

**Bentley Memorial Library Board  
Special Meeting  
Tuesday, January 8, 2019  
206 Bolton Center Road, Bolton, CT.**

**1. Call to Order:**

Ms. Holliman opened the special meeting at 4:05PM.

**2. Attendance:**

Present at the special meeting were Chair Rebecca Holliman and board members Claire Fazzino, Kelly Goldsnider, Loni Hryn, Dot Neil, Polly Silva and Library Director, Liz Thornton. Absent with notice was Brook Nowak.

**3. Approve minutes of the Regular Meeting December 11, 2018:**

Approval tabled until next meeting, February 12, 2019.

**4. Correspondence:**

A letter and check were received from Bolton Congregational Church congratulating the library for winning table top tree.

**5. Review of Monthly Library Statistics:**

Ms. Thornton distributed December 2018 Statistical Report to board members.

**6. Review of Monthly Library Budget Summary Report:**

Ms. Thornton distributed current Library Budget Summary as of January 2, 2019 to board members.

**7. Director's Report:**

- Great American Read Book Discussion continues: 2/7, 3/7, 4/4 & 5/2/2019.
- Horizon Wings Program was well attended.
- The library received generous cat food donations, Ms. Thornton is waiting to hear amount of all donations.
- Bibliomation Benefits of Membership for FY2017-2018 hand out distributed to board members.
- Bolton Budget Workshop information sheet distributed to board members. New category Professional Services for program expense will be added to worksheet. This amount will be deducted from Library Material line. Decrease in Equipment line, no shelving needed, replacement shelving project complete.
- Upcoming library program, February 2, 2019, Take Your Child to Library Day. Bolton Regional Lions Club is paying for program.
- Update on Ms. Thornton's Connecticut Conference of Municipalities Program Certified Education: six more classes needed to complete program.
- Bolton Recreation Department Community Fair: Ms. Thornton is looking for volunteer to represent the library. The fair is 3/22/2019 6-8pm.

- Patrons are now able to begin library card registration at home and complete process at the library. Ms. Thornton is looking to have an internet drop added for an additional computer by circulation desk to help with this process.
- Mr. Robert Miller is speaking at Eastern Connecticut Library Director Round Table Meeting 1/16/2019 regarding Opioid epidemic and the use of Narcan in public libraries.
- Tables set up in adult section are being used every day.

**8. Old Business:**

None

**9. New Business:**

None

**10. Adjournment:**

The meeting ended at 4:40pm.

The next meeting is February 12, 2019 at 4:00PM.

Respectfully Submitted,

Kelly Goldsnider  
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.