

**Bentley Memorial Library Board  
Regular Meeting  
Tuesday, January 14, 2020  
206 Bolton Center Road, Bolton, CT.**

**1. Call to Order:**

Ms. Holliman opened the regular meeting at 4:00PM.

**2. Attendance:**

Present at the regular meeting were board members Claire Fazzina, Kelly Goldsnider, Loni Hryn, Dot Neil, Brook Nowak, Rebecca Holliman, Polly Silva and Library Director Liz Thornton.

**3. Approve minutes of the Regular Meeting November 19, 2019.**

Minutes of the Regular Meeting November 19, 2019: A motion was made by Ms. Goldsnider, seconded by Ms. Neil to approve the minutes as presented. The motion passed unanimously.

**4. Correspondence:**

None

**5. Review of Monthly Library Statistics:**

Ms. Thornton distributed November and December 2019 Statistical Reports to board members.

**6. Review of Library Budget Summary Report:**

Library Summary with Salary Expenses dated 7/31/2019-1/8/2020 was distributed to board members.

**7. Director's Report:**

- Upcoming library events: Bolton Historical Society presents "How Bolton Roads Got Their Names" January 15, 2020 at 6:30pm, Game Night every Wednesday 6-8pm, Under 5's Preschool Playgroup every Tuesday at 11am, Adult Chess Club every Monday 6:30-8pm, Take Your Child to the Library Day February 11, 2020 11am-1pm and Adult Book Discussion: Historical Fiction Set in Russia 2/6, 3/5, 4/2 & 5/7/2020 at 7pm.
- A special thank you to: Bolton Regional Lyon's Club for the gift of \$677 from their December Holiday Gift Basket Auction, Bentley Board of Trustees creating a Doctor Seuss Christmas Tree for the Festival of Trees at Bolton Congregational Church (receiving 3<sup>rd</sup> place for favorite tree, \$100 prize) and to a generous story hour family for donating nine new books to the children's collection.
- The following purchases were made with Connecticut State Library Grant Funds: oak shelving to display new material, a dozen padded folding chairs for programs, Walker Display Unit to display artwork, KwikBoost charging station and the Statesman's Yearbook 2020.

- Ms. Thornton distributed the following handouts to board members: Bentley Memorial Library Annual Report for FY 2018-2019 (submitted to Town for Annual Report), Cost Benefit: What researchIT CT Saves the State's Libraries and Municipalities, American Library Association 2019 Highlights, CLC Membership and Bibliomation FY2018-2019 Benefits of Membership.
- Ms. Thornton purchased a new people counter to keep count of bodies in and out of building.
- Bentley Memorial Library has Bolton's 300<sup>th</sup> Anniversary magnets, medallions, blankets, ornaments and tote bags for sale.
- The meeting room at the library is used daily.
- Budget Meeting is February 18, Ms. Thornton will send out a reminder.
- Sexual Harassment Training is January 21, 2020.
- Freedom of Information Meeting is February 24, 2020.
- Community Resource Fair is March 13, 2020.

**8. Old Business:** None

**9. New Business:**

The Board was asked to consider new fundraising ideas.

**10. Adjournment:**

A motion was made by Ms. Hryn, seconded by Ms. Fazzina to adjourn the meeting at 5:05pm. The motion passed unanimously.

The next meeting is February 11, 2020 at 4:00PM.

Respectfully Submitted,

Kelly Goldsnider  
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.