

**TOWN OF BOLTON
BOARD OF FINANCE
Revised Agenda
Special Meeting
April 26, 2022 – 7:45 pm
(Immediately following the Public Hearing)**

- 1) Call to Order R
- 2) Public Participation
- 3) Ongoing Business
 - a. Discussion on FY2022/2023 Revenues & Expenditures
 - b. Budget calendar
 - c. Consider and possibly act on: BOF Meetings via Electronic Communications Policy
- 4) New Business
 - a. Consider and possibly act on: FY2022 Revised Budget Revenues
 - b. Consider and possibly act on: Ballot Question
- 5) Adjournment

Next Meetings:

May 5, 2022 – Special Meeting (if necessary)

May 19, 2022 – Regular Meeting

Other Important Dates

May 10, 2022 – BOF must adopt the budget on or before this date

May 24, 2022 – Budget Referendum

**You can access The Board of Finance’s Special Meeting on April 26, 2022 by dialing;
1-929-205-6099 – Meeting ID : 854 6498 1262**

**Accommodations for access to this meeting can be made by calling 860-649-8066 X 6111
Or 6112 before 3:30 pm on the day of the meeting.**

**Town of Bolton, Connecticut
Board of Finance
Budget Calendar
FY2023 Budget Review**

- 3/15/22 Board of Selectmen Budget Due to Board of Finance**
- 3/15/22 Board of Education Budget Due to Board of Finance**
- 3/17/22 Board of Finance Regular Meeting – with Board of Education re: FY2023 Budget
7:15 PM
- 3/22/22 Board of Finance Special Meeting – with Board of Selectmen re: FY2023 General Government,
Capital & Debt Budgets 7:15 PM **(THIS IS A TUESDAY)**
- 3/24/22 Board of Finance Special Meeting - Budget Deliberations (if necessary)
7:15 PM
- 3/29/22 Board of Finance Special Meeting - Budget Deliberations (if necessary)
7:15 PM **(THIS IS A TUESDAY)**
- 3/31/22 Board of Finance Special Meeting - Budget Deliberations (if necessary)
7:15 PM
- 4/06/22 Board of Finance Special Meeting - Budget Deliberations (if necessary)
7:15 PM **(THIS IS A WEDNESDAY)**
- 4/11-4/15/22 Bolton Public Schools Spring Recess
- 4/19/22 Board of Finance Special Meeting - Budget Deliberations (if necessary)
7:15 PM **(THIS IS A TUESDAY)**
- 4/21/22 Board of Finance Regular
7:15 PM
- 4/22/22 Budget Filed with Town Clerk (5 days prior to Public Hearing)**
- 4/22/22 Public Notice Issued (5 days prior to Public Hearing)**
- 4/26/22 Public Hearing/Board of Finance Special Meeting (if necessary)**
Time: 7:15 PM (THIS IS A TUESDAY)
Location: Town Hall/Hybrid
- 5/05/22 Board of Finance Special Meeting (if necessary)
7:15 PM
- 5/10/22 Board of Finance – Must adopt the budget on or before this date
- 5/19/22 Board of Finance Regular Meeting
7:15 PM
- 5/20/22 Budget Filed with Town Clerk (5 days Prior to Referendum)**
- 5/20/22 Budget Question Due to Town Clerk (5 days prior referendum)**
- 5/24/22 Budget Referendum**

Town of Bolton Board Of Finance Policy (adopted June 7, 2016)

Attendance at Meetings via Electronic Communications

Recognizing the inherent responsibility and statutory duties of Board members, the Board strongly encourages members to attend and participate at all meetings of the Board. Though great importance is given to the physical presence of Board members at meetings, the attendance and participation of members electronically is authorized under limited conditions.

The Board recognizes that factors such as illness, travel, schedule conflicts and weather conditions can make impossible the physical presence of a Board member at a Board meeting, and that electronic communications can enable a Board member to participate in a meeting from a remote location.

A Board member shall be able to attend a Board meeting, and participate in Board deliberations and voting, through electronic communications.

The Board authorizes the administration to provide the equipment required to implement this Board procedure.

Guidelines

A Board member who attends a meeting through electronic communications shall be considered present only if the member can hear everything said at the meeting and all those attending the meeting can hear everything said by that member. If the Board Chairperson determines either condition is not occurring, he/she shall terminate the Board member's attendance through electronic communications for that meeting.

To attend a Board meeting through electronic communications, a Board member shall comply with the following conditions:

- a. Submit reasonable notice to the Board Chairperson prior to the meeting.
- b. Board members participating electronically may cast votes.
- c. When a member attends a meeting electronically, all votes shall be by roll call vote.
- d. A member who is attending electronically without video may be required to identify him/her self by name and be recognized by the Chairperson before speaking.

At its April 26, 2022 special meeting, the Board of Finance of the Town of Bolton, Connecticut voted the following:

“Shall the Annual Budget for the Town of Bolton, Connecticut for the fiscal year 2023 as recommended by the Board of Finance in the amount of \$_____ be adopted?”

Emily Bradley,
Chair, Board of Finance