

**Bentley Memorial Library Board
Regular Meeting
Tuesday, May 16, 2017
206 Bolton Center Road, Bolton, CT.**

1. Call to Order:

Ms. Holliman called the regular meeting to order at 4:00p.m.

2. Attendance:

Present at the regular meeting were Chair Rebecca Holliman and board members Jean Ames, Kelly Goldsnider, Loni Hryn, Dot Neil, Brook Nowak and Library Director, Liz Thornton. Absent from the meeting with notification was Polly Silva.

3. Approve minutes of the Regular Meeting March 21, 2017:

A motion was made by Ms. Goldsnider, seconded by Ms. Neil to approve the minutes as presented. The motion passed unanimously.

4. Correspondence:

A donation in memory of Box Dixon was received from Glenn & Danielle Fraser.

An anonymous donor purchased 18,000 copies of *Harold and the Purple Crayon* to be distributed among Connecticut libraries. Bentley Memorial Library received 20 copies and will determine distribution of these books.

And Then Comes Summer by Tom Brenner was purchased through Book a Baby Program of Bolton Women's Club.

5. Review Library Statistical Report:

Ms. Thornton distributed and reviewed March and April 2017 Statistical Reports with board members. Ms. Thornton mentioned with ReQuest It down for a year, ILL numbers are down.

6. Review of Library Budget Summary:

Ms. Thornton distributed and reviewed Library Budget Summary with board members.

7. Director's Report:

- The library has a new copier capable of faxing, color printing and scanning. Copier accepts coins and dollar bills. Thank you Ms. Stille.
- Ms. Thornton is ordering a new open/closed sign for the front door from Tracey Verrastro.
- C-car continues to be sporadic.
- Front outside bench was replaced by town.
- Alan Jacques is working on configuring three new computers for the library's stand up computer stations.
- Bolton Boy Scouts rescheduled the Bottle Drive on Bolton Town Green for 6/17/17.
- Major weeding in adult nonfiction continues. Ms. Thornton is looking to purchase metal shelving to replace existing wood shelving.
- The library's goal is to weed many more books to enlarge audio and DVD areas.

- Bentley Memorial Library volunteered to be part of ReQuest It Pilot Program.
- The library is promoting the Hartford Yard Goat's Summer Reading Program; Reading is a Home Run with complimentary ticket vouchers.
- Ms. Thornton shared an article, Smart Policing from CT Town & City, how using social media can help getting information out to individuals.
- Thank you Ms. Nowak for the generous rug donation for the children's room
- 209 library patrons are signed up for Bentley's Online Newsletter.
- Ms. Ames is retiring from the Bentley Memorial Library Board. Thank you to Ms. Ames for your dedication and years of service. You will be missed.
- Ms. Thornton asked for volunteers for Bentley's booth at Family Fun Day.
- There is a YWCA display in the Children's Room.
- Age of Young Adult now is 7th/8th grade level, not really high school students. J Fictions now is 3rd - 6th grade level.
- Town of Bolton Annual Report was shared with board members.
- Ms. Stille invited department heads to CCM at St. Clement's Castle on June 6, 2017. The invitation includes a HartfordYard Goat's game following the conference. Thank you Ms. Stille.
- Association of CT Library Boards Newsletter was shared with board members.
- Toy "Sleepovers" at the library boost children's reading skills article was shared with board members.

8. Old Business: None

9. New Business: None

10. Adjournment: A motion was made by Ms. Holliman seconded by Ms. Hryn to adjourn the meeting at 5:00pm. The motion passed unanimously.

The next meeting is July 11, 2017 at 4:00pm.

Respectfully Submitted,

Kelly Goldsnider
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.