

**BOLTON FIRE COMMISSION  
MONDAY, NOVEMBER 14, 2016  
MINUTES**

Chairwoman Cheryl Udin convened the Bolton Fire Commission meeting at 7:00 p.m. at the firehouse. Commission members present were John Morianos, Chris Moquin, John Roback and Robert Langton. Chief Dixon and Fire Marshal Raymond Walker were also present.

**PUBLIC COMMENT** – None

**APPROVAL OF MINUTES** – Motion to approve the October 24, 2016 meeting minutes. (JR/RL) VU.

**PAYMENT OF BILLS** – Bills that were paid in October were circulated and discussed.

**MEETING DATES FOR 2017** – Motion to accept the attached list of meeting dates for 2017 for the Bolton Fire Commission as presented (JR/CM) VU.

**CORRESPONDENCE** – Memo from Elizabeth Waters, town clerk regarding 2017 meeting dates.

**COMMUNICATIONS FROM THE CHIEF** –

- Answered 38 emergency calls since October 24, 2016. There were several motor vehicle accidents, many medical calls and two fires at Lyndale Farms on Route 44. This has been a busy year for the fire department service in town. Year to date, responded to 497 calls, historically the department responds to 470 calls during the average every year.
- The 75<sup>th</sup> Anniversary Banquet was held on November 5, 2016.
- The new Tanker 234 Kenworth Chassis is being built in WA and is now expected to arrive at the UST factory in WI in late November. The chief is anticipating deliver in late February. We are meeting with NE Fire Equipment Apparatus this Tuesday to review some final details.
- This past weekend The Hartford constructed a movie set in our fire house that included a new kitchen and bedroom trailer to shoot a movie aimed at children and fire prevention. Approximately 35 people were involved. This educational trailer, The Hartford staff and this film will visit 100 cities in the next year to promote this theme.
- There will be a Legislative Breakfast this Saturday at the Eastern CT Fire School in Willimantic. This meeting is designed to solicit information from our local elected officials and Fire Chiefs to assist them in making decisions about fire service training during the upcoming legislative session.
- There is an Ecumenical Service at St. George's Church on November 22, 2016 at 7:00 P.M. Bolton Fire Department will be recognized at this service for the contribution that we make to the community. Chief Dixon has been asked to speak at this service.

- The proposed budget for 2017-2018 will be ready for the Fire Commission to review and make comments on at the next meeting which is scheduled for December 12, 2016. The Capital Budget request for this year will duplicate last year's submissions with one addition for rescue tools.

## **FIRE MARSHAL'S REPORT**

### **Current Activities:**

- Regular inspections continued; including 201 Boston Turnpike mechanical systems, 228 Bolton Center Road fire alarm work, 108 Notch Road interior renovations and 72 Brandy Street modifications to fire pump house.
- Fires and alarms were investigated at 26 West Street alarm activation nothing found. At 1207 Boston Turnpike aka 1225 Boston Turnpike two open burning incidents and an accidental disposal of hot ashes and 168 Boston Turnpike aka 166 Boston Turnpike electrical fire.
- Fire Marshal Walker and other town staff participated in a storm preparedness exercise chaired by EMD Jim Rupert.
- Fire Marshal Walker attended the School Safety Committee meeting that included a safety walk through of Bolton Center School.
- The NFPA has completed their 4<sup>th</sup> "Needs Assessment Survey" of the U.S. Fire Service; Fire Marshal Walker participated in the review and development of this publication. The findings will be available at the NFPA.org web site.
- The FY 17/18 FMO budget has been prepared for commission review.

### **Upcoming Activities:**

- In December Deputy Fire Marshal Volkert will conclude the poster contest.
- Also in December Fire Marshal Walker will attend the winter meeting of the IFMA Executive Board and will meet with NFPA staff at NFPA HQ in Quincy, MA.
- At the suggestion of Building Official /Deputy Fire Marshal Rupert work will begin on planning for the arrival of natural gas service into Bolton with an emphasis on resident public education, training of potential first responders (emergency and non-emergency) and training of user facility staff.
- Fire Marshal Walker and Mr. Rupert will be working to more align operations of the Land Use Department and the Fire Marshal's Office. This will include web site enhancements to facilitate external customer access to the Fire Marshal Office and filing improvements.

Note: Because this report has been prepared for mid-November any remaining November activities will be included in the December report.

**OLD BUSINESS** – None

**NEW BUSINESS** – None

Next meeting scheduled for Monday, December 12, 2016.

**ADJOURNMENT** – Meeting adjourned at 8:17 p.m. (JR/RL) VU.

Respectfully submitted,

*Janet H. Asvard*

Board Clerk

**PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES**