

BOLTON FIRE COMMISSION
MONDAY, OCTOBER 23, 2017
MINUTES

Chairwoman Cheryl Udin convened the Bolton Fire Commission meeting at 7:00 p.m. at the Firehouse. Commission members present were John Morianos, Robert Langton and John Roback. Chris Moquin was absent. Chief Bruce Dixon and Fire Marshal Ray Walker were in attendance.

PUBLIC COMMENT – None

APPROVAL OF THE MINUTES – Motion to approve the September 18, 2017 minutes. (JR/JM) V.U.

PAYMENT OF THE BILLS – Bills that were paid in and September were circulated.

CORRESPONDENCE

- Letter from Raymond A. Walker, Jr. addressed to Chairwoman Udin stating his notice of retirement, effective November 17, 2017 from the position of Fire Marshal. Chairwoman Udin, Chief Dixon and all members of the Fire Commission wish Raymond Walker well and thanked him for his many years of service.
- A letter to all Boards, Commission and Departments, dated October 18, 2017 from Joyce Stille, Administrative Officer regarding the timeline for the FY2018-2019 budget.
- A letter to all Board and Commission Chairmen, dated October 12, 2017 from Elizaeth Waters, Town Clerk regarding the schedule of regular meeting dates, 2018.

COMMUNICATIONS FROM THE CHIEF

- The Bolton Volunteer Fire Department (BVFD) answered 63 emergency calls since September 18, 2017. Responded to several accidents and vehicle fires, many fire alarms, and numerous medical calls.
- The Chief sent a letter to Joyce Stille, Administrative Officer noting the accounts within BVFD budget to put on hold, reference a request for an 8% budget freeze. The letter was acknowledged and accepted as the Chief had requested.
- The BVFD assisted the Archdiocese of Norwich with displaying the American Flag between the raised ladders of BVFD's Truck 134 and the Baltic Fire Department ladder truck during the Twenty Fifth Annual Diocesan Mass for Firefighter – EMS Personnel at St Patrick's Cathedral in Norwich. Chief Dixon, Captain White and Fire Fighter Beck participated in this event. Five members of the BVFD that have passed away were honored at this mass.
- The BVFD participated in a very large scale water supply drill at the Hebron Fair Grounds on Sunday, October 22, 2017. Chief Dixon developed, orchestrated the lay out with plan and oversaw all operations for this event as the Incident Commander. This event included 16 fire departments, 23 different apparatus and approximately 130 fire department members from 18 towns. This group was able to supply an average of 4-5 aerial trucks and/or master streams with 13 tankers shuttling a total of 131,000 gallons of water.
- Chief Dixon attended a Board of Director's meetings of the Tolland County Mutual Aid Fire Service and the Eastern CT Fire School. Six members of the BVFD participated in a major clean up of the ECFS on September 30, 2017.

- The BVFD assisted the Fire Marshal with a fire prevention presentation that he had scheduled at the Bolton Center School on October 12, 2017. Fire Fighter John Roback, Fire Fighter Liz Malone, Fire Fighter Max Nowak and support member Mike Hefernan worked with Fire Marshal Raymond Walker inside while Chief Dixon, Deputy Chief Morra and Fire Police Tom Byrne worked outside where Tanker 234.

FIRE MARSHAL'S REPORT

Current Activities:

- Regular inspections and ongoing follow-ups continued including: 168 and 206 Bolton Center Road for gas line pressure tests, 72 Brandy Street for proposed propane gas detection system, additional inspections are scheduled for 108 Notch Road regarding natural gas installations. Plans are pending review for 1100 Boston Turnpike and 114 Brandy Street. A asbestos abatement plan for limited areas of Bolton Center School was also reviewed.
- Deputy Fire Marshal Volkert investigated an incident of open burning at 50 Steeles Crossing Road.
- The Fire Marshal's Office and members of the Bolton Volunteer Fire Department (BVFD) visited Bolton Cener School to present fire prevention programs to Pre-K through Grade 3. Over 215 students participated. BVFD members Bruce Dixon, Pete Morra, John Roback, Liz Malon, Mike Hefferan, Max Nowak, Tom Byrne and Pam Connelly participated along with Fire Marshal Walker. As part of 2017 fire prevention activities, Fire Marshal Walker did a live show on the CVC show with host and First Selectman Robert Morra.
- Deputy Fire Marshal Volkert and Captain Rexroad attended the Board of Education meeting at which the poster contest winners of last year were acknowledged. This is part of a previously announced effort to increase participation in and awareness of the poster contest. Continuing with this, Deputy Fire Marshal Volkert has contacted state officials of the poster contest proposing ways to increase opportunities for students not able to take part in the traditional contest.
- Fire Marshal Walker attended meetings of IFMA and NFPA in Wyoming and later this month will be meeting with NFPA President Jim Pauley.

Upcoming Activities: In November Deputy Fire Marshal Volkert will be a presenter at a NFPA sponsored conference as part of their "Remembering When" program.

OLD BUSINESS – None

NEW BUSINESS – Both the Fire Department and Fire Commission were discussed in detail. Motion the approve the attached listing of 2018 Fire Commission meeting dates (JR/JM). VU

Next meeting scheduled for Monday, November 27, 2017.

ADJOURNMENT – Meeting adjourned at 8:10 P.M. (JR/RL) V.U.

Respectfully submitted,

Janet Assard
Board Clerk

PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES.

**BOLTON FIRE COMMISSION
4TH MONDAY OF EACH MONTH
(UNLESS NOTED)
BOLTON FIREHOUSE
7:00 P.M.**

JANUARY 22, 2018

**NO MEETING SCHEDULED IN FEBRUARY, 2018
2018 ONLY**

MARCH 26, 2018

APRIL 23, 2018

MAY 21, 2018 (3RD MONDAY)

JUNE 25, 2018

JULY 23, 2018

AUGUST – NO MEETING SCHEDULED

SEPTEMBER 24, 2018

OCTOBER 22, 2018

NOVEMBER 26, 2018

DECEMBER 17, 2018 (3RD MONDAY)

