

**BOLTON FIRE COMMISSION
MONDAY, SEPTEMBER 26, 2016
MINUTES**

Chairwoman Cheryl Udin convened the Bolton Fire Commission meeting at 7:00 p.m. at the firehouse. Commission members present were John Morianos, John Roback and Robert Langton. Also present were Chief Bruce Dixon and Fire Marshal Raymond Walker. Chris Moquin was absent.

PUBLIC COMMENT – None

APPROVAL OF MINUTES – Motion to approve the July 25, 2016 minutes. (JM/JR) VU. No meeting scheduled for August.

PAYMENT OF BILLS – Bills that were paid in August and September were circulated and discussed.

CORRESPONDENCE – None

COMMUNICATIONS FROM THE CHIEF -

- The Bolton Volunteer Fire Department did the following:
Answered 87 emergency calls from August 1, 2016 to September 26, 2016.
Assisted Hebron, Tolland and Coventry at structure fires.
Had a structure fire on South Road that involved a total of eight fire departments.
Responded to several other potential structure fires that had no fire on arrival however involved the fire marshal's office for investigations.
Had several motor vehicle accidents on I-384 and Route 6 and had very serious injuries to the occupants and a several long falls off of the rail trail.
Responded to three cover assignments to Manchester and Vernon.
- The department conducted two firefighting drills in Bloomfield in July and August in addition to our regular Monday night drills. These evolutions centered on ladders and search and rescue and a number of abandon houses that we had the opportunity to train on.
- ET335, UTV 134 and Service 234 and 14 members attended the Lutz Museum Farm Day on September 3, 2016. The membership had a very nice time handing out Fire Department promotional materials and took care of two bee stings.
- We are using a brand new recruitment sign which is on display in front of the fire house. To date, we have had three new inquiries. This sign is a joint venture between Bolton, Hebron, Columbia, Andover, Marlborough and Lebanon Fire Departments.
- The 15th Anniversary 9-11 Ceremony was held with approximately 125 people in attendance. Jim Aldrich was the master of ceremonies for the event again and did a fantastic job in setting the affair up which included a bagpiper and drummer. The high school band and chorus did an excellent job.
- The 75th Anniversary Calendar is available for sale. The photography is amazing and the calendar includes many past and present photos of the apparatus, membership and a number of very generous community business supporters.

- The new tanker modification paperwork has been signed off by the town's Administrative Officer Joyce Stille. To date the Kenworth tractor is on order and the expected delivery of this truck to UST in Wisconsin is in November. A new projected delivery date of the new 3,000 gallon tanker to Bolton is in late February.
- Chief Dixon was asked to sit on the Fire Chief Interview panel for the Town of Vernon on August 10, 2016. Chief Stephen Eppler has been appointed the new Fire Chief.
- Chief Dixon attended a Tolland County Radio Committee meeting in August to voice my concerns about several radio issues.
- Captain White and R134 represented Bolton in the Wishes on Wheels convoy on September 11, 2016.
- Three members attended the Hebron Harvest Fair on Sunday, September 11, 2016 as an EMS crew with UTV 134.
- Chief Dixon attended the Bolton Safety and Wellness Committee meeting on September 12, 2016 at BHS.
- Chief Dixon attended the Capital Region K-12 Meeting in Manchester last week with Principal Maselli where the main topic was emergency preparedness training for students and school safety.
- Deputy Chief Peter Morra and Chief Dixon attended the Tolland County Chief's Meeting in Tolland on Sept 21.
- Lts. N. Roback, S. Maroney and Chief Dixon attended the Shipman's Fire Equipment Company Open House in Waterford, CT on September 23, 2016.
- Deputy Chief Morra took ET234 to participate in the regional fire training at ECFS on Sunday, September 25, 2016. This training involved live propane fires in the Firefighter II class. Lt. Tyler Clark is in this class.
- Chief Dixon have completed the State of CT EMS plan for the Town of Bolton. This follows the local EMS Planning Statutes Sec. 19a-181b. Our local emergency medical services plan include the written agreements or contracts developed between the municipality, its emergency medical services providers and the public safety answering point, as defined in section 28-25, that covers the municipality. It also includes our local EMS plan, goals and certifications.
- The budget process continues. New batteries have been installed in ET234 earlier this month. All of the gas meters have been tested and recalibrated.

FIRE MARSHAL'S REPORT

August 2016

Current Activities:

- Regular inspections and plan reviews continued; including 60 Villa Louisa Road liquor permit renewal, Bolton Center School for interior building renovations, 890 Boston Turnpike regarding fire alarms, 201 Boston Turnpike for tank removal, 1041 Boston Turnpike for a C of O, at the rear of 87 Bolton Center Road for a tent and reviewed plans for Lutz Farm Day at 20 Dimock Lane.
- Fire Marshal Walker investigated fires at 50 South Rd and 9 Lookout Landing and Deputy Fire Marshal Rupert handled the follow-ups to these fires.
- The 50 South Road fire included working with the weather and news staff at WFSB to utilize their radar and lightning striker technology to identify a lightning strike at this address before the 911 report of a fire.
- Deputy Fire Marshal Volkert will handle the 2016 poster contest at Bolton Center School.
- Fire Marshal Walker met with Middlesex County Building Officials regarding tall wood buildings.
- Fire Marshal Walker and other town staff reviewed the school system's emergency plan as part of its annual review and submittal to the State.
- Lt. Kroc and Fire Marshal Walker began a review and updating of the Bolton Fire Departments Knox Box installations.

Upcoming Activities:

- Fall fire prevention preparations will continue, including a visit by Smokey the Bear courtesy of the DEEP Regional Headquarters in Marlborough.
- Work on changes to the presence of the Fire Marshal's Office on existing web sites will continue.
- In September Fire Marshal Walker will be attending meetings of the IFMA and the MFIS in MI, the fall meeting of the NEAFM in Rhode Island, and will present a training class for District 8 (Fairfield County) Building Officials.
- In late October Fire Marshal Walker will attend the Texas Fire Marshals Conference in Austin. There will be no cost to Bolton.

September 2016

Current Activities:

- Regular inspections and plan reviews continued; including 201 Boston Tpke hazardous & flammable liquid storage arrays, 212 Bolton Center Rd and 104 Notch Rd child day care facilities, 20 Dimock La for a special event inspection, & a Birch Mt Rd subdivision matter that created an irregular lot.

- DFM Rupert investigated a fire involving an electrical problem at 47 Stonehenge.
- DFM Volkert has launched the 2016 poster contest at BCS
- FM Walker worked with school officials and the State FMO re a code modification for special door hardware at BCS.
- FM Walker met with District 8 (Fairfield County) Building Officials re tall wood buildings and our special event regulations.
- Fire Marshal Walker attended joint meetings of the IFMA and MFIS and the New England FM Association meeting.
- Fire Marshal Walker will participate in a conference call, coordinated thru the USFA, with other national fire service officials on the 29th

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OLD BUSINESS – None

NEW BUSINESS – None

ADJOURNMENT – Meeting adjourned at 8:14 p.m. (RL/JM) VU.

Next meeting – Monday, October 24, 2016.

Respectfully submitted,

Janet K. Assard

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Board Clerk

PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES