

TOWN OF BOLTON
Economic Development Commission
Regular Meeting Minutes
October 29, 2019 @ 7:00 p.m.
Room 9, Notch Road Municipal Center

Commission members in attendance were Bill Anderson, Alex Ansaldi and Milton Hathaway and Cathy Teller-2 members of the public were also in attendance

I. Call to Order: Acting Chairman Cathy Teller called the meeting to order at 7:04 p.m.

II. Approval/Modification of Minutes of September 24, 2019 Meeting

M. Hathaway moved to accept the minutes as presented. A. Ansaldi seconded. Motion passed 3:0:1. C. Teller abstained.

III. Public Comment/Introduction of Guests:

John Sabol, a Coventry resident was present. He had no comment at this time. Andrew Ladyga arrived at 7:21 p.m.

IV. On-going Business

A. Commission Members' Reports

1. P&Z Activities

The minutes of the September 11, 2019, P&Z meeting were presented and reviewed. The minutes of the October P&Z meeting were recapped by C. Teller. There was nothing of note for the EDC.

2. Quarterly Meetings w/ Land Use Boards

Pending action by S. Pierog. If there has been no action by the next EDC meeting, there will be follow up by one of the EDC members.

3. TCCC EDC subcommittee

M. Hathaway noted that Zahner's held an open house on October 26, 2019. He also noted that the EDC could reach out to Bolton businesses that belong to the TCCC to gauge their interest in holding open houses. A. Ansaldi will contact Kathy McCavanagh to add information to the EDC website about businesses hosting a networking event.

4. Outreach/Training

C. Teller will reach out to J. Kelly to invite him to the next EDC meeting.

B. EDC website

1. Updating Bolton Business Yellow Pages

A. Ansaldi will submit the package of information to S. Pierog.

C. Branding Project/Welcome Signs (see email from K. Malley)

C. Teller is awaiting information from Jill Collins regarding the deposit of the check from K. Malley. Installation of the signs is pending. This item will be removed from future agendas.

D. Bike Walk Bolton Proposal (see email from B. Amodio)

A purchase order and a request for payment need to be submitted to the Finance Department to pay for the revisions to the EDC maps of local businesses.

C. Teller will Email a blank purchase order to A. Ansaldi.

The digital file of the maps will be forwarded to Bike Walk Bolton. They can then print and distribute the maps at their discretion.

E. 300th Anniversary Celebration (2020)

The EDC does not have any activities planned. This item will be removed from future agendas.

F. 4-Town Economic Development Action Plan (9/30/2019 Meeting)

C. Teller and M. Hathaway attended this meeting. M. Hathaway noted that the meeting was well attended and there was good participation and exchange of ideas. He hopes that the momentum continues. C. Teller noted that Bill Anderson's comments from the first meeting were included in the minutes.

G. Budget Balance

C. Teller provided the budget balance. Spending year to date was limited to the Board Clerk's salary.

V. New Business/Other items not on the agenda

Josh Kelly asked for a member of the EDC to join the Sustainable Connecticut effort. There was no one on the EDC who was interested in joining.

Bill Anderson received an Email from Josh Kelly asking for input and/or questions to be included on a town wide survey. Mr. Anderson will respond to Josh Kelly.

VI. Announcements

A. Next EDC Meeting is scheduled for Tuesday, December 3, 2019 at 7:00 p.m. in Room 9 of the Notch Road Municipal Center.

Note: There is no November meeting. The meetings for November & December are combined and meet on Tuesday, December 3, 2019

VII. Adjournment

C. Teller moved to adjourn at 8:40 p.m. B. Anderson seconded. The motion passed unanimously.

Respectfully submitted,

Leslie J. Brand

Leslie Brand, Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.