Elected Official and Town Staff Reports:
 - 4.a Tax Collection Summary: E. Bradley reported, as of April 30, 2021, the current tax levy collected was at 100.67%. The current motor vehicle levy collected was at 97.45%, supplemental motor vehicle levy collected was at 98.51%. S. Pierog said the Tax Collector continues to do an amazing job.
 - 4.b Town Update: E. Bradley reported the town is 66.09% expended as of April 30, 2021.

S. Pierog reported, now that the Town has an understanding of the cost associated with the repair of the fire tanker, she has released the on-hold purchase orders. She said the BOS has authorized the fire chief to spend up to \$55,000 for repair to the fire tanker and incidentals related to the repair. The members reviewed the approved transfers made by the BOS.
 - 4.c Board of Education Update: E. Bradley reported, as of April 30, 2021, the BOE budget is 72% expended for FY 2021. She noted the BOE's commitments of \$275,000 and \$200,000 toward the FY2022 budget.

R. Tuthill asked, regarding the release of the \$475,000, how will the BOE line item of Salaries and Benefits be reported at the end of the year.

E. Bradley said she would follow up with Superintendent Heckt to get an answer for the next meeting.

R. Munroe said he has been following this line item for a number of years and said there will be no adjustments made to it and, at the end of the year, it will be reported that all the monies in that line item will have been expended. He noted there is still a revised projected balance of \$178,731 as of April 30, 2021, after the two commitments of \$275,000 and \$200,000 to the FY 2022 budget. He said he expects that projected balance to increase during May and June.

5. New Business:

5.a Discussion and Action: Annual Transfer to Suspense:

E. Bradley explained this is a list of taxes the Tax Collector delivers to the Board of Finance she believes are uncollectable and is requesting be moved to the suspense account.

C. Danna commented transferring the accounts to suspense does not remove them from being collectible but just takes the accounts off the active books.

C. Danna MOVED to accept the suspense list as outlined by the Tax Collector of the Town of Bolton. K. Gourley SECONDED. MOTION CARRIED 6:0:0.

6. Ongoing Business: E. Bradley reported there is no new information regarding agenda items 6.a, 6.b, 6.c, and 6.d since the last meeting. Discussion and action was deferred to the May 27, 2021 meeting.

6.a Discussion on FY2021-2022 Revenues and Expenditures

6.b Discussion and Possible Action on FY2021 Revised Revenues

6.c Consider and Possible Action on FY2022 Proposed Budget Revenues

6.d Consider and Possible Acton on Ballot Question

S. Pierog reported the governor today issued Executive Order 12B which extends the suspension of in-person open meeting requirements in Executive Orders 7B and 9I to allow municipalities to continue to hold remote meetings to June 30, 2021.

7. Adjournment: E. Bradley adjourned the regular meeting at 7:48 p.m.

Next Meetings:

May 27, 2021 Special Meeting – 7:15 p.m.

June 3, 2021 Special Meeting – 7:15 p.m.

June 27, 2021 Regular Meeting - 7:15 p.m.

Referendum: June 15, 2021

Respectfully submitted by Linda H. McDonald, Board Clerk

Linda H. McDonald.

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.