

TOWN OF BOLTON
Economic Development Commission
Regular Meeting Minutes
Tuesday, July 31, 2018-7:00 p.m.
Room 9, Notch Road Municipal Center

Chairman Bill Anderson presided. Commission members also in attendance were Alex Ansaldi, Milton Hathaway and Cathy Teller. Others present were Arlene Fiano, Sandy Pierog and Board Clerk Leslie Brand

I. Call to Order: B. Anderson called the meeting to order at 7:02.

II. Approval/Modification of Minutes of May 29, 2018 Meeting

A motion was made by C. Teller to accept the minutes as written. A. Ansaldi seconded. The motion passed unanimously.

III. Public Comment/Introduction of Guests

A. Sandy Pierog – port-a-potty in town.

B. Anderson talked at the BOS meeting about the option of having a port-a-potty along the trail at the Notch Pond parking area. The EDC needs direction on how their funds may be used. The cost of a port-a-potty is \$80.00 per month. S. Pierog noted that vandalism is a concern in the parking area as it is secluded and it would be hazardous waste if tipped over. The entrance to Freja Park or the commuter lot may be better options because of more lighting and visibility. There are 2 competing state agencies involved-DEEP that controls stream, dam and pond and DOT that controls the trails, the commuter lot and the runoff from the highway. Cooperation is difficult between agencies particularly with an election coming up in November. S. Pierog is hopeful but doesn't see any changes happening in the near future. Manchester and Vernon currently have port-a-potties along the trail. According to the town ordinance, EDC can spend up to \$2,000.00 without prior approval of BOS. If there is a port-a-potty, more people would use the trail parking in Bolton. Composting toilets or tying into a private business may be an option. As a purchase order would be necessary for audit purposes, S. Pierog suggested putting a business case together to tie the rental of a port-a-potty into economic development.

S. Pierog also spoke on two other matters:

Proposed dental office at 1100 and 1120 Boston Turnpike: P&Z approved one project for that property. Dr. Rosenlicht and J. Aldrich were working with the neighbors to correct the swale that the neighbors thought would affect their trees. J. Aldrich needed to submit a new plan and new engineering diagrams but he thought that the Town should absorb the cost. Much back and forth ensued. J. Aldrich did subsequently submit the new plans and engineering diagrams. J. Rupert noted that nothing has been done to the remaining portion of the site i.e. no plantings on the swale, etc. Certificate of occupancy may not be granted if the remaining work is not done.

Breakaway Brew Haus: There is a permit for this home based business which includes the requirement of adequate off street parking for employees and customers. The driveway has been barricaded and customers were parking on Steele's Crossing Road, damaging the swale. J. Rupert followed up and attempted to work with Breakaway to correct the situation. An offer was made to meet with Town officials that the owner refused. A cease and desist order has not been issued.

- B. Jim Aldrich - dental project. Jim was not available for this month's meeting.
- C. C. Teller motioned to move agenda item "V. New Business, A. Farmers Market Flyer and B. One day food permits for restaurants" ahead to public comments. A. Ansaldi seconded. The motion passed unanimously.

A. Fiano noted that there has been permission granted for a tasting tent. Cold foods are easy for distribution and a licensed kitchen is not necessary. Two hand washing stations are needed (water must come from the school or a restaurant). Cold wrapped items from restaurants are allowed. This is the seventh annual market. It is a great way to promote Bolton and Bolton businesses in conjunction with the truck and tractor show. The Heritage Farm Commission is open to having Bolton businesses participate. EDC will be a liaison to the restaurants. A motion was made by C. Teller, seconded by A. Ansaldi to pay the restaurant permit fees up to \$55.00 each for the Farmers Market scheduled for August 26, 2018. The motion passed unanimously.

B. One day food permits for restaurants
Only necessary for hot food distribution.

IV. On-going Business

A. Commission Members' Reports

1. P&Z Activities: Minutes were reviewed. John Dean Cabinetry is moving locations within town. Bolton Veterinary Hospital needs to expand to keep up with their growing business.

2. Quarterly Meetings w/ Land Use Boards: The meeting was productive and the minutes are available on the BOS website.

3. TCCC EDC subcommittee: There are no meetings in the summer.

4. Bolton Pond/Freja Park: No new activity.

5. Tax Abatement /Incentives: B. Anderson noted that town paid infrastructure may be another option.

6. Stop Light @ Quarry Rd. & Route 44: No new action has been taken. Tabled until after the next State elections.

7. Outreach/Trainings: Nothing new to report

B. EDC website

1. Rt. 6 Corridor Study: The study is on the Town website.

C. Branding Project/Welcome Signs

1. Updated sign costs: C. Teller contacted J. Stille and the rights of ways are being researched by the State.

D. Bike Walk Bolton Proposal: Covered under the port-a-potty discussion.

E. Budget Balance: Remaining funds from the prior fiscal year were transferred

V. New Business

- A. Farmers market flyer
- B. One day food permits for restaurants

Moved ahead to Public Comment

VI. Announcements

- A. Next EDC Meeting is scheduled for Tuesday, August 28, 2018 at 7:00 p.m. in Room 9 of the Notch Road Municipal Center.

VII. Adjournment: A motion was made by C. Teller, seconded by A. Ansaldi to adjourn the meeting at 9:14 p.m. The motion passed unanimously.

Respectfully submitted,

Leslie J. Brand

Leslie Brand
Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any changes to them.