

**Bentley Memorial Library Board  
Regular Meeting  
Tuesday, November 14, 2023  
206 Bolton Center Road, Bolton, CT.**

**1. Call to Order:**

Ms. Holliman opened the regular meeting at 4:00PM.

**2. Attendance:**

Present at the regular meeting were Chair Rebecca Holliman, Board Members Claire Fazzina, Kelly Goldsnider, Loni Hryn, Brook Nowak and Library Director, Liz Thornton. Board Member absent with notice was Dot Neil.

**3. Minutes:**

Minutes of the Regular Meeting held September 26, 2023: A motion was made by Ms. Holliman, seconded by Ms. Hryn, to approve the minutes with the following changes: first bullet within Director's Report deleting sentence 'The Patio holds up to fifty people', eighth bullet within Director's Report change octagon case to Sumner's Sisters Case, and under New Business replace Issue for Book Policy with Reconsideration of a Book. The motion passed unanimously.

**4. Correspondence:**

Donations were received from All Saints Episcopal Church, Joshua and Christine Hawks-Ladd, and Sam and Joan Teller.

**5. Review of Monthly Statistical Report:** September & October Statistical Reports were distributed to board members.

**6. Review of Monthly Library Budget Summary:** Ms. Thornton shared budget account balances and reported budget is on track.

**7. Director's Report:**

- The Connecticut State Library has received and approved Bentley Memorial Library's Collection Development Policy. It is required that this information be posted on the library webpage for the SB2 Public Library Incentive Grant Statutory Requirements.
- The Great Community Fund grant (Hartford Foundation) is almost complete.
- The Bolton Regional Lions Club and Sharon Woodward agreed to purchase the following for the library: Adirondack chairs for the patio, solar lights for the front plantings and patio plantings, art display hangers, and a Busy Board for the children's room. The library is very grateful for their generosity.
- Trish Brudz has resigned from the library. She will be missed, and we thank her for all her contributions. Mark Nystrom was appointed to the Technology/Programming position. The Library Circulation Assistant position was posted with the union.
- The library is participating in The Palace Program, developed by and for libraries. It is a free downloadable application for eBooks and audio books. Details are in Bentley Memorial Library Newsletter.
- There is a glassware collection on display in the Sumner Sisters Display Case; thank you to Jim Dwire and John Toomey.
- Ms. Thornton submitted the annual report to the Connecticut State Library.
- Ms. Thornton attended the Tolland County Seniorhood Resource Fair in Vernon.
- The library will be closing at 3pm on Thanksgiving Eve.

- Bibliomation Auto Renewal feature is working well. Patrons now receive one automatic renewal for items excluding new or pre-reserved items and have the option to contact the library for a second renewal.
- John Butrymovich, on behalf of the library, is submitting the following for the Capital Plan: air purification, generator, and possibly an EV charging station. Ms. Thornton informed Mr. Butrymovich of the need for gutters along the back of the library. These will be under \$10,000.
- Minimum wage will increase to \$15.69 as of January 21, 2024.

#### **8. Old Business:**

The Board will work together to create a tree for Bolton Congregational Church Festival of Trees.

#### **9. New Business:**

**Bentley Memorial Library Board Meeting Schedule 2024:** A motion was made by Ms. Fazzina, seconded by Ms. Nowak, to meet bi-monthly, six times a year: January 9, March 12, May 14, July 9, September 10, and November 12, 2024. Meetings are held at Bentley Memorial Library at 4pm. The motion passed unanimously.

#### **10. Adjournment:**

A motion was made by Ms. Goldsnider, seconded by Ms. Fazzina, to adjourn the meeting at 5:15pm. The motion passed unanimously.

Respectfully Submitted,

Kelly Goldsnider  
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.