

**BOLTON FIRE COMMISSION  
REGULAR MEETING  
MONDAY, NOVEMBER 25, 2019  
BOLTON FIRE HOUSE**

Chairman John Morianos convened the Bolton Fire Commission meeting at 7:00 P.M. at the firehouse. Commission members present were Robert Langton, Chris Moquin, John Roback and Cheryl Udin. Fire Chief Bruce Dixon and Fire Marshal James Rupert were also in attendance.

**PUBLIC COMMENT** – None

**APPROVAL OF THE MINUTES** – Motion to approve minutes from October 28, 2019 meeting (RL/JR) V.U.

**PAYMENT OF BILLS** – Bills that were paid in October were circulated.

**CORRESPONDENCE** – None

**COMMUNICATIONS FROM THE CHIEF**

- The fire department has responded to 38 emergency calls since the last meeting. The Bolton Volunteer Fire Department's (BVFD) response included three motor vehicle accidents, a car fire on I-384, a number of medical calls, and two requests for mutual aid to other towns. To date the fire department has responded to 449 emergency calls.
- Chief Dixon completed the Capital Budget requests for the BVFD that were distributed to the commission last week via email. This was submitted to the town Administrator on Friday, November 22, 2019.
- Chief Dixon introduced the new part time secretary, Pamela Parsons. She joined the BVFD as a part-time secretary as the Chief had requested in the budget process. She has been working diligently on updating the BVFD records for retention.
- Chief Dixon introduced the new Deputy Fire Marshal Bill Call to the commission. He is getting familiar with the computer system for fire marshal records.
- Chief Dixon been working on the town EMS report that is due to the state by the end of December.
- A request from the town Administrator to have all commission members complete Sexual Harassment training has been sent to all members. All members are also encouraged to complete the new town survey by the end of December.

- Chief Dixon attended a meeting of the TCMAFS Board of Directors meeting, the Eastern CT Fire School Board of Directors meeting, and the CT Fire Chiefs Association meeting. The new fire school is almost complete and the ECFS Board of Directors are hoping to have the keys in the next few weeks. The open house will be in April 2020.
- Chief Dixon had a very nice meeting with First Selectwoman Sandra Pierog. A letter dated November 6, 2019 was addressed regarding a phase-in stipend package for the fire officers.

**FIRE MARSHAL'S REPORT** - During the last month, the following matters have been addressed:

- Conducted an inspection for group home on 86 Volpi Road. A certificate has not been issued. There are several egress issues that need to be addressed and corrected.
- Bill Call's first inspection was at 890 Boston Turnpike at the Bolton Lake House. He will return in 30 days to ensure that his requests have been completed.

**OLD BUSINESS** – None

**NEW BUSINESS** – Motion to approve the 2020 Fire Commission Meeting dates as amended (see attached) (CU/JR) V.U.

Next meeting scheduled for Monday, December 16, 2019.

**ADJOURNMENT** – Motion to adjourn meeting at 9:05 p.m. (JR/CU) V.U.

Respectfully submitted,

*Janet Kurys Assard*

Board Clerk

PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES.

**BOLTON FIRE COMMISSION  
BOLTON FIRE HOUSE- 7:00 P.M.  
2020 MEETING DATES  
4<sup>TH</sup> MONDAY OF EACH MONTH (\*UNLESS NOTED)**

**MONDAY, JANUARY 27, 2020**

**MONDAY, FEBRUARY 24, 2020**

**MONDAY, MARCH 23, 2020**

**MONDAY, APRIL 27, 2020**

**MONDAY, MAY 18, 2020 (3<sup>RD</sup> MONDAY) \***

**MONDAY, JUNE 22, 2020**

**MONDAY, JULY 27, 2020**

**AUGUST – NO MEETING SCHEDULED**

**MONDAY, SEPTEMBER 28, 2020**

**MONDAY, OCTOBER 26, 2020**

**MONDAY, NOVEMBER 23, 2020**

**MONDAY, DECEMBER 14, 2020 (2<sup>ND</sup> MONDAY) \***