

The Economic Development Commission (EDC) held their regular meeting on Tuesday, January 26, 2016 at the Notch Road Municipal Center, Room 9 with Chair Bill Anderson presiding. Commission members present were Cathy Teller, Neal Kerr, Milton Hathaway and Scott Rich.

I. Call to Order

Bill Anderson called the meeting to order at 7:01 p.m.

II. Approval/Modification of Minutes to the December 1, 2015 Meeting

A motion was made by Mr. Rich, seconded by Ms. Teller to approve the regular meeting minutes of the December 1, 2015 as presented. Motion passed with Mr. Kerr abstaining.

III. Public Comment/Introduction of Guests

None.

IV. On-going Business

A. Commission Members' Reports

1. P&Z Activities:

Mr. Kerr reported briefly on what the goals of the P&Z Commission for 2016 are. Some goals include but are not limited to revisiting some sub regulations; seek additional funding for staff assistance; create bond tracking system; and modify current filing system.

Mr. Hathaway is requesting information regarding potential economic development activities in Bolton. It would be helpful to share with the other surrounding towns when he meets to discuss economic development. He also shared information on the CT Annual Education Summit for towns and cities. The program will take place on March 18th. He also suggested holding ribbon cuttings at the some of the new businesses in town.

a. POCD

i. Email re: new POCD

Ms. Teller provided a brief summary of the POCD on behalf of the EDC. She will make a few minor modifications and submit it for the bulletin and website

ii. BOS Letter

Ms. Teller provided a copy of a letter from the BOS regarding the POCD and also a copy of the letter that was submitted on behalf of the Bolton Land Trust.

2. Quarterly Meetings with Land Use Boards

Mr. Anderson will be following up with Joyce Stille as to when the next quarterly meeting will take place.

Mr. Rich shared with the commission that he has spoken with Mr. Morra about the EDC being a part of the BOS meeting, and to become more involved with new economic development and possible incentives for new businesses. In addition, it would be important to inform the BOS of what the EDC has accomplished and what their goals are. By consensus, the group agreed to have members alternately attend the BOS meetings on a quarterly basis. Ms. Teller briefly reviewed goals in the POCD regarding EDC, and suggested discussing these items with the BOS. Mr. Anderson will contact Ms. Stille about attending the February 2nd meeting.

3. Outreach

Ms. Teller reported she attended the trail meeting. She reported the meeting was well attended. Additionally, Ms. Teller briefly discussed the Lyndale Stand and additional property that is currently for sale.

4. TCCC EDC Subcommittee

The group reviewed the invoice from the Tolland County Chamber of Commerce. According to the invoice, the previous year had not been paid. Ms. Teller will follow up with the Finance Department. Mr. Hathaway has been attending the meetings, and believes it would be advantageous to the commission to maintain the membership. The group will table a motion to pay the invoice until it has been determined what the amount owed actually is.

B. Bolton Business Yellow Pages

Mr. Anderson reported there may be some new businesses to add to the list. By consensus, the group agreed that all businesses listed should be a Bolton based business. The group briefly discussed what information should be shared via the email distribution list. Moving forward, it will not be used to advertise any businesses, only information on town meetings, etc.

C. EDC Website

The updated information regarding the POCD that Ms. Teller provided will be added to the website.

D. Branding Project

Ms. Teller shared information on a book related to branding. She also provided information from Roger Brooks International, Increasing Local and Visitor Spending regarding potential webinars.

1. BWC Long Term Project

Ms. Teller will be reaching out to the Bolton Women's Club for an update on the project.

E. Budget Balance

Ms. Teller reported the commission has a balance of \$1,765.00.

V. New Business

- A. TCCC Membership Invoice
Discussed under TCCC EDC Subcommittee

VI. Announcements

- A. Next EDC Regular Meeting is scheduled for Tuesday, February 23, 2016 at 7:00 p.m. in Room 9 of the Notch Road Municipal Center.

VII. Adjournment

A motion was made by Mr. Rich, seconded by Mr. Kerr to adjourn the meeting at 9:06 p.m.

Respectfully submitted,

Heidi Bolduk
Board Clerk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CHANGES TO THEM.