

**Heritage Farm Commission**  
Regular Meeting  
July 1, 2019

The Bolton Heritage Farm Commission held its regular meeting on July 1, 2019 at the Notch Road Municipal Center. Members in attendance were Chairman Arlene Fiano, Rhea Klein, Cara Wraight and Ann Maulucci. Building and grounds supervisor John Butrymovich was also present. Absent were alternate Jon Treat, Bonnie Massey, members Beth Harney and Raymond Marrion.

**1. Call to order**

Arlene called the meeting to order at 7:01 P.M.

**2. Approval of Minutes of June 3, 2019**

Rhea made a motion to accept the minutes with corrections. Ann seconded the motion. The minutes passed unanimously.

Corrections: Under 5B 'is' to 'are' extra funds. Under F, Rhea has been posting pictures of the farm taken during prom night on Everything Bolton. Under 7 Adjournment, enter a period between meeting and Cara instead of a coma.

**3. Resident's Forum**

Bolton High School student Ben Jacobsen presented his preliminary idea of interpretive signage at the farm and questions surrounding same for his Capstone Project. Rhea will be his mentor. Ben is working with teacher Christopher Driscoll who serves as his Capstone advisor. Interpretive signage content examples were shared with Ben including the importance of the farm history as it pertains to the French Troops/WR3, agricultural history of the farm, and religious significance of the house and site. Rhea will follow up with Ben and Mr. Driscoll. From there Ben will present the scope of the project to Joyce. This project is due in April of 2020. The commission also expressed interest around a listening App to use while at the farm if Ben is interested in creating one. We will add Ben to the agenda for a monthly update so he can keep us informed on his progress.

**4. Correspondence**

Arlene received a letter from Kathy McCavannagh regarding election of officers. The elections will take place at the BHF's August meeting, not July, due to late notice and the lack of time to publish them in the BHF agenda. Reinstated members Ann Maulucci and Rhea Kline have been asked to sworn in at the town hall before the August meeting.

**5. Unfinished Business**

**A. Farm Maintenance and Repair Projects/House Roof update**

John advised regular mowing is done and they have cleaned up the trail into the woods for the Running series. John is also working on getting the specs for the roof so it can go out to bid.

**B. Update on Fundraising**

Arlene received \$200 from the Lions. Beth Harney has sent out a thank you note. We also received an acceptance notification for the St. Maurice Fair Beth paid the fee as a donation to the Heritage Farm Commission.

We spoke about a fundraising website to update the mugs and items we would like to sell.

**C. Student / School participation / Education Programs**

See 'Resident's Forum'

**D. Future Use of Farm House**

Nothing at this time.

**E. 2020 Tricentennial Celebration / Living History Encampment**

The Commission has submitted the re-enactment budget to Joyce who will review it for approval. If the Capstone Project is completed it has the potential be come part of the 300th celebration. Some funding through the 300th celebration budget could be approved.

The reenactment contact inquired on parking in the field. John advised it is very wet and tough to get back to the area. We may consider a contingency agreement for reimbursement of any repairs, as parking could alleviate headaches during the encampment reenactment.

**F. Social Media / Town Website Updates**

Rhea posted the Farmers Market flyer and yoga on Everything Bolton.

**G. W3R Interpretive Signage / Capstone Project**

See residents forum

**H. Business Plan**

We will present the business plan to the Board of Selectman in September.

**I. Farmers Market Antique Truck and Tractor Show**

The spreadsheet has been circulated as well as invitations and flyers. We will add John Dean Cabinetry and Winter Caplensen to the spreadsheet. Arlene will follow up with Shady Glen, Fish Farm and Larry Pesce regarding their participation.

Cara will follow up with Matt regarding beef and egg farmers who could sell at the market. Food trucks are welcome if anyone has any contacts.

**J. Eagle Scout Project**

Arlene met with Eddie Steele on the project and scope. Eddie will do the layout in the fall including breaking up the ground, and plant in the spring. The project needs to be presented to Joyce once Eddie writes it up. He will consider a community outreach based on types of flowers so it would then become a community garden. This project also has the potential to be incorporated into the 300th celebration.

**6. New Business**

Nothing.

**7. Adjournment**

Rhea made a motion to adjourn the meeting at 8:12 P.M. Ann seconded the motion. The motion passed unanimously