

**Bentley Memorial Library Board
Regular Meeting
Tuesday, August 21, 2018
206 Bolton Center Road, Bolton, CT.**

1. Call to Order:

Ms. Holliman called the regular meeting to order at 4:00p.m.

2. Attendance:

Present at the regular meeting were Chair Rebecca Holliman and board members Kelly Goldsnider, Loni Hryn, Dot Neil and Library Director Liz Thornton. Absent with notice: Claire Fazzina, Brook Nowak and Polly Silva.

3. Approve minutes of the Regular Meeting June 12, 2018:

Minutes of the Regular Meeting held June 12, 2018: A motion was made by Ms. Goldsnider, seconded by Ms. Holliman to approve the minutes as presented. The motion passed unanimously.

4. Correspondence:

Thank you card received from Jan Carlow, Family Day Chair, for participating in Family Fun Day. Thank you email received from Jameson and Jennifer for Libraries Rock Storytime. Hope Grunski sent a thank you for getting a certain book. Brett Baier sent a congratulations letter for winning a free copy of his book, *Three Days in Moscow: Ronald Regan and the Fall of the Soviet Union*. Ms. Thornton applied to win a copy of adult and YA edition.

5. Review Library Statistical Report:

Ms. Thornton distributed and reviewed June & July 2018 Statistical Reports with board members. Ms. Thornton reported: continued increase in downloadable audio books, program attendance is consistent, ILL numbers are getting back to normal, July circulation statistics are up from last year, the Bibliomation system is now sending out email reminders for library card renewals, CT Card loans are steady and FindIt Interlibrary loans are initiated by Bentley Memorial Library.

6. Library Budget Update:

Ms. Thornton distributed and reviewed Library Summary with Salary Expenses as of June 5, 2018. Budget looked good for year end.

7. Director's Report:

- **Upcoming Children Programs:** Family Picnic Day co-sponsored with Bolton PTA is 9/15/18, Preschool Storytime Weather 9/20, 9/27, 10/4&10/1/18, Hide & Seek for Halloween 10/27/18 and visit from Horizon Wings 12/1/18. All children programs begin at 11am.

Upcoming Adult Programs: Hornet's Nest 9/29 @ 11am, White Tailed Deer Program 10/18 6-8pm, Sweets for Seniors 11/1 at 2pm. Upcoming Adult Book Discussions led by John Valeri: 10/4 - *Frankenstein*, by Mary Shelley, 11/1 - *The Handmaid's Tale*, by Margaret Atwood and 12/6 *And Then There Were None*, by Agatha Christie.

- Ms. Thornton reported Summer Reading went great and programs were well attended. Yard Goat and Dairy Queen Coupons were distributed to participants.
- Ms. Thornton will attend CCM Convention at Foxwoods on October 31, 2018.
- New adult and children's magazine subscriptions were added to the collection.
- Ms. Thornton is researching leasing audio books through TEI Landmark.
- Ms. Thornton distributed a copy of a Bibliomation annual report showing OverDrive Counts as of 6/30/18 to board members.
- Ms. Thornton distributed *New Report: American Teens Spend Less Time Reading* article and *OIF Responds to Library Bill of Rights Meeting Room Amendment* article to board members.
- Ms. Thornton invited any board member interested in attending Trustee Leadership Conference 11/2/18.
- ACLB Summer Newsletter was distributed to board members.
- Library updates: the last of the replacement shelving was ordered, Ms. Thornton is looking to replace a cabinet with a table for more seating and additional end panels will be installed.

8. Old Business:

None

9. New Business:

Bentley Memorial Library Policies: A motion was made by Ms. Neil, seconded by Ms. Hryn to accept library policies as is with current appendixes dated August 2018. The motion passed unanimously.

10. Adjournment:

A motion was made by Ms. Hryn, seconded by Ms. Neil to adjourn the meeting at 5:00pm. The motion passed unanimously.

The next meeting is September 11, 2018 at 4:00pm.

Respectfully Submitted,

Kelly Goldsnider
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.