

TOWN OF BOLTON
Economic Development Commission
Regular Meeting Minutes
December 3, 2019 @ 7:00 p.m.
Room 9, Notch Road Municipal Center

Commission members in attendance were Alex Ansaldi, Milton Hathaway and Cathy Teller (by phone). One member of the public was also in attendance.

- I. Call to Order:** Acting Chairman Alex Ansaldi called the meeting to order at 7:05 p.m.
- II. Approval/Modification of Minutes of October 29, 2019 Meeting:**
Tabled until the January meeting.
- III. Public Comment/Introduction of Guests:**
Andrew Ladyga spoke about his dispute with the Planning & Zoning Commission although there was nothing new to report.
- IV. On-going Business**
 - A. Commission Members' Reports**
 - 1. P&Z Activities:** Tabled until the January meeting.
 - 2. Quarterly Meetings w/ Land Use Boards**
Waiting for S. Pierog to schedule. Joshua Kelly plans to attend the January EDC meeting.
 - 3. TCCC EDC subcommittee**
M. Hathaway noted that a small business meeting was held at Maneeley's. There was record attendance although no Bolton businesses were represented.
 - 4. Outreach/Training:** Nothing to report.
 - B. EDC website**
 - 1. Updating Bolton Business Yellow Pages**
A. Ansaldi will send an Email to S. Pierog regarding the proposed change to the Bolton EDC website to mirror Hebron's format.
 - C. Bike Walk Bolton Proposal**
C. Teller will contact Jill Collins in the Finance Department to obtain Request for Payment forms. She will copy in A. Ansaldi.
 - D. 4-Town Economic Development Action Plan**
C. Teller reached out to the committee to see if there was any information since the initial September meeting. The draft report will be complete by the end of December. The final report will be ready within the first two weeks of January.

E. Budget Balance

C. Teller noted that membership dues were paid to the TCCC in October.

V. New Business/Other items not on the agenda

A. Scheduling of 2020 EDC Meetings

The following dates were set:

January 28, 2020

February 25, 2020

March 31, 2020

April 28, 2020

May 26, 2020

June 30, 2020

July 28, 2020

August 25, 2020

September 29, 2020

October 27, 2020

November-No Meeting

December 1, 2020

All meetings will be held at 7:00 at the Notch Road Municipal Center, Room 9

An annual report is due from the committee. C. Teller will compose this and send it to the commission members for review before finalizing.

Goal setting will be added to the agenda for the January meeting. Preliminary thoughts include encouraging businesses to participate in TCCC activities and discussion of the management of blight ordinance.

Sexual harassment training is required of all commission members by the end of February 2020.

VI. Announcements

A. Next EDC Meeting is scheduled for Tuesday, January 28, 2020 at 7:00 p.m. in Room 9 of the Notch Road Municipal Center.

VII. Adjournment

C. Teller moved to adjourn at 7:44 p.m. A. Ansaldi seconded. The motion passed unanimously.

Respectfully submitted,

Leslie J. Brand

Leslie Brand, Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.