

**Bentley Memorial Library Board  
Regular Meeting  
Tuesday, May 11, 2021  
206 Bolton Center Road, Bolton, CT.**

**1. Call to Order:**

Ms. Holliman opened the regular meeting at 4:00PM via Zoom.

**2. Attendance:**

Present at the regular meeting were board members Claire Fazzina, Kelly Goldsnider, Brook Nowak, Loni Hryn, Polly Silva and Library Director, Liz Thornton. Absent with notice was Dot Neil.

**3. Approve minutes of the Regular Meeting April 13, 2021.**

Minutes of the Regular Meeting April 13, 2021: A motion was made by Ms. Goldsnider, seconded by Ms. Hryn to approve the minutes as presented. The motion passed unanimously.

**4. Correspondence:**

The library received two donations: monetary donation from out of town patron and The Week magazine subscription from the Kline family. The library also received a thank you for being a life line during the pandemic.

**5. Review of Monthly Library Statistics:**

April Statistical Report was emailed to board members. Ms. Thornton noted the increase with Connecticut Loans compared to last year at this time. The library is encouraging patrons to come in and browse.

**6. Review of Monthly Library Budget Summary Report:**

Monthly Library Budget Summary Report was emailed to board members. Ms. Thornton reported budget is on track.

**7. Director's Report:**

- A bookmark listing all library programs is included with all circulation. The library is using a variety of social media resources to share library programs and services.
- The library has many programs scheduled for April, May and June. The library continues to work with Bolton Recreation Department and Bolton Senior & Social Services providing programs. Upcoming Programs: Fetal Cats in Bolton & Beyond 5/15/2021 6:30pm, Boredom Busters – For Pets 5/20/2021 6:30pm, Beekeeping and Bee-friendly Plantings 6/1/2021 6:30pm and Ultimate Red Sox Nation with Marty Gitlin 6/3/2021 6:30pm.
- Bentley Memorial Library is focused to collaborate more with school libraries.
- Bolton Town Management is doing their due diligence for library employees to be fully vaccinated to reopen. Scheduling a visit or calling from the parking lot is necessary to inform patrons of mask mandate, track number of people in building, schedule computer use and sanitize after every patron visit.
- Ms. Thornton shared a list of Bentley Memorial Library Full Re-Opening Considerations with board members.
- Library Housekeeping: town maintenance sprayed for ant problem and plans to remove dead trees and azalea bush.
- The library staff are attending online webinars/workshops.
- The library is working to fill Ms. Stanley's position.
- Several new displays in library.

- American Recovery Act is providing grant money to libraries, Bentley Memorial Library plans to use these funds for an air purifier. Ms. Thornton will provide more details once proposal is received.
- The library is planning to create a maker space area.

**8. Old Business:**

Discuss ACLB Self-Assessment Tool, library board promoting library at next board meeting. The board will begin with first section – General Knowledge.

**9. New Business:**

Ms. Holliman informed those board members whose term is ending to notify selectman via letter of interest to continue serving as board member

**10. Adjournment:**

A motion was made by Ms. Fazzina, seconded by Ms. Nowak to adjourn the meeting at 4:50pm. The motion passed unanimously.

The next meeting is June 8, 2021 at 4:00PM.

Respectfully Submitted,

Kelly Goldsnider  
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.