

**Bentley Memorial Library Board
Regular Meeting
Tuesday, June 12, 2018
206 Bolton Center Road, Bolton, CT.**

1. Call to Order:

Ms. Holliman called the regular meeting to order at 4:00p.m.

2. Attendance:

Present at the regular meeting were Chair Rebecca Holliman and board members Kelly Goldsnider, Loni Hryn, Dot Neil, Polly Silva and Library Director Liz Thornton. Absent with notice: Claire Fazzina and Brook Nowak.

3. Approve minutes of the Regular Meeting May 8, 2018:

Minutes of the Regular Meeting held May 8, 2018: A motion was made by Ms. Holliman, seconded by Ms. Hryn to approve the minutes as presented. The motion passed unanimously.

4. Correspondence:

Thank you card received from Tina Rezvani for children's story time events.

5. Review Library Statistical Report:

Ms. Thornton distributed and reviewed May 2018 Statistical Report with board members. Ms. Thornton reported a continued increase in downloadable audio books.

6. Library Budget Update:

Ms. Thornton distributed and reviewed Library Summary with Salary Expenses as of June 5, 2018. Budget is looking good for year end.

7. Director's Report:

- Llama Program will kick off Summer Reading. Ms. Thornton has Yard Goat Tickets to distribute to those who attend. Reminder, no formal summer reading program.
- Ms. Thornton attended the following: Connecticut Town and City Association Meeting - thank you Ms. Stille for extending the invitation, Connecticut Library Consortium Meeting held at the new Mystic Seaport Viking's Museum and Director's Round Table held in Salem.
- Juvenile fiction section is shifting to create more room.
- CLC membership was renewed for \$465.
- requestIT membership for \$325 was paid.
- Staff attended OverDrive refresher training.
- Family Fun Day went well, thank you Ms. Hryn and Ms. Holliman. Free books, puzzle books, bookmarks and pamphlets were distributed.
- John installed additional lighting and outlet.
- Alain Jacques replaced some monitors and CPUs on staff computers.
- Tricentennial ideas for the library were discussed.

8. Old Business:

None

9. New Business:

Bentley Memorial Library Board Officers: A motion was made by Ms. Goldsnider, seconded by Ms. Silva to elect the following board members as officers: Rebecca Holliman, Chair; Loni Hryn, Vice Chair; Kelly Goldsnider, Secretary and Dot Neil, Treasurer. The motion passed unanimously.

Bentley Memorial Library Policies are a work in progress; Ms. Thornton will email revisions to board members.

10. Adjournment:

A motion was made by Ms. Goldsnider, seconded by Ms. Silva to adjourn the meeting at 4:45pm. The motion passed unanimously.

The next meeting is August 21, 2018 at 4:00pm.

Respectfully Submitted,

Kelly Goldsnider
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.