

**BOLTON BOARD OF FINANCE  
REGULAR MEETING  
MAY 19, 2022 – 7:15 P.M.  
HYBRID MEETING VIA ZOOM WEBSITE PLATFORM &  
TOWN HALL, 222 BOLTON CENTER RD, BOLTON  
MINUTES**

**Board of Finance Members Present:** Chairman Emily Bradley, Vice-Chair Robert Munroe, Charles Danna Jr., Alex Rivera, Kristen Gourley, Mather Clarke, and Ross Lally.

**Board of Education Members Present:** Andrew Broneil

**Staff Present:** Chief Financial Officer Jill Collins

**Others Present:** Nick Lavigne from Community Voice Channel (CVC)

- 1) **Call to Order:** E. Bradley called this meeting to order at 7:17 P.M.
  
- 2) **Public Participation:** E. Bradley called for public participation, but there were no comments.
  
- 3) **Approval of Minutes:**
  - a. **April 19, 2022 Special Meeting:**

C. Danna MOVED to approve the minutes. A. Rivera SECONDED. By roll call vote, PASSES 6:0:0.
  
  - b. **April 21, 2022 Regular Meeting:**

Holding off on the approval of these minutes until next regular meeting, June 22, 2022.
  
  - c. **April 26, 2022 Public Hearing:**

R. Munroe MOVED to approve. K. Gourley SECONDED. By roll call vote, PASSES 6:0:0.
  
  - d. **April 26, 2022 Special Meeting:**

E. Bradley recommends changing section 3a to “K. Heckt says we potentially have a \$200,000 give back from BOE shortfall because of health insurance for the BOE.” K. Gourley MOVED to approve the minutes as adjusted. R. Munroe SECONDED. By roll call vote, PASSES 6:0:0.

**e. May 5, 2022 Special Meeting:**

Holding off on the approval of these minutes until next regular meeting, June 22, 2022.

**4) Elected Official and Town Staff Reports:**

**a. Board of Education update:**

E. Bradley began by stating that as of April 30, 2022 the BOE expended 72% of the appropriated budget. In 2021, they expended the same percentage. At the March 24 board education meeting they committed \$50,000 to this year's budget, on May 3, they committed an additional \$150,000 for a total of 200,000 towards this year's budget.

K. Gourley asked if we had a lack of substitute teachers because of Covid-19 cases rising. A. Broneil says he isn't sure, but he has been notified there have been a few teachers out and they have been close to closing the school because of the lack of staff due to Covid-19.

**b. Tax Collection Summary:**

E. Bradley began by stating the current year levy is at 101.24%, motor vehicle is at 96.91%, supplemental is 129.22%, and we are also doing well on prior years, and interest and fees.

**c. Town Update:**

E. Bradley showed the Board the revenue statement in the presentation and asked if there were any questions, but nothing has really changed since the last meeting, with a 92.83% collection to revised forecast. K. Gourley asked about the CHOICE Grants being low, and J. Collins says we receive this in pieces, so we could receive more.

E. Bradley then showed the town budget. J. Collins mentions the Fire Marshal transfer to put into the capital improvement, but that's not included in the town proper. Waste Management is at least a \$15,000 shortfall. Gas and Diesel is also looking at a shortfall.

E. Bradley shared the Transfers with the Board. She thought that the SCBA cylinders and fire hoses were in next year's budget. M. Clarke said he thought that they were staggering it across years. J. Collins will be checking into this.

**5) New Business:**

**a. Discussion and Action: Annual Transfer to Suspense:**

E. Bradley announced that every year the Tax Collector makes a list of accounts that are uncollectable. This year the transfers to suspense are, personal property taxes totaling \$1,003.81 and motor vehicle and supplemental motor vehicle totaling \$11,310.94 (\$9,984.01 MV & \$1,326.93 supplemental MV).

A. Rivera MOVED to approve the suspense list as presented. C. Danna SECONDED. By roll call vote, PASSES 6:0:0.

**6) Ongoing Business:**

**a. Discussion on Revenues and Expenditures for both FY2022 & FY2023:**

**b. Meeting Calendar:**

The Budget Referendum is Tuesday, May 24, 2022. Our next meeting is Wednesday, May 25, 2022 at 7:15 P.M. this will be a hybrid meeting. Wednesday, June 22, 2022 at 7:15 P.M. is the following meeting.

**7) Adjournment:** E. Bradley adjourned this meeting at 8:21 P.M.

**Next Meetings:**

**May 25, 2022 – 7:15 P.M. Special Meeting (THIS IS A WEDNESDAY)**

**June 22, 2022 – 7:15 P.M. Regular Meeting (THIS IS A WEDNESDAY)**

**Referendum:**

**May 24, 2022**

Respectfully submitted by Ashleigh N. Johnson, Board Clerk

*Ashleigh N. Johnson*

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.