

The Economic Development Commission (EDC) held their regular meeting on Tuesday, June 28, 2016 at the Notch Road Municipal Center, Room 9 with Chair Bill Anderson presiding. Commission members present were Milton Hathaway and Scott Rich. .

I. Call to Order

Mr. Anderson called the meeting to order at 7:05 p.m.

II. Approval/Modification of Minutes to the May 24, 2016 Meeting

A motion was made by Mr. Rich, seconded by Mr. Hathaway to approve the regular meeting minutes of the May 24, 2016 meeting as presented. Motion unanimously passed.

III. Public Comment/Introduction of Guests

Mr. Anderson reported he spoke with Alex Ansaldi. Unfortunately he was not able to attend to tonight, however he is interested in being appointed to the commission. Mr. Anderson will inform him of the process to submit a letter of interest.

IV. On-going Business

A. Commission Members' Reports

1. Planning & Zoning Activities

Ms. Teller was not present to provide any updates.

2. Quarterly Meetings with Land Use Boards

Mr. Anderson reported that he has not been notified of the next Land Use Board Meeting.

3. Outreach

a. survey to businesses

Mr. Anderson contacted Mr. Kerr for a copy of the survey that had been created. It was an Adobe Survey, which he no longer has access to. The commission discussed they will work on creating a new one. Mr. Anderson will work on compiling the email distribution list.

4. TCCC EDC Subcommittee

Mr. Hathaway reported that the TCCC will not be meeting during the summer. He distributed some information on the "Farm to Table Dinner" on July 16 at the Arrigoni Winery. He did suggest having the TCCC do a grand opening for the new owners of Bolton Pizza. Mr. Hathaway also reached out to Simoniz to introduce the EDC. Mr. Anderson suggested holding a "Bolton Manufacturing Day". Mr. Hathaway will follow up with Simoniz regarding the possibility. The group briefly discussed when new businesses open in Vernon, there is typically a grand opening. Mr. Hathaway will try to find out who initiates the grand openings.

Changing Small Town Webinar: Mr. Anderson briefly reviewed the webinar that commission members participated in. Thank you to Jim Cropley for paying for the cost of the webinar.

B. EDC Website

Nothing to update.

C. Branding Project/Welcome Signs

Mr. Anderson reviewed a map of Bolton, and is going to research the traffic count to specify the best areas to put signs.

D. Budget balance

Per Ms. Teller's email, the Economic Development Trust Fund has a balance of \$4,028.14.

E. New Members: Mr. Rich had spoken to a fellow resident that may be interested in joining. He will follow up with him. Mr. Hathaway suggested sending an email out to the distribution list notifying business owners of vacancies on the EDC.

V. New Business

Mr. Anderson shared with the commission a Cost of Services Study he found from 2008. It was reported for Bolton as \$1.05 per \$1.00 collected in revenue. Mr. Anderson is going to see what the cost would be for this report.

VI. Announcements

A. Next EDC Regular Meeting is scheduled for Tuesday, July 26, 2016 at 7:00 p.m. in Room 9 of the Notch Road Municipal Center.

VII. Adjournment

A motion was made by Mr. Rich, seconded by Mr. Hathaway to adjourn the meeting at 7:42 p.m. Motion unanimously passed.

Respectfully submitted,

Heidi Bolduk
Board Clerk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CHANGES TO THEM.