

# **BOLTON CONSERVATION COMMISSION**

## **Minutes**

Regular Meeting

Monday, January 4, 2016

7:00pm

TOWN HALL

**Members present: Rodney Parlee (Chairman), Peter Wilkens (Vice Chairman), Brenda Cataldo, Sarah Davies**

### **1.0 Preliminaries**

**1.1 Call Meeting to Order-** The Chairman called the meeting to order at 7:14 p.m.

**1.2 Approval of Agenda-** A motion was made by Peter Wilkens, seconded by Brenda Cataldo to approve the agenda with the addition of outreach as a topic under line item 7.0 Other. The motion passed unanimously.

**1.3 Approval of Minutes from November 5, 2015 Regular Meeting-** A motion was made by Peter Wilkens, seconded by Sarah Davies to approve the minutes as submitted from the December 7, 2015 regular meeting. The motion passed with three ayes and one abstention.

**2.0 Public Comment-** None

**3.0 Correspondence-** The Chairman noted the following correspondence:

- FOI Educational Workshop Flier from the State Freedom of Information Commission: January 25, 2016
- 12/14/15 Letter from CT Land Conservation Council: Thank you for membership
- ESRI Invitation to Public Sector CIO Summit March 16-17 in Redlands, California
- CT Wildlife Magazine Nov/Dec 2015 Edition

**4.0 Financial Report-** 12/31/15 E-mail from Dawn Silveira with current CAF balance and recent deposits reviewed. \$250 in calendar sales was submitted.

A motion was made by Brenda Cataldo, seconded by Sarah Davies and passed unanimously to appoint Peter Wilkens as treasurer of the Conservation Commission.

### **5.0 Unfinished Business**

**5.1 OSPAC Current Status & Discussion-** Rod Parlee reported OSPAC did not meet. The commission discussed the importance of this committee meeting in order to preserve open space. The commission discussed 2014-2015 revisions of the CT DEEP Open Space Plan.

**5.2 CT DEEP RBV Program Results from Nov 15<sup>th</sup>-** 12/29/15 E-mail from Meghan Lally of CT DEEP confirmed the samples from the Baker Brook test site contained 5 total and 0 most wanted macroinvertebrates, Bolton Pond Brook contained 11 total and 2 most wanted, French Brook contained 7 total and 1 most wanted, and Railroad Brook contained 13 total and 1 most wanted. Feedback regarding photos and test sites was reviewed.

Sarah Davies agreed to compile an invoice for new testing materials for future testing. Peter Wilkens agreed to look into storage options for supplies.

**5.3 2016 Calendar Circulation & Sales-** 44 calendars remain for sale. The commission agreed to advertise online.

**5.4 Earth Machine & Rain Barrel Sales-** No change.

**5.5 15<sup>th</sup> Annual Photo Contest-** The commission agreed to promote the contest at Winter Trails Day.

**5.6 Set Special Meeting Date to Update Outreach Materials-** Tabled until goals are confirmed.

### **6.0 New Business**

**6.1 New Tasks for BCC as noted in POCD-** 12/11/15 E-mail from Peter Van Dine regarding POCD changes. The commission discussed Action Step 10. Investigate establishing a multi-town entity to monitor and manage water quality in all three Bolton lakes (upper, Middle, Lower).

**6.2 Establishing a Multi-town Entity to manage Water Quality in All Three Lakes-** The commission discussed reviewing the activity of BLWCA and state conservation organizations which do this.

**6.3 Results of Catfish Stocking Meeting on December 21<sup>st</sup>-** Discussion tabled.

**6.4 BLWCA Meeting Report-** Discussion tabled.

**6.5 Capstone Project Update & Winter Trails Day Trek on January 9<sup>th</sup> at 1pm-** Discussion tabled.

**6.6 Bolton High School Bulletin-** Discussion tabled.

**6.7 Documenting the American Chestnut Trees in Bolton-** Discussion tabled.

**6.8 Recycling Education-** Discussion tabled.

**6.9 FY2014-2015 Annual Report-** Discussion tabled.

**7.0 Other-** Outreach- Discussion tabled.

**8.0 Approval of Clerk's Invoice-** A motion was made by Peter Wilkens, seconded by Brenda Cataldo and passed unanimously to approve the Clerk's Invoice as submitted for the January 4, 2016 regular meeting.

**9.0 Adjournment-** A motion was made by Peter Wilkens, seconded by Sarah Davies and passed unanimously to table all remaining items and adjourn the meeting at 8:45 p.m.

Respectfully submitted,

Melissa M. Wilkens  
Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

The next regularly scheduled meeting is Monday, February 1, 2016 at Town Hall

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