

**TOWN OF BOLTON**  
**Economic Development Commission**  
**Regular Meeting Minutes**  
Tuesday, December 4, 2018 @ 7:00 p.m.  
Room 9, Notch Road Municipal Center

Chairman Bill Anderson presided. Commission members also in attendance were Alex Ansaldi and Cathy Teller. Also present was Board Clerk, Leslie Brand

- I. Call to Order: B. Anderson called the meeting to order at 7:06 p.m.
- II. Approval/Modification of Minutes of October 30, 2018 Meeting  
A motion was made by C. Teller to accept the minutes as submitted. A. Ansaldi seconded. Motion passed unanimously.
- III. Public Comment/Introduction of Guests  
Pam Sawyer representing the Bolton 300<sup>th</sup> Anniversary Committee:  
Ms. Sawyer is co-chair of the committee with Matt Wraight. The 300<sup>th</sup> anniversary celebration is planned for 2020. Ms. Sawyer shared local history regarding schools, churches and farming. She suggested that the EDC brainstorm outreach efforts to businesses. Planned events include a Bolton Land Trust Walk on January 1, 2020, a parade on October 3, 2020 (rain date October 4, 2020), fireworks and a “300<sup>th</sup>” garden on the green sponsored by Cropley’s for the anniversary year. Possible events are business tours and programs on the Community Voice Channel. Fundraising ideas include ornament sales, trees for the Festival of Trees at Bolton Congregational Church and sales of apparel in 2019 at the elementary school. They are looking for someone to put together a commemorative book. \$25,000 is currently available for the celebration in the Founders Day Fund. Fund raising continues with an estimate of \$50,000 to \$75,000 needed. Ornaments, blankets and historical books have been produced for earlier celebrations. All ideas should be funneled through Ms. Sawyer.
- IV. **On-going Business**
  - A. **Commission Members’ Reports**
    1. **P&Z Activities**  
Able Coil expansion to the former Barrels, Boxes and More building.
    2. **Quarterly Meetings w/ Land Use Boards**  
B. Anderson will ask S. Pierog to schedule two to four future meetings.
    3. **TCCC EDC subcommittee**  
No report.
    4. **Bolton Pond/Freja Park**  
Bike Walk Bolton organized a work group to remove debris from drainage ditches. No action has been taken to prevent the pond from becoming a swamp. The concern regarding the lack of dam repair could be mentioned at the Land Use Board meetings.

C. Teller suggested contacting State Representatives Steve Cassano and Robin Green to bring the matter to their attention. B. Anderson will reach out to M. Hathaway to write a letter and copy in the BOS.

**5. Stop Light @ Quarry Rd. & Route 44**

This concern will be included in the above mentioned letter.

**6. Outreach/Trainings**

Nothing to report

**B. EDC website**

A. Ansaldi sent an Email to J. Stille regarding the update of Bolton business listings and the fine example on the Town of Hebron website. J. Stille replied that it will be discussed. A. Ansaldi will reach out to Hebron to see how they manage their business list. B. Anderson will Email the last list of Bolton businesses to A. Ansaldi for his review.

**C. Branding Project/Welcome Signs**

The State has verbally approved the signs although the Route 6 placement is still a concern. C. Teller will contact the sign manufacturers to let them know we are still interested.

**D. Bike Walk Bolton Proposal**

Awaiting a response from Barbara Amodio regarding the kiosk and what information should be included.

**E. New Building Code issue**

B. Anderson composed a draft of a letter to present at the January BOS meeting as noted in item III in the October 30, 2018, meeting minutes. C. Teller noted that the letter needs to be clear as to what the EDC wants the BOS to do. The four bullet points submitted by Jim Aldrich should be included. C. Teller will compose a new draft.

**F. Budget Balance**

The report as of October 31, 2018 was presented.

**V. New Business**

**A. Rt. 44 Study Plan Review**

The study of the recommendations has been presented to the EDC members. Review will continue on the line items assigned to the EDC. Discussion will take place at the January EDC meeting. An update to the BOS will be forthcoming.

**B. 2017-18 Annual Report**

A report of Commission activity is due December 31, 2018. C. Teller will prepare a draft of the accomplishments and activities of the EDC to distribute to the members.

**VI. Announcements**

A. Next EDC Meeting is scheduled for Tuesday, January 29, 2019 at 7:00 p.m. in Room 9 of the Notch Road Municipal Center.

**VII. Adjournment**

C. Teller moved to adjourn at 8:30. A. Ansaldi seconded. Motion passed unanimously.

Respectfully submitted,

*Leslie J. Brand*

Leslie Brand  
Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.