

Charter Revision Commission
Procedure Subcommittee
Minutes of Meeting April 23, 2020

The Procedure Subcommittee met on Thursday, April 23 2020 via Zoom on the internet. Attending were Gwen Marrion and Eleanor Georges. The meeting began at 10:00a and went until 10:57a.

1. The subcommittee reviewed whether non-resident property owners should be eliminated from eligibility to vote in referenda. After reviewing material from conversations with Monita Hebert and Liz Waters, this subcommittee recommends that no change should take place in our charter. Non-resident property owners are on the town's Grand List, as such are liable for taxes paid to the town, and are acknowledged on voting days by review of the Grand List.
2. The subcommittee reviewed the tie breaking rule for votes non-referenda, non First Selectman, and used information from Jim Aldrich, Monita Hebert, and Liz Waters. In the interests of promoting good will in our town and its townspeople, this subcommittee recommends that a coin toss be the promoted first-option to breaking any tie, and that a 2nd option of special election be an alternative with written consent of the candidates.
3. The subcommittee reviewed use of paper ballots at town meetings, again using information from our conversation with Monita Hebert and Liz Waters. This subcommittee recommends that paper ballots be made available at all town meetings, and in the event that a **motion is made to vote by paper ballot, [voice vote is challenged],** paper ballots **will** be used without **a vote on that motion.**
4. In reference to Town Charter item 11.1 (A), the subcommittee recommends extending the election of officers for a town board or commission to the next regularly scheduled meeting, rather than a "within 45 days of election" timeframe.
5. The subcommittee deems the Board of Education exempt from above recommendation, and concludes that they must hold to the CGS 10-218 rule.
6. This subcommittee recommends that due to storage, personnel, and cost to town, we not require audio or video recordings of BoS, BoF, BoE meetings.
7. In reviewing FOI and current posting of agenda and minutes on town web page, this subcommittee does not recommend change to the charter in requiring further documents of public meetings being posted.
8. This subcommittee will revise 13.7 of the Town Charter to reflect the next revision process.

Submitted by Eleanor Georges