

**Bentley Memorial Library Board  
Regular Meeting  
Tuesday, April 13, 2021  
206 Bolton Center Road, Bolton, CT.**

**1. Call to Order:**

Ms. Hryn opened the regular meeting at 4:03PM via Zoom.

**2. Attendance:**

Present at the regular meeting were board members Kelly Goldsnider, Brook Nowak, Loni Hryn, Dot Neil and Library Director, Liz Thornton. Absent with notice were Claire Fazzina, Rebecca Holliman and Polly Silva.

**3. Approve minutes of the Regular Meeting March 9, 2021.**

Minutes of the Regular Meeting March 9, 2021: A motion was made by Ms. Goldsnider, seconded by Ms. Nowak to approve the minutes as presented. The motion passed unanimously.

**4. Correspondence:**

None

**5. Review of Monthly Library Statistics:**

March Statistical Report was emailed to board members. Ms. Thornton mentioned the increase in interlibrary loans and program attendance. Also, it is interesting to compare this month's numbers to last year numbers prior to Covid.

**6. Review of Monthly Library Budget Summary Report:**

Monthly Library Budget Summary Report emailed to board members. Ms. Thornton reported budget is on track and the library now has a town credit card.

**7. Director's Report:**

- March library programs/activities were a success and well attended.
- The library has many programs scheduled for April, May and June. The library continues to work with Bolton Recreation Department and Bolton Senior & Social Services providing programs.
- The library newsletter is now distributed monthly. Ms. Stanley and Ms. Brudz are updating the library web page.
- Bentley Memorial Library is working with Bolton Center School: Reading Hall of Fame and the 7<sup>th</sup> Grade, issuing library cards to students and working with Hoopla.
- Ms. Eileen Stanley is retiring May 1, 2021. Congratulations and best wishes.
- Ms. Thornton has updated job description and forwarded to Town Hall. Ms. Stanley provided a list of duties to assist staff.
- Bibliomation Web Client Base Program transition was March 1, 2021. Ms. Thornton reported staff is helping each other work through it. Tina and Amber, library substitutes, were in for training.
- The library staff are attending online webinars/workshops: such as Summer Reading, Zoom Workshop, Eastern CT Round Table Leadership Meeting and US Census Data Department Meeting.
- The library anticipates opening the first week April with limited numbers.
- Regional Lyon's Club gifted a projector to the library. Mrs. Thornton sent a thank you.
- The town is working on a Welcome packet that the library plans to contribute a pamphlet.
- Ms. Thornton presented full time position proposal to Bolton Board of Finance.

- Ms. Thornton informed board Mr. Jim Rupert is Interim Administrative Officer since Mr. Josh Kelly resigned.
- Ms. Thornton reported there is a lot of transitioning in the library at this time.

**8. Old Business:**

Thoughts for next board meeting; discuss ACLB Self-Assessment Tool, library board promoting library and a possible liaison with Friends of Connecticut Libraries.

**9. New Business:**

None

**10. Adjournment:**

A motion was made by Ms. Neil, seconded by Ms. Nowak to adjourn the meeting at 4:25pm. The motion passed unanimously.

The next meeting is May 11, 2021 at 4:00PM.

Respectfully Submitted,

Kelly Goldsnider  
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.