

BOLTON CONSERVATION COMMISSION

Minutes

Regular Meeting

Thursday, January 5, 2017

7:00pm

TOWN HALL

Members present: Rodney Parlee (Chairman), Peter Wilkens (Co-Chair), Peter Van Dine

Public Guest: Joyce Stille

1.0 Preliminaries

1.1 Call Meeting to Order- The Chairman called the meeting to order at 7:05 p.m.

1.2 Approval of Agenda- A motion was made by Peter Wilkens, seconded by Peter Van Dine to approve the agenda with the addition of 4.4 Treasury Discussion. The motion passed unanimously.

1.3 Approval of Minutes from Regular Meeting on November 3, 2016- A motion was made by Peter Van Dine, seconded by Peter Wilkens to approve the minutes with amendment to line item 2.0 in which "legislature" should be changed to "legislation." The motion passed unanimously.

2.0 Public Comment- None.

3.0 Correspondence- The Chairman noted the following correspondence:

- BCC Annual Report for FY 2015-16
- Flier for 2016-17 Photo Calendar
- 12/13/16 Letter from CT Land Conservation Council: Membership, Policies & Procedures
- 2016 Publication from CT Audubon Society *State of the Birds: Gains, Losses & Prospect of Extinction*
- Letter from New England Association of Environmental Biologists: 41st Annual Conference March 14-16th 2017

4.0 Financial Report

A motion was made by Peter Wilkens, seconded by Peter Van Dine to reimburse Brenda Cataldo \$38.02 (\$35.75 pre-tax) from the office account for RBV educational materials purchased from Staples. The motion passed unanimously.

4.1 Accounts Balance- Rod Parlee noted the balance of the Conservation Activity Fund, payroll, office and professional development accounts.

4.2 Calendar Sales & Winter Faire Results- 16 calendars and 2 earth machines sold. Photo contest was advertised and submissions are being received.

4.3 "Take A Hike" T-Shirts for Fund Raising- Peter Van Dine agreed to see if Zazzle.com would accept a purchase order from the town. A motion was made by Peter Van Dine, seconded by Peter Wilkens and passed unanimously to table discussion until more information was available.

4.4 Treasury Discussion- A motion was made by Peter Wilkens, seconded by Rod Parlee and passed unanimously to make Peter Van Dine the treasurer of the Conservation Commission.

1/5/17 E-mail from Joyce Stille: All funds must be approved in writing by Bob Morra or Joyce Stille prior to being expensed with the exception of clerk's wages.

5.0 Unfinished Business

5.1 BCC Logo Approval Process- 12/13/16 E-mail from Elizabeth Waters: All use of Town Seal must be approved by the town clerk.

The conservation commission may design a logo for use on calendars and other materials with Board of Selectmen's approval. The group reviewed designs submitted by Brenda Cataldo.

5.2 Town of Coventry Fracking Waste Ordinance- 1/4/17 E-mail from Town of Windsor Conservation Commission: 10th town to ban fracking waste. The group reviewed a copy of the Coventry fracking ordinance.

A motion was made by Peter Van Dine, seconded by Rod Parlee, to support efforts of the Board of Selectmen in developing a fracking waste ordinance. The motion passed with one abstention from Peter Wilkens.

5.3 Earth Machine Composter Sales- The group discussed previous sales and the possibility of using a sign up prior to ordering future sets. Rod Parlee reported on remaining machines.

5.4 Single Stream Recycling- The group discussed the importance of having recycling bins available at public events. It was noted that all Town facilities have bins. Events at other sites are dependent upon site administrators.

6.0 New Business

6.1 CT DEEP Recreational Trails Grant Program Application Support- 12/14/16 Letter from Rod Parlee on behalf of the commission: supporting the application.

6.2 State Project No. 12-96 Construction of Charter Oak Greenway Shared Use Path Info- Rod Parlee reported on DOT feasibility study. Filling gaps in the greenway is the top priority.

6.3 Former Rt. 6 Properties Trail Potential- The group reviewed parcel map and article “Andover, Bolton, Coventry to get land taken for 1-384 extension” from the Journal Inquirer.

6.4 Leaders and Partners in the Policies/Action Steps as Listed in the 2015 POCD- The group agreed to focus on creating a Natural Resource Inventory with an updated parcel map. Existing information will be gathered.

The group agreed to focus on protecting water resources, recognizing that Bolton Lake cannot be properly managed without managing headwaters. The commission suggests collaboration with Vernon, Coventry and Tolland to achieve this. The group discussed a collaborative letter from Bolton and Vernon to DEEP regarding coordinated lake draw downs.

6.5 BLWCA Meeting on February 2nd and Potential Field Trip- Rod Parlee shared the minutes from the last meeting and reported on plans for Feb. 2nd meeting. It was suggested that BLWCA consider formalizing representation of commission members.

6.6 FY 15-16 Annual Report- The group reviewed the annual report.

6.7 Outreach & Winter Trails Day- CACIWC Annual Meeting was a good networking and learning opportunity. The group discussed updating the tri-fold and kiosk information in parks. Ray Hardy has agreed to lead a Wildlife Walk for Trails Day 1/14/17 at 1pm in Freja Park.

7.0 Approval of Clerk’s Invoices- A motion was made by Peter Van Dine, seconded by Peter Wilkens and passed unanimously to approve the Clerk’s Invoice as submitted for the January 5, 2017 regular meeting.

8.0 Adjournment- A motion was made by Peter Wilkens, seconded by Peter Van Dine and passed unanimously adjourn the meeting at 9:12 p.m.

Respectfully submitted,

Melissa M. Wilkens
Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

The next regularly scheduled meeting is Monday, February 6, 2017 at Town Hall.

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