

**Bentley Memorial Library Board
Regular Meeting
Tuesday November 15, 2022
206 Bolton Center Road, Bolton, CT.**

1. Call to Order:

Ms. Holliman opened the regular meeting at 4:05PM.

2. Attendance:

Present at the regular meeting were Chair Rebecca Holliman, Board Members Claire Fazzina, Kelly Goldsnider, Loni Hryn, Brook Nowak, Polly Silva and Library Director, Liz Thornton. Board Member absent with notice were Dot Neil.

3. Approve minutes of the Regular Meeting September 13, 2022.

Minutes of the Regular Meeting September 13, 2022: A motion was made by Ms. Silva, seconded by Ms. Hryn to approve the minutes as presented. The motion passed unanimously.

4. Correspondence:

- The library received a donation from Joan & Sam Teller.
- A thank you card from a participant of the Card Making Program.
- A patron's FACEBOOK post was shared stating Bentley Memorial Library is a treasure.

5. Review of Monthly Library Statistics:

October Statistical Report was distributed to board members, noting that attendance to the various programs had been great and numbers are reflected in the door counter.

6. Review of Monthly Library Budget Summary Report:

Library Budget Summary was shared with board members, Ms. Thornton reported budget is on track. Ms. Thornton is working on next year's budget which is due in December.

7. Director's Report:

- Ms. Thornton submitted the State Annual Report.
- Bentley Memorial Library filled one Page position.
- Ms. Thornton attended the annual CCM Conference.
- The library will close early Thanksgiving Eve.
- Town crew installed the cement base for the outdoor charging station, which will be installed 11/17/22.
- Sandie Pierog spent several hours on hand at the library for National Voter Registration Day to answer questions or complete forms.
- Library Programs (Teddy Bear Picnic, Bolton Lakes, Halloween Costume Party, Garden Series, Home Wellness Series, Bolton Author Series & Read to the Dogs) were very well attended.
- Eastern CT Highland Health held a vaccine clinic, vaccinating 98 people.
- Over fifty mugs were collected for "Hartford Kids Holiday Event".
- The library applied to the Community Fund Grant for a patio (\$10,400).
- Giving Tree is set up, tags listing desired donations of candy, gift cards, hats, mittens and scarves.

8. Old Business:

Board members completed ACLB Self-Assessment. Strategic Planning, Policy Making, Finance and Professional sections were discussed. Ms. Silva will summarize all sections of the Self-Assessment and forward to members to be reviewed at January 10, 2023 Board Meeting.

9. New Business:

Bentley Memorial Library Board 2023 Meeting Dates: A motion was made by Ms. Goldsnider, seconded by Ms. Fazzina to approve the board meeting dates for 2023: January 10, March 14, May 9, July 11, September 12 and November 14. The motion passed unanimously.

10. Adjournment:

A motion was made by Ms. Fazzina, seconded by Ms. Goldsnider to adjourn the meeting at 5:40pm. The motion passed unanimously.

The next meeting is January 10, 2023 at 4:00pm.

Respectfully Submitted,

Kelly Goldsnider
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.