

TOWN OF BOLTON
Economic Development Commission
Regular Meeting Minutes
Tuesday, January 29, 2019 @ 7:00 p.m.
Room 9, Notch Road Municipal Center

Chairman Bill Anderson presided. Commission members also in attendance were Alex Ansaldi, Milton Hathaway and Cathy Teller (arrived at 7:05). Also present was Board Clerk, Leslie Brand

I. Call to Order: B. Anderson called the meeting to order at 7:03 p.m.

II. Approval/Modification of Minutes of December 4, 2018 Meeting

C. Teller moved to approve the minutes as submitted. A. Ansaldi seconded. Motion passed unanimously. In review of the minutes, M. Hathaway noted that agenda items are listed for months if not years with no resolution. Studies have been done but not utilized. C. Teller noted that the EDC has no staff for these projects. M. Hathaway will draft an outline of economic development ideas and concerns to present to the BOS. C. Teller will look up the previous letter that the EDC sent to the BOS regarding the POCD. This discussion will be added to the February agenda.

III. Public Comment/Introduction of Guests

A. Gwen Marrion/Barbara Amodio

M. Marrion and Ms. Amodio met with Jim Preuss to present a business idea of keeping in inventory a small selection of bike repair related supplies-perhaps two kits. With the opening of the new trail segment ridership may increase. B. Anderson noted that a repair station is set up in Vernon and many riders do carry their own repair items although new or casual riders may not be as savvy. This would be a good way to connect businesses with trail use. People will be looking for more services and a safe way to get from the commuter lot to businesses. Need will drive a plan for access. C. Teller asks if they had thought about going to the businesses first before going to the town. Action could be taken more quickly. Private business owners could perhaps take an initiative to clean up road ways and set up benches. The EDC has lots of projects and not much staff time. Perhaps make recommendations to the town to have staff dedicated to trail access. B. Amodio noted that Thread City Cyclers have offered to sponsor a port-a-potty at Bolton Notch for the biking season. She will present this offer to the BOS next month. It would be nice to have one at the commuter lot. Port-a-potty now costs \$100.00 per month with pickup twice a month. Weekly pickup would cost more. B. Anderson noted that the EDC has the funds for this. Ms. Amodio also noted that Pedal Power in Vernon will be leading a ride from their location to Fish Family Farm.

G. Marrion spoke regarding an informational sign at the commuter lot. The official trail grand opening has not been set yet. Perhaps May. It would be good to have maps prepared for the opening. She has found a DOT employee to assist in setting up the sign. She had a map noting where the sign would be located. An encroachment permit is required. 4x8 is the size limit with no advertising permitted. Ms. Marrion will ask the BOS for a crew to maintain the sign. B. Anderson noted that they may be

able to get a business sponsor for maintenance. It would be a simple map denoting businesses with dots noting location. She will try to find someone to build or design a kiosk. B. Amodio noted that a mini kiosk will be setup by the town at the top of Exit 5 in the spring. Ms. Marrion will reach out to the Boy Scouts to see if a scout would like to produce a kiosk as an Eagle project. Discussion ensued about what businesses should be included. M. Hathaway offered to donate the wood for the kiosk. He also mentioned contact names for the DOT and the DEEP. Ms. Amodio will be sending a report from Bike Walk Bolton to the town tomorrow.

IV. On-going Business

A. Commission Members' Reports

1. P&Z Activities

The P& Z Commission is diligently reviewing the definitions. A Public Hearing was held regarding the Able Coil Special Permit Application. The motion was approved with conditions.

2. Quarterly Meetings w/ Land Use Boards

B. Anderson spoke with S. Pierog. After the budget process is complete she will schedule two meetings. One to be held after budget process is complete and another after local elections.

3. TCCC EDC subcommittee

M. Hathaway noted that Big Sky Fitness is adding 2,000 sq ft. to their facility in Vernon.

4. Bolton Pond/Freja Park

M. Hathaway will draft a letter to State Senator Steve Cassano and State Representative Robin Green regarding the dam disrepair and resulting washouts. There are economic consequences for the town if infrastructure is ruined.

5. Stop Light @ Quarry Rd. & Route 44

M. Hathaway will include this concern in the draft letter noted above.

6. Outreach/Trainings

B. Anderson plans to reach out to Munson's to see if they will produce a commemorative chocolate coin for the 300th anniversary celebration.

7. 2017-18 Annual Report

C. Teller submitted the report for review. All were in favor.

B. EDC website

No updates needed.

C. Branding Project/Welcome Signs

J. Stille was to order the signs in December. C. Teller authorized her to pay for the small signs out of EDC funds and the large signs from the Bolton Women's Club funds. C. Teller will follow up with the sign maker to see if the order was placed.

D. Bike Walk Bolton Proposal

Discussed in Public Comment. A. Ansaldi will research vendors and pricing to produce a map of local businesses.

E. New Building Code issue

C. Teller to follow up.

F. Rt. 44 Study Plan Review

Included in the meeting packet. Review began of the EDC action items. Manpower and costs are a concern. B. Anderson noted that in each committees annual reports they

should note what they accomplished from the POCD. Action items that are considered to be doable will be listed on future agendas. EDC wants to come up with creative incentives to attract businesses as tax incentives were shot down.

G. Budget Balance

C. Teller moved to approve the budget of \$2,000.00 as presented. M. Hathaway seconded. Motion passed unanimously.

V. New Business

No discussion on New Business. Meeting adjourned early due to weather.

A. Updating Bolton Business Yellow Pages

B. 300th Anniversary Celebration (2020)

VI. Announcements

A. The next EDC Meeting is scheduled for Tuesday, February 26, 2019 at 7:00 p.m. in Room 9 of the Notch Road Municipal Center.

VII. Adjournment

M. Hathaway moved to adjourn at 9:01p.m. A. Ansaldi seconded. Motion passed unanimously.

Respectfully submitted,

Leslie J. Brand

Leslie Brand
Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.