

# BOLTON CONSERVATION COMMISSION

## Minutes

Regular Meeting

Thursday, September 1, 2016

7:00pm

TOWN HALL

**Members present: Rodney Parlee (Chairman), Brenda Cataldo, Sarah Davies**

### 1.0 Preliminaries

**1.1 Call Meeting to Order-** The Chairman called the meeting to order at 7:06 p.m.

**1.2 Approval of Agenda-** A motion was made by Brenda Cataldo, seconded by Sarah Davies to approve the agenda. The motion passed unanimously.

**1.3 Approval of Minutes from Regular Meeting on August 1, 2016-** A motion was made by Sarah Davies, seconded by Brenda Cataldo to approve the minutes as submitted from the August 1, 2016 regular meeting. The motion passed unanimously.

**2.0 Public Comment-** None.

**3.0 Correspondence-** The Chairman noted the following correspondence:

- September 2016 Bentley Books and Bits: Fracking Waste Presentation Sept. 27<sup>th</sup> at 8pm (reviewed CT SB-237)
- 8/23/16 E-mail from Meghan Lally: RBV ID Cards
- 8/30/16 E-mail from Joyce Stille: Commission Representatives Meeting Sept. 12<sup>th</sup> or 13<sup>th</sup> at 7pm
- Summer 2016 *The Habitat*, CACIWC Newsletter

### 4.0 Financial Report

**4.1 FY 2016-17 Budget-** Rod Parlee reported the budget amounts for the fiscal year.

**4.2 RBV Kicknet Order-** Rod Parlee agreed to complete order.

**4.3 T-Shirts for Fund Raising-** Brenda Cataldo agreed to complete order.

**4.4 Amazon.com-** There is no account for the town which the commission may use.

**4.5 CACIWC Membership-** A motion was made by Sarah Davies, seconded by Brenda Cataldo and passed unanimously to appropriate \$55 from the professional and business account for July 1, 2016 - June 30, 2017 joint CACIWC membership with the Wetlands Commission.

### 5.0 Unfinished Business

**5.1 New Photo Contest & Categories-** A motion was made by Brenda Cataldo, seconded by Sarah Davies and passed unanimously to start the 16<sup>th</sup> Annual Photo Contest with a submission deadline of May 15, 2017.

Brenda Cataldo agreed to reach out to photography teachers and students of Bolton schools.

**5.2 “A Town for All Seasons” Calendar Production & Timeline-** Brenda Cataldo presented a draft of the calendar, information on local printing options and agreed to solicit local advertisers. The commission discussed creating a custom seal for future publications.

**5.3 Meeting Dates and Other Events for 2017-** A motion was made by Brenda Cataldo, seconded by Sarah Davies and passed unanimously to approve the following commission meeting dates for 2017: Mondays 2/6, 3/6, 4/3, 5/1, 6/5, 8/7, 10/2, 12/4 and Thursdays 1/5, 7/6, 9/7, 11/2.

A motion was made by Brenda Cataldo, seconded by Sarah Davies and passed unanimously to approve the following event dates for 2017: Winter Trails Day 1/14, Vernal Pools Day 3/25, Earth Day 4/22, Last Day Photo Contest 5/15, Family Day 5/29, National Trails Day 6/3, RBV 10/21, and Winter Faire 12/2.

Other considerable events included the Fish Farm/Farm Day, Sunfish Sailing Regatta, Road Races, and CACIWC Annual Meeting.

**5.4 Earth Machine Composter Sales-** The group agreed to offer remaining composters for sale to Cropleys.

**5.5 BLWCA Report-** Rod Parlee reported that North Carolina State determined the Atlantic White Cedar Stand in upper Bolton Lake to be unique and reported on the big leaved arrow head plants on the shores of the lower lake.

## 6.0 New Business

**6.1 RBV on October 23<sup>rd</sup>**- Rod Parlee will update certification to teach training course. Sarah Davies reached out to the school to coordinate training date for students. Rod Parlee agreed to reserve a space, preferably Herrick Park from 11am-5pm for specimen evaluation. Set up 11-12, visit sites 12-2, evaluate results 2-4, clean up 4-5. Sarah Davies agreed to bring a sample flier to the next meeting.

**6.2 Report on Herrick & Freja Park Trail Blazing**- Brenda Cataldo and Rod Parlee reblazed and cleared the new trail in Herrick Park. Rod Parlee reported that trail maintenance is a town responsibility according to Eagle Scout project plans. Chestnuts from the American Chestnut trees were found in the park. The CT Forest & Park Association reblazed a trail through Freja Park at the request of a private land owner who wished to have their property removed. The visitor's log will be restocked with cardstock paper.

**6.3 Outreach; Winter Faire in December**- Goals will be to sell calendars, promote the photo contest, sell shirts and collect contact information of people interested in participating in events or volunteering.

**6.4 Goals; Conservation Commission Basics**- Rod Parlee reviewed the Connecticut Association of Conservation and Inland Wetlands Commissions Board of Directors Basics data sheet. It was suggested that the commission create a similar sheet with similar categories including term of office, vision, mission & goals. The group agreed to review duties in State Statute 7-131a, Town Charter and CACIWC Handbook for Conservation Commissions.

**6.5 Draft White Papers**- The group discussed creating a document containing general stances for a variety of subjects based on the purpose and goals of the commission.

**7.0 Approval of Clerk's Invoices**- A motion was made by Brenda Cataldo, seconded by Sarah Davies and passed unanimously to approve the Clerk's Invoice as submitted for the September 1, 2016 regular meeting.

**8.0 Adjournment**- A motion was made by Brenda Cataldo, seconded by Sarah Davies and passed unanimously adjourn the meeting at 9:23 p.m.

Respectfully submitted,

Melissa M. Wilkens  
Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

The next regularly scheduled meeting is Monday, October 3, 2016 at Town Hall.

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