

The Economic Development Commission (EDC) held their regular meeting on Tuesday, January 24, 2017 at the Notch Road Municipal Center, Room 10 with Chair Bill Anderson presiding. Commission members present were Cathy Teller and Alex Ansaldi.

I. Call to Order

Mr. Anderson called the meeting to order at 7:06 p.m.

II. Approval/Modification of Minutes to the December 6, 2016 Meeting

A motion was made by Ms. Teller, seconded by Mr. Ansaldi to approve the regular meeting minutes of the December 6, 2016 meeting as presented. Motion passed unanimously.

III. Public Comment/Introduction of Guests

None.

IV. On-going Business

A. Commission Members' Reports

1. Planning & Zoning Activities

Mr. Anderson reviewed the recent meeting minutes of P&Z. He briefly reviewed the history of current rear lot guidelines. They are currently reviewing the guidelines and are currently considering revising them.

Ms. Teller also shared that the Town of Bolton Zoning Regulation Map is currently being revised. She will provide copies once it is approved.

Mr. Anderson reviewed different topics regarding Planning & Zoning, and different suggestions for bringing in more economic development. Some topics included separating Planning & Zoning and offering incentives to incoming businesses.

Mr. Anderson also shared the Connecticut State Statute regarding Economic Development Commissions and reviewed some of the information. He suggested the commission consider representing not just commercial but also residential areas.

2. Quarterly Meetings with Land Use Boards

Mr. Anderson will follow up with Ms. Stille for future meetings to be scheduled.

3. Outreach

a. survey to businesses

Mr. Anderson reported no emails have been received recently, and Ms. Teller reported that no new surveys have been submitted. Mr. Anderson suggested tallying results of the survey for the first quarterly land use board. Hard copies of the survey are going to be mailed out this week.

4. TCCC EDC Subcommittee

Ms. Teller briefly discussed emails have been sent from the TCCC regarding upcoming Networking events.

5. Bolton Pond/Freja Park

Nothing new to update.

6. Trainings

Ms. Teller shared an email that live webinars from Roger Brooks will no longer cost anything, only if you want to view it at a later time.

7. Budget for FY 2017-18 & Annual Report for 2015-16

Ms. Teller shared with the group a copy of the budget documents that was submitted.

B. EDC Website

Ms. Teller will contact Kathy to have the GIS link put on the EDC website, possibly a list of available buildings for sale and update the Route 6 study link. The group briefly discussed rather than one person handle the website, the group will review on a monthly basis.

C. Branding Project/Welcome Signs

1. Welcome Signs

Ms. Teller has found two sign companies that she will reach out to talk to about the signs. She will report back next month. Ms. Stille asked Mr. Anderson for an update on the sign project.

D. Budget balance

A current budget balance is not available.

V. New Business

A. National Small Business Week (May 2017?)

Jim Cropley held a special event last year and had asked that EDC assist this year. Mr. Anderson will reach out to Mr. Cropley regarding his plans for this year.

VI. Announcements

A. Special Town Meeting – January 25 @ 6:30 p.m. at the Town Hall

B. Next EDC Regular Meeting is scheduled for Tuesday, February 28, 2017 at 7:00 p.m. in Room 9 of the Notch Road Municipal Center.

VII. Adjournment

A motion was made by Ms. Teller, seconded by Mr. Ansaldi to adjourn the meeting at 8:32 p.m. Motion unanimously passed.

Respectfully submitted,

Heidi Bolduk
Board Clerk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CHANGES TO THEM.