

**Bentley Memorial Library Board
Regular Meeting
Tuesday, October 16, 2018
206 Bolton Center Road, Bolton, CT.**

1. Call to Order:

Ms. Holliman called the regular meeting to order at 4:00p.m.

2. Attendance:

Present at the regular meeting were Chair Rebecca Holliman and board members Claire Fazzina, Kelly Goldsnider, Loni Hryn, Dot Neil and Library Director Liz Thornton. Absent with notice: Brook Nowak and Polly Silva.

3. Approve minutes of the Regular Meeting August 21, 2018:

Minutes of the Regular Meeting held August 21, 2018: A motion was made by Ms. Goldsnider, seconded by Ms. Neil to approve the minutes as presented. The motion passed unanimously.

4. Correspondence:

Thank you card received from Bolton Heritage Farm Commission for participating in 7th Annual Farmers Market & Antique Truck and Tractor Show. The library received an invitation to participate in this year's Bolton Congregational Church Festival.

5. Review Library Statistical Report:

Ms. Thornton distributed and reviewed August & September 2018 Statistical Reports with board members. Ms. Thornton reported: September statistics and CT Card loans are down.

6. Library Budget Update:

Ms. Thornton distributed and reviewed Library Summary with Salary Expenses as of June 5, 2018. Budget looked good for year end.

7. Director's Report:

- Upcoming Children Programs: Hide & Seek for Halloween 10/27/18 and visit from Horizon Wings 12/1/18.
Upcoming Adult Programs: White Tailed Deer Program 10/18 6-8pm, Sweets for Seniors 11/1 at 2pm. Upcoming Adult Book Discussions led by John Valeri: 11/1 - *The Handmaid's Tale*, by Margaret Atwood and 12/6 *And Then There Were None*, by Agatha Christie.
- The library will participate in the Annual Holiday & Tree Lighting Ceremony.
- The voting for the Scarecrow Competition (located on the town green) will take place at the library. The library will showcase a display of scarecrow books.
- The library is visiting the YWCA for storytime.
- Ms. Thornton invited any board member interested in attending Trustee Leadership Conference 11/2/18.
- Library updates: shelving was ordered and new magazine subscriptions are arriving soon.

- Town Christmas Party is scheduled for December 1, 2018. The library will be closed 1-4pm.
- Ms. Stille announced all town departments are closed Christmas Eve Day and will close half day (2:30pm) on New Year's Eve Day.
- Claire and Kelly will be creating the library Christmas tree for Bolton Congregational Church Festival of Trees.

8. Old Business:

None

9. New Business:

Bentley Memorial Library Board Meeting Policy: A motion was made by Ms. Goldsnider, seconded by Ms. Fazzina to approve the meeting schedule policy: If the library board is not able to meet on regular scheduled meeting date; no meeting will be held that month. The motion passed unanimously.

Bentley Memorial Library Board Meetings 2019: A motion was made by Ms. Hryn, seconded by Ms. Fazzina to approve the following Library Board meeting dates (to be held at Bentley Memorial Library, Tuesday @ 4pm):

January 8, 2019

February 12, 2019

March 12, 2019

April 9, 2019

May 14, 2019

June 11, 2019

July 9, 2019

August 20, 2019

September 10, 2019

October 15, 2019

November 19, 2019

December 10, 2019

The motion passed unanimously.

10. Adjournment:

A motion was made by Ms. Neil, seconded by Ms. Holliman to adjourn the meeting at 4:45pm. The motion passed unanimously.

The next meeting is December 11, 2018 at 4:00pm.

Respectfully Submitted,

Kelly Goldsnider
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.

