

**BOLTON FIRE COMMISSION
MONDAY, FEBRUARY 22, 2016
MINUTES**

Chairwoman Cheryl Udin convened the Bolton Fire Commission meeting at 7:00 p.m. at the firehouse. Commission members present were John Morianos, Chris Moquin, John Roback and Robert Langton. Chief Dixon and Fire Marshal Raymond Walker were also present.

PUBLIC COMMENT – None

APPROVAL OF MINUTES – Motion to approve the December 14, 2015 minutes. (CM/JR) VU. (The January meeting was cancelled).

PAYMENT OF BILLS – Bills that were paid in December and January were circulated and discussed.

CORRESPONDENCE – None

COMMUNICATIONS FROM THE CHIEF –

- 73 calls for the months of January and February including several vehicle accidents and power line problems. On December 25, 2015 the department responded to a fatal motor vehicle accident with fire and entrapment, Andover Fire Department, multiple ASM units and Life Star.
- ET334 has been DOT tested, the pump tests completed and we replaced a major valve on the pump suction.
- The bid opening for the new tanker was January 4, 2016. Two bids were received from Pierce and US Tanker. US Tanker came in with a bid of \$ 474,885.00. The bids are still under review by the town.
- The three Chiefs and the Fire Marshal have met with the Board of Selectman and the town's Administrative Officer to present our upcoming budget and the tanker purchase.
- Chief Dixon did a presentation for the Woman's Auxiliary on the history of the fire department and what we do day-to-day with recruitment, training, emergency calls and other activities.
- Assistant Chief Rexroad and Chief Dixon attended a meeting of the EMS member departments for North Central EMS.
- The Chief assisted the First Selectman and the State Police in the "Stuff the Cruiser" toy drive at the town hall. Rescue 234 was used to light up the area for the numerous many vehicles that brought many toys for the CT Children's Hospital.
- Chief Dixon has been appointed to the Board of Directors for the Eastern CT Fire School.

FIRE MARSHAL'S REPORT - January 2016

Current Activities:

- Regular inspections continued including: 72 Brandy Street, 201 Boston Turnpike and 124 Boston Turnpike. Additional follow-up inspections to confirm code compliance were done at 86 Volpi Road and 275 Boston Turnpike. Also, Fire Marshal Walker observed a lock down drill at 108 Notch Road.
- Fire Marshal Walker investigated fires at 25 Howard Road (static spark ignition during spray painting), 50 South Road (chimney fire), 32 Hebron Road (furnace problem) and 8 Watrous Road (cooking fire) and participated in other matters of the Bolton Fire Department.
- Fire Marshal Walker continues to work on the Fire Research Foundation tall buildings of wood construction project.
- Deputy Fire Marshal Volkert was selected by her peers to serve as Vice President of the Capitol Region Fire Marshals Association. Note: Past Bolton Fire Marshal Peter Massolini was a founding member of this regional group.
- In January Fire Marshal Walker and Past Chief Preuss, as municipal representatives, attended the TN annual meeting.
- In January Fire Marshal Walker spoke with Patrice Carson regarding the Planning and Zoning Commissions consideration of reviewing their regulations and plans and the need for the local fire service to take part in this process.

Upcoming Activities:

- During February regular inspections will continue.
- The Fire Marshal's Office budget will be reviewed by the Board of Selectmen on February 9, 2016.
- In February and March Fire Marshal Walker will be an instructor in the States in-service training program for code officials and Deputy Fire Marshal Volkert assisted with the development of these training programs.

February 2016

Current Activities:

- Regular inspections continued, especially at Simoniz including structural, fire rated wall assemblies, and automatic sprinklers. Additional plan reviews related to Simoniz included exterior flammable liquid storage buildings and a propane tank farm. The new fire pump is scheduled for installation the week of Feb 22, 2016.

- Fire Marshal Walker and Firefighter Bonn attended the New England Chapter of the Society of Fire Protection Engineers February meeting in Norwood, Mass. for a presentation by NFPA staff on the relationship between NFPA Standards and FPEs.
- Fire Marshal Walker continues to work on the Fire Research Foundation tall buildings of wood construction project and will also be participating in NFPA's full scale battery fire tests at Fire Marshal Global in April.
- The Fire Marshal's Office budget for FY 2016-2017 was presented to the Board of Selectmen. This included a proposal to create a "Code Inspector" position responsible for inspections in order to close the gap between completed inspections and required inspections and to develop pre-fire plans. Fire Marshal Walker also explained to the Selectman and Town Administrative Officer that the current Fire Marshal's Office, as to compensation, operates well below market rates for similar positions.
- Fire Marshal Walker with the assistance of Deputy Fire Marshal Volkert was an instructor for OEDM for continuing education of building and fire code officials.

Upcoming Activities:

- During March regular inspections will continue.
- In March Fire Marshal Walker will deliver the second round of in-service classes for OEDM.
- In March Fire Marshal Walker and the Bolton Fire Department Officers will attend state training on specialized emergency responses.

OLD BUSINESS – None

NEW BUSINESS – None

ADJOURNMENT – Meeting adjourned at 7:52 p.m. (RL/JR) VU.

Next meeting is scheduled for March 28, 2016.

Respectfully submitted,

Janet K. Assard
Board Clerk

PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES

