

BOLTON ENERGY COMMITTEE  
REGULAR MEETING  
7:00 PM, Wednesday, July 19, 2017  
Notch Municipal Center, Room 10

Minutes

Members Present: Chairman Richard Dziadul, Vice-Chairman William Hebert, Rodney Fournier, and John Stewart

Members Absent: Douglas Fisher and Jim Adams

Others Present: Brian Blass and Recording Secretary Linda McDonald

1. Call to Order: Chairman R. Dziadul called the meeting to order at 7:25 p.m.

Future member Brian Blass introduced himself to the members.

2. Approval of the May 17, 2017 meeting minutes:

R. Fournier MOVED to approve the May 17, 2017 meeting minutes as presented. W. Hebert SECONDED. MOTION CARRIED 4:0:0.

3. Recap of Recent Efforts:

Energy Committee Participation in Bolton Family Day: This was a successful event for the Committee. Representatives from Nutmeg Mechanical were present to answer questions from the public.

Presentation at Bolton Senior Center "Energy Efficiency and Improvement Options": R. Dziadul and J. Stewart gave a power point presentation on this topic.

4. Community Voice Channel (CVC) – Presentation and filming on August 16, 2017: R. Dziadul and J. Stewart will repeat the previous presentation at Bolton Senior Center on "Energy Efficiency and Improvement Options" for filming and future showing on the CVC.

5. Progress toward the creation of an energy consumption benchmark for Bolton energy usage:

Town Energy bills: R. Dziadul presented his preliminary data on Town energy usage. He explained that the data document qualifies as an energy benchmark for the DEEP Greenbank Lead by Example Program.

In analyzing the data, the summary charts of electrical and heating costs showed that, in fiscal year 2015-2016, the Town paid approximately \$412,000.00 in energy bills. The data indicated that the Town is paying a great deal on electric service charges for metered buildings not using power. Discussion followed on consolidating services. The Committee recommended meeting with the account manager from Eversource to discuss changing the electric rate schedules to reduce charges to the Town.

Discussion followed on the installation of new gas lines that would will save Town approximately \$60,000.00 yearly and how this project would affect energy efficiency recommendations from the Committee. The Town already has contracted for conversion from gas to oil use in some Town buildings.

6. Energy Committee Discussion about Developing a Strategic Plan: R. Dziadul said the Committee has to build a strategic plan for the Town. Energy efficiency is the goal of the Committee. Possibilities include using acreage for ground mounted or carport solar panels to serve the electrical needs of the Town.

C-Pace Program- How to get Bolton to participate in the program: Consensus of the Committee was to table discussion on the C-Pace Program for another year unless a business expresses interest.

7. Lead by Example Program – Department of Energy & Environmental Protection (DEEP):

R. Dziadul explained the process and steps necessary for the DEEP Lead by Example Program.

- Build a benchmark – This step has been completed with the compilation of the electrical and heating costs summary (agenda item 5).
- Contact DEEP and provide a letter from the Board of Selectmen (BOS) that Town wants to participate in the program.
- The BOS would have to sign a Memorandum of Understanding (MOA) with DEEP.
- DEEP will then provide auditors to perform a feasibility analysis on Town buildings using Technical Facility Profiles compiled by the Town.

The consensus of the committee was to focus on energy efficiency options for the Notch Road Municipal Center (NRMC), as renovations to move some Town Hall offices will start soon.

8. Recruiting new members to the Energy Committee: B. Blass will be appointed to the committee by the BOS at a future meeting. This appointment would fill the remaining vacancy on the Energy Committee.
9. Reporting to the Board of Selectmen and re-introduction of the Energy Committee: The consensus of the Committee was to hold a special meeting soon to develop a strategy for energy efficiency options for the NRMC to present to the BOS.
10. Adjournment: J. Stewart MOVED to adjourn the meeting at 8:30 p.m. R. Fournier SECONDED. MOTION CARRIED 4:0:0.

Respectfully submitted by Linda H. McDonald

Please see minutes of subsequent meetings for approval of these minutes and any corrections hereto.