

**Bentley Memorial Library Board  
Regular Meeting  
Tuesday, June 8, 2021  
206 Bolton Center Road, Bolton, CT.**

**1. Call to Order:**

Ms. Holliman opened the regular meeting at 4:05PM via Zoom.

**2. Attendance:**

Present at the regular meeting were board members Claire Fazzina, Dot Neil, Brook Nowak, Loni Hryn, Polly Silva and Library Director, Liz Thornton. Absent with notice was Kelly Goldsnider.

**3. Approve minutes of the Regular Meeting May 11, 2021.**

Minutes of the Regular Meeting May 11, 2021: A motion was made by Ms. Fazzina, seconded by Ms. Silva to approve the minutes with corrections. Under Director's Report, second bullet feral cats to replace fetal cats and under Correspondence, The Week should be in quotes. The motion passed unanimously.

**4. Correspondence:**

The library received a letter from Ann Kouatly with a donation to the Jim Aufman Trust.

**5. Review of Monthly Library Statistics:**

May Statistical Report and April Statistical Report with corrections were emailed to board members. Ms. Thornton noted that Connecticut Loans were at 190 and that 200 patrons were in the building in May. The library is encouraging patrons to come in and browse. Program attendance via Zoom is good. Several people got the craft kits for the Mother's Day Program but did not attend.

**6. Review of Monthly Library Budget Summary Report:**

Monthly Library Budget Summary Report emailed to board members. Ms. Thornton reported budget is on track.

**7. Director's Report:**

Copy of Director's Report was emailed to board members.

**8. Old Business:**

Ms. Silva led a discussion on the first section of the ACLB Self-Assessment Tool, General Knowledge. The Board discussed each of the nine sub-categories and were able to reach a consensus on a rating for each: needs improvement, marginal, acceptable, excellent, or do not know. Several questions arose so it was decided that Ms. Silva and Ms. Fazzina will do some research and write a report summarizing the Board's comments and ratings and provide access to documents needed to provide answers to the questions that arose. The report will be reviewed at the next Board meeting.

**9. New Business:**

Ms. Holliman inquired about the possibility of holding a July 13 meeting if enough members would be available. Board members whose term is ending must notify selectman via letter of interest to continue serving as board member. Ms. Holliman will find out whose term is ending. Elections will take place at the next meeting.

**10. Adjournment:**

A motion was made by Ms. Neil and seconded by Ms. Nowak to adjourn the meeting at 5:05pm. The motion passed unanimously.

The next meeting is July 13, 2021 at 4:00PM.

Respectfully Submitted,

Claire Fazzina  
Bentley Memorial Library Board Acting Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.