

# BOLTON CONSERVATION COMMISSION

## Minutes

*Special Meeting*

Monday, May 18, 2016

7:00pm

TOWN HALL

**Members present: Rodney Parlee (Chairman), Brenda Cataldo, Peter Wilkens**

**Public Guest: Nick Grottolo (BHS and BSA Troop 73)**

### 1.0 Preliminaries

**1.1 Call Meeting to Order-** The Chairman called the meeting to order at 7:01 p.m.

**1.2 Approval of Agenda-** A motion was made by Brenda Cataldo, seconded by Rodney Parlee to approve the agenda as submitted. The motion passed with two ayes and one nay from Peter Wilkens.

**2.0 Public Comment-** No public comment was made.

### 3.0 Financial Report

**3.1 Status of Capstone Project Reimbursement \$213.96-** Nick Grottolo delivered receipts to Peter Wilkens.

**3.2 Reimbursement of \$93.49 for Book on *Wunee-Neetunah*-** Peter Wilkens reported that a reimbursement request has been submitted.

**3.3 Payment Request to NCCD for \$336.00-** Peter Wilkens reported that a reimbursement request has been submitted.

**3.4 Appropriate Funds for Ink-** Rodney Parlee gave an update on the requested ink reimbursements.

**3.5 Balance of Funds-** Rodney Parlee reported that no current balances are available.

### 4.0 New Business

**4.1 Judge 15<sup>th</sup> Annual Photo Contest Entries-** The group reviewed photo submissions and voted for each category. Brenda Cataldo agreed to tally results and contact winners. Judges voting were; Rod Parlee, Peter Wilkens, Brenda Cataldo, Melissa Wilkens and Nick Grottolo.

**4.2 Review BCC Tri-fold in Preparation of Family Day-** Tri-fold not present; tabled until next meeting.

**5.0 Approval of Clerk's Invoices-** A motion was made by Peter Wilkens, seconded by Brenda Cataldo and passed unanimously to approve the Clerk's Invoice as submitted for the May 18, 2016 special meeting.

**6.0 Adjournment-** A motion was made by Peter Wilkens, seconded by Rodney Parlee and passed unanimously to adjourn the meeting at 7:56pm.

Respectfully submitted,

Melissa M. Wilkens  
Board Clerk

Please see the minutes of subsequent meetings for the approval  
of these minutes and any corrections hereto.

The next regularly scheduled meeting is Monday, June 6, 2016 at Town Hall

Originals Printed on 100% Recycled Paper – Earth Day and Every Day

