

BOLTON ENERGY COMMITTEE
SPECIAL MEETING
7:00 PM, Thursday, April 13, 2017
Notch Municipal Center

Minutes

Members Present: Vice-Chairman William Hebert, Rodney Fournier, John Stewart, Douglas Fisher, Richard Dziadul, and Jim Adams (arrived 7:12 p.m.)

Others Present: Recording Secretary Linda McDonald

1. Call to Order: Vice Chairman W. Hebert called the meeting to order at 7:06 p.m.

2. Nomination and Election of Chairman, Vice-Chairman and Secretary

R. Dziadul stepped forward to be considered as nominee for Energy Committee Chair.

J. Stewart MOVED to nominate and elect Richard Dziadul as Energy Committee Chair, term ending 6/30/17 when elections for FY 2017-2018 will occur. D. Fisher SECONDED. MOTION CARRIED 6:0:0.

D. Fischer MOVED to nominate and elect William Hebert as Energy Committee Vice- Chair, term ending 6/30/17 when elections for FY 2017-2018 will occur. R. Dziadul SECONDED. MOTION CARRIED 6:0:0.

R. Dziadul MOVED to nominate and elect John Stewart as Energy Committee Secretary, term ending 6/30/17 when elections for FY 2017-2018 will occur. W. Hebert SECONDED. MOTION CARRIED 6:0:0.

Discussion followed on ways to fill the committee vacancy. Action Item: W. Hebert will follow-up with efforts to recruit a Bolton resident public works employee to fill the vacancy on the committee.

L. McDonald will ask the Town Administration office to put something on the website for member recruitment.

3. Discuss and Act Upon Selection of Contractors for the Home Energy Solutions (HES) Campaign for Bolton Residents.

R. Dziadul explained that two contractors are under consideration for endorsement from the Energy Committee: 1.) A-Plus Installation that specializes in Income Eligible HES contracts, providing core services to income eligible homeowners and 2.) Nutmeg Mechanical Services

R. Fournier MOVED that the Energy Committee endorse A-Plus Installation and Nutmeg Mechanical Services as the recommended contractors for the HES campaign for Bolton residents. R. Dziadul SECONDED. MOTION CARRIED 6:0:0.

4. Discuss and Act Upon How to Publicize HES Campaign in Bolton:

Several ideas to publicize the HES Campaign in Bolton were discussed.

- Action item: J. Stewart will contact the Senior Center Director to arrange a presentation program on the Senior Center calendar and arrange for the contractors to be present.
- Action item: The committee will set up a table at Family Day scheduled for May 29, 2017 from 11:00 a.m. to 2:00 p.m. immediately following the Memorial Day Parade at Notch Road Municipal Center. Women's Club member Jan Carlow is the contact person for the event. jpcarlow@yahoo.com. The committee will provide literature to educate the public on energy solutions and possibly create a flyer or postcard for distribution. R. Dziadul will contact the Smart Living Center and CT Green Bank for a list of HES contractors for distribution at Family Day. J. Adams will contact Steve Wierzbicki from Nutmeg Mechanical about attending Family Day to answer questions from residents regarding the HES program.

5. Discussion of Energy Efficiency Topics: Connecticut Property Assessed Clean Energy (C-PACE) Program, Energy bench-marking for Town Buildings, "Connecticut Clean Energy Communities Program".

R. Dziadul expressed that a mission of the committee should be to document how much energy the Town is using as an entity and help the town reduce energy costs. Discussion followed on ways to accomplish helping the residents and businesses in town lower energy costs. R. Fournier suggested the focus be on educating the senior population.

Action items from last meeting:

R. Dziadul reported that the CT Clean Energy Community Program through the CT Green Bank is not currently in effect but plans are to re-activate the program in the future.

On the topic of reducing energy consumption in Town buildings, R. Dziadul reported he has requested copies of energy bills for town buildings and has learned the records are not kept in one place. The Town is working on this request. When the documents become available, R. Dziadul will develop an energy consumption sheet as a benchmark for Town energy usage.

R. Dziadul said Board of Education (BOE) energy bills are not available unless the request is brought before the BOE. He has drafted letter to the BOE which was distributed to members for review. R. Dziadul will give the request for copies of energy bills to the BOE on Monday, April 17th.

R. Dziadul explained that the "Clean Energy Communities" campaign has been renamed. The DEEP website explains as follows: "The Department of Energy and Environmental Protection's *Lead By Example (LBE)* program will reduce energy use in Connecticut's State and Local Government buildings and operations through the completion of comprehensive energy improvement projects. These projects are designed to accomplish the goals set forth in Connecticut General Statutes Section 16a-37u(b). The intent of the legislation is to implement programs and policies that enable Connecticut to become the most energy efficient state in the

nation and serve as an example to other states.” J. Stewart added that this program would require the Town to develop an energy consumption benchmark and to have a comprehensive investment grade energy audit. R. Dziadul responded that once he has all the energy bills from the Town and BOE he can develop a benchmark sheet that can be used for participation in the LBE program.

Discussion followed on the Connecticut Green Bank [C-PACE program](#) which allows property owners to finance qualifying energy efficiency and clean energy improvements on their properties through an additional charge (“assessment”) on their property tax and allows building owners to pay for green energy improvements over time through a voluntary benefit assessment on their property tax bill. C-PACE makes it easier for building owners to secure low-interest capital to fund energy improvements and is structured so that energy savings more than offset the benefit assessment.

R. Fournier MOVED that the Energy Committee ask the BOS to hear a presentation from Nicholas Zuba from the Connecticut Green Bank on the C-PACE program. MOTION CARRIED 6:0:0.

6. Discuss and Act Upon Final Approval of Regular Meeting Dates for 2017:

J. Adams MOVED to approve the following regular meeting dates for calendar year 2017. All meetings will be in the Notch Municipal Building at 7:00 p.m.:

Wednesday, May 17

Wednesday, July 19

Thursday, September 21

Wednesday, December 6

W. Hebert SECONDED. MOTION CARRIED 6:0:0. L. McDonald will file the schedule with the Town Clerk.

7. Adjournment: W. Herbert MOVED to adjourn the meeting at 8:27 p.m. R. Fournier SECONDED. MOTION CARRIED 6:0:0.

Respectfully submitted by Linda H. McDonald

Please see minutes of subsequent meetings for approval of these minutes and any corrections hereto.