

The Economic Development Commission (EDC) held their regular meeting on Tuesday, August 23, 2016 at the Notch Road Municipal Center, Room 9 with Chair Bill Anderson presiding. Commission members present were Milton Hathaway, Scott Rich and Cathy Teller. Also attending was resident and local business owner Alex Ansaldi.

I. Call to Order

Mr. Anderson called the meeting to order at 7:06 p.m.

II. Approval/Modification of Minutes to the July 26, 2016 Meeting

A motion was made by Mr. Hathaway, seconded by Mr. Rich to approve the regular meeting minutes of the July 26, 2016 meeting as presented. Motion unanimously passed.

III. Public Comment/Introduction of Guests

Mr. Ansaldi was present for the meeting. He has submitted his letter of interest to the Board of Selectmen requesting appointment to the commission.

IV. On-going Business

A. Commission Members' Reports

1. Planning & Zoning Activities

Ms. Teller did not have any updates to share.

2. Quarterly Meetings with Land Use Boards

Mr. Anderson reported that he has not been notified of the next Land Use Board Meeting.

3. Outreach

a. survey to businesses

Mr. Anderson was able to locate a copy of the survey that had originally been put together. A copy was distributed to the commission members. The group agreed that the first survey to go out will be minimal. The group discussed some minor modifications to the current survey. Mr. Anderson was able to update the email distribution list. Currently there are approximately 40 emails on the list. The group would like to mail out to businesses that email contact is not available. At the October meeting, the commission will work on preparing the mailing.

The group reviewed what type of information would be sent out through the email distribution list. Ideas included Planning & Zoning meetings regarding regulation changes and other meetings that could affect local business owners. Mr. Anderson recently sent an email regarding the upcoming Heritage Farm Commission as a request from Sandra Pierog, Bolton Heritage Farm Commission Chair.

4. TCCC EDC Subcommittee

Mr. Hathaway reported there were no August meetings.

5. Trainings

Ms. Teller shared information regarding an online webinar. She will work on setting it up for the October meeting.

A motion was made by Ms. Teller, seconded by Mr. Rich to purchase the webinar in the amount of \$40.00. Motion unanimously passed.

B. EDC Website

1. Postings

Ms. Teller has submitted a request to the new person maintaining the website to update the EDC website.

C. Branding Project/Welcome Signs

Ms. Teller shared with the group she has heard from the Bolton Women's Club that their fundraising efforts raised enough to purchase a sign (approximately \$4,000-\$7,000). The Women's Club is asking

for a timetable of when the commission would like to purchase the signs. They are requesting that the Bolton Women's Club is noted on the sign. Ms. Teller will reach out to some local sign makers for quotes and design ideas. The group discussed that the Board of Selectmen would make the final decision on the design and location.

D. Budget balance

Ms. Teller provided an updated budget transaction showing line items. Currently there is \$1,200 in the Office Operating Expenses Line Item and \$800 in the Other Payroll Line Item.

V. New Business

A. Bolton Pond – recreational site maintenance (M. Hathaway)

Mr. Hathaway shared with the group a brief history of the pond at Bolton Notch. He has been in contact with the person that purchased the old drive in property. Mr. Hathaway expressed the importance to repair the damn and address the quality of the pond. Mr. Hathaway will reach out to the developer that purchased the old drive in theater property that borders the pond. Ms. Teller shared that the Conservation Commission may be interested in the efforts. Mr. Anderson suggested to bring it up at the Land Use Board Meeting. The group agreed to continue to leave this item on the agenda.

VI. Announcements

Next EDC Regular Meeting is scheduled for Tuesday, September 27, 2016 at 7:00 p.m. in Room 9 of the Notch Road Municipal Center. Mr. Anderson informed the group that he would not be able to attend the September meeting.

VII. Adjournment

A motion was made by Mr. Hathaway, seconded by Ms. Teller to adjourn the meeting at 8:18 p.m. Motion unanimously passed.

Respectfully submitted,

Heidi Bolduk
Board Clerk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CHANGES TO THEM.