

**BOLTON FIRE COMMISSION
REGULAR MEETING
MONDAY, JANUARY 28, 2019
BOLTON FIRE HOUSE
AGENDA**

PUBLIC COMMENT – None

APPROVAL OF THE MINUTES – Motion to approve minutes from December 17 2018, tabled until February 25, 2019 meeting as Cheryl Udin and Chris Moquin were not in attendance at the December meeting. John Roback and Robert Langton were absent as they were attending re-certification for EMR.

PAYMENT OF BILLS – Bills that were paid in December were circulated.

CORRESPONDENCE - None

COMMUNICATIONS FROM THE CHIEF

- The Bolton Volunteer Fire Department (BVFD) has responded to 534 emergency calls in 2018. These calls included structure fires, motor vehicle accidents, hazardous material calls, brush fires, emergency medical assistance calls including overdoses, numerous electrical hazards/wires down, water evacuations, weather related calls and many mutual aid responses. For the month of January, BVFD responded to 38 emergency calls so far that included a chimney fire, motor vehicle accidents, a car fire, EMS calls and many storm related emergencies.
- The budget has been submitted to the town for 2019-2020. A meeting between the Selectmen, town's Administrative Officer, Fire Officers and the Fire Commission is scheduled for Tuesday, February, 12, 2019.
- This month five members in an EMT/EMR recertification class and another member that has just started the ECFS Firefighter 1 class in Columbia.
- For the last four months, Deputy Chief Morra has been handling the Operations side of the department because of the absence of Chief Dixon. Let it be noted that Deputy Chief Morra has done an outstanding job during this time, mostly in part to his 49 years of experience and knowledge, his sincere commitment to his position as Deputy Chief and our department, and the loyal devotion that he has for our community.
- Chief Dixon and Deputy Chief Morra and municipal representative John Morianos attended the Annual meeting of the Tolland County Mutual Aid Fire Service that was held in Mansfield. Chief Dixon was voted in again as a Board of Director and the Secretary of the organization.
- Chief Dixon attended the Fire EMS Caucus with State Representatives and Senators, and the Joint Council meeting, which includes select CT senior fire officials, both that were held at the legislative Office Building in Hartford in December.

FIRE MARSHAL'S REPORT

- Since the last report an inspection and re-inspection have been completed at Georgina's for the liquor permit renewal.
- Fire Marshal James Rupert (FMJR) responded to a commercial alarm at Villa Louisa which turned out to be a false alarm.
- The BVFD responded to several false alarms at the group home on Volpi Road. Chief Dixon asked that FMJR follow up with the manager. A message was left with him so that we might have a conversation responsible for the alarms.
- The BVFD did respond to a chimney fire on Hop River Road and FMJR was given information and asked to follow up with the owner by Deputy Chief Morra. To date FMJR has not received a response.
- The fire marshal's office investigated a structure fire on Notch Road. The cause of the fire is listed as accidental. Since completing the report FMJR communicated with both the owner and insurance company.
- FMJR attended a meeting of the Windham County Fire Marshals association. Discussions included pending legislation. It is expected that we may again see a bill making fewer restrictions on consumer fireworks.
- FMJR attended a training session on tall wood buildings which are potentially 9 stories in height above non-combustible construction for retail on the lower level. This potentially leave us with a 10 story wood framed structure which could create additional hazards to firefighting activities and greater challenges for inspections during construction.
- Initial and secondary plan reviews were conducted for the site plan application of Able Coil renovating and occupying the Barrels Boxes and More building.
- There have been several inspections conducted for the filling station renovations on Boston Turnpike.
- A walk through was completed at St. Georges Church for an inspection and to discuss placement of smoke and heat detectors as well as emergency lighting.
- FMJR met with the owner and the architect for the renovations to the Net Source Building on West Street to discuss code applications for the project.
- The budget was completed and turned in as discussed at the last meeting.
- DFM Volkert attended the Tolland County poster judging. FMJR enclosed one copy of the finalists that will go to State judging. Unfortunately no Bolton students are finalists they are from Mansfield, Tolland and Vernon this year.
- We have a final inspection scheduled for the Fire House generator installation on Friday.
- FMJR provided an assist to the Fire Marshal in Andover for the Lake Street fire.
- Inspections will begin at the Lake House this week and our office will continue our focus on residential occupancies over the next couple of months until completed.
- FMJR met with a potential tenant regarding fire code issues for the currently empty Bolton Pizza.
- Chief Dixon shared an article regarding the Fire House software that we currently use at the BVFD for incident reporting and hope to employ soon for inspections and

investigations. The article had many positive things to say about the software and really reinforces our decision to expand its use for our purposes.

OLD BUSINESS – The job description for the Fire Marshal was discussed briefly. The Agreement between the Fire Commission and the Town of Bolton was discussed.

NEW BUSINESS – None

Next meeting scheduled for Monday, February 25, 2019.

ADJOURNMENT – Motion to adjourn meeting at 8:34 (CU/CM) C.U.

Respectfully submitted

Janet Kurys Assard
Board Clerk

PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES.