

**BOLTON FIRE COMMISSION**  
**MONDAY, APRIL 25, 2016**  
**MINUTES**

Chairwoman Cheryl Udin convened the Bolton Fire Commission meeting at 7:00 p.m. at the firehouse. Commission members present were John Morianos, Chris Moquin, John Roback and Robert Langton. Also present were Chief Bruce Dixon and Fire Marshal Raymond Walker.

**PUBLIC COMMENT** – None

**APPROVAL OF MINUTES** – Motion to approve the March 28, 2016 minutes. (JR/JM) VU.

**PAYMENT OF BILLS** – Bills that were paid in March were circulated and discussed.

**CORRESPONDENCE** – Chairwoman Udin received a letter from Donald Assard, President of the Bolton Fire Department which stated “Members of the Bolton Fire Department nominated Bruce Dixon for Chief Officer and Peter Morra as Deputy Chief. As President of the Bolton Fire Department, I am presenting these nominations to the Bolton Fire Commission for review and approval.” Motion to accept and approve Bruce Dixon as Chief and Peter Morra as Deputy Chief of the Bolton Volunteer Fire Department. (JM/RL) VU.

**COMMUNICATIONS FROM THE CHIEF -**

- The Bolton Fire Department responded to 39 calls since the last meeting including two house fires in Hebron.
- Truck 134, R134 and ET234 had their annual checks this past month.
- Chief Dixon attended a “Train the Trainer” class conducted by the CT Fire Academy and he is now certified to instruct and certify “Q” drivers for fire apparatus according to the CT DMV.
- Chief Dixon conducted two walk through surveys of businesses in town with several of our firefighters as a Pre-Plan requirement in their Fire Fighter 2 class. Constitution Coach Bus Company was done approximately two weeks ago with Fire Marshal Walker. The second walk through was conducted at Munson’s Chocolates last week with a second firefighter.
- The pre-construction engineering meeting for Tanker 234 will be on May 4, 2016 in Wisconsin.
- Chairwomen Udin, John Roback and Chief Dixon continue to work on the budget as the end of the fiscal year gets closer.
- The Tolland County Quarterly Chief’s Meeting will be held at the fire house on May 18, 2016.
- It is approximately one year ago that the fire department responded to the Heritage Barn fire.

## **FIRE MARSHAL'S REPORT**

### **Current Activities:**

- Regular inspections continued including 201 Boston Turnpike new construction, 86 Volpi Road code compliance follow-up, and 1041 Boston Turnpike continuation of post fire repairs.
- The Fire Marshal's Office investigated fires and alarms at 174 Hebron Road (electrical problem), 116 Notch Road, (operator error in use of pellet stove), 109 Birch Mountain Road (open burning and brush fire), and 201 Boston Turnpike (needless alarm).
- Deputy Fire Marshal Volkert with Fire Marshal Walker presented a two hour in service class to members of the Bolton Fire Department on fire scene investigations including new techniques, the role of firefighters in working with the Fire Marshal's Office, handling of evidence, etc.
- Fire Marshal Walker presented a brief update to the members of the CRFMA on the tall buildings of wood project and will participate in a conference call with the NFPA later this month on this project
- Fire Marshal Walker, representing IFMA, attended a large scale burn test of rack storage of lithium ion batteries at Fire Marshal Global.
- Fire Marshal Walker and Chief Dixon assisted a Bolton Fire Department FFII student with his pre-fire planning during his pre-plan tour of 260 West Street.

### **Upcoming Activities:**

- During May regular inspections will continue.
- Fire Marshal Walker will also be providing investigative assistance to the MFD (8<sup>th</sup> District), as needed, while their Fire Marshal's Office staff attend out of state training in mid-May.
- Fire Marshal Walker will continue to work on the Fire Research Foundation tall buildings of wood construction project, as well as attend the IFMA and CFSI meetings in DC, and participate in the BPI in Arlington Texas.

**OLD BUSINESS** – The Fire Commission budget was discussed.

**NEW BUSINESS** – None

**ADJOURNMENT** – Meeting adjourned at 8:14 p.m. (JM/CM) VU.

Next meeting – Wednesday, May 25, 2016. This is a revised date from the 2016 meeting date schedule.

Respectfully submitted,

Janet K. Assard, Board Clerk

**PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES**