

**Bentley Memorial Library Board
Regular Meeting
Tuesday, March 9, 2021
206 Bolton Center Road, Bolton, CT.**

1. Call to Order:

Ms. Holliman opened the regular meeting at 4:03PM via Zoom.

2. Attendance:

Present at the regular meeting were Chair Rebecca Holliman and board members Claire Fazzina, Kelly Goldsnider, Brook Nowak and Polly Silva and Library Director, Liz Thornton. Absent with notice were Loni Hryn and Dot Neil.

3. Approve minutes of the Regular Meeting February 9, 2021.

Minutes of the Regular Meeting February 9, 2021: A motion was made by Ms. Goldsnider, seconded by Ms. Fazzina to approve the minutes as presented. The motion passed unanimously.

4. Correspondence:

The library received thank you cards from Linda Armstrong, Lauren Lalancette and Holy Family and Shelter.

5. Review of Monthly Library Statistics:

February Statistical Report emailed to board members; noting interlibrary loans are stable, fine and copy money received and overall numbers are status quo.

6. Review of Monthly Library Budget Summary Report:

Monthly Library Budget Summary Report emailed to board members. Ms. Thornton reported everything looks good, noting Professional Education Training budget line was added back into budget report. Mrs. Thornton plans to spend budget money by end of May 2021.

7. Director's Report:

- Upcoming library programs scheduled for March, April and May will be online. Library Pages are assisting with programs and special projects. The library continues to work with Bolton Recreation Department and Bolton Senior & Social Services providing programs.
- Ms. Thornton reported strong turnout for past online programs as well as online book discussions and storytimes. List of Library Programs was shared with board members, Ms. Thornton noted 76% of the programs are at no cost.
- There will be a library Summer Reading Program in June, July and August.
- National Library Week is April 5 thru April 10, 2021, the library has planned an activity for each day.
- Information emailed to board members: Introducing ACLB's Self-Assessment Tool for Library Boards, CT State Library – Preparing for the Next Wave of Angry and Argumentative Library Customers, Top 100 Most Banned and Challenged Books: 2010-2019 and Eastern Highlands Health District email regarding recommended length of time library materials should be quarantined.
- Bibliomation Web Client Base Program transition was March 1, 2021. Ms. Thornton reported things are going well, there is a lot to learn.
- Current balance in Friends of the Library account is \$2000.
- The library plans to reopen March 15, 2021; in person by appointment only.
- The library staff are attending online webinars/workshops.

- Minor changes for library: all book loan periods are three weeks (this includes new material), charges on incoming faxes are .10 and no charge for outgoing faxes and timing of reminder notices.
- Ms. Thornton referenced Bentley Memorial Library Policy, regarding material complaint submission to library board for review, regarding the recent challenge of a number of Dr. Seuss books.
- Updated library budget was accepted by Selectman; payroll line was reduced because library is not using substitutes. Funds in capital budget are for roof and renovation to library meeting room entrance.
- The library received a Proclamation from US Census Bureau, Invaluable Member of the 2020 Census Community Partnership and Engagement Program.
- Thoughts for next board meeting; discuss ACLB Self-Assessment Tool, library board promoting library and a possible liaison with Friends of Connecticut Libraries.

8. Old Business:

None

9. New Business:

None

10. Adjournment:

A motion was made by Ms. Fazzina, seconded by Ms. Nowak to adjourn the meeting at 5:03pm. The motion passed unanimously.

The next meeting is May 11, 2021 at 4:00PM.

Respectfully Submitted,

Kelly Goldsnider
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.