

**Bentley Memorial Library Board
Regular Meeting
Tuesday, September 26, 2023
206 Bolton Center Road, Bolton, CT.**

1. Call to Order:

Ms. Holliman opened the regular meeting at 4:00PM.

2. Attendance:

Present at the regular meeting were Chair Rebecca Holliman, Board Members Claire Fazzina, Kelly Goldsnider, Loni Hryn, Dot Neil, Polly Silva and Library Director, Liz Thornton. Board Member absent with notice was Brook Nowak.

3. Minutes:

Minutes of the Regular Meeting held July 11, 2023: A motion was made by Ms. Goldsnider, seconded by Ms. Silva to approve the minutes as presented. The motion passed unanimously.

4. Correspondence: None

5. Review of Monthly Statistical Report: July & August Statistical Reports were distributed to board members.

6. Review of Monthly Library Budget Summary: Ms. Thornton reported budget is on track.

7. Director's Report:

- Patio Update: currently working on outside border/slope. The patio can hold up to fifty people. Researching furniture options. An outside outlet and gutters are needed.
- Ms. Goldsnider and Ms. Hryn will follow up with Ms. Thornton regarding Fine Free Initiative.
- Library Programs were well attended this summer and meeting room was used regularly for tutoring and studying.
- Automatic one time renewal, a great service available to patrons.
- Library maintenance taken care of by grounds crew, basement flooded and leak in roof.
- Every Wednesday through November, Drop-in Storytime, Wednesdays 11-11:30am.
- Library is reorganizing magazines; trying out Libby and new magazine subscriptions.
- Kid Governor's Cabinet is on display. Antique Glassware is on display in octagon case.
- 1000 Books Before Kindergarten Program is going very well.
- Budget time is approaching, bring ideas to November meeting if you would like something added to the budget. Ms. Thornton asked board members to reach out to her with any questions.
- Bolton Congregational Church Festival of Trees participation was discussed, board members will brainstorm ideas.
- Benefits of Bibliomation Membership was shared with board members.
- Considering options for 2024 Meeting Dates, board will vote on this at November meeting.

8. Old Business: None

9. New Business:

Display Policy & Issue for Book Policy: A motion was made by Ms. Holliman, seconded by Ms. Silva to accept the draft for Display Policy and update the Issue for Book Policy. The motion passed unanimously.

Meeting Room Policy: A motion was made by Ms. Neil, seconded by Ms. Goldsnider to update Library Policies to six people maximum limit in meeting room. The motion passed unanimously.

10. Adjournment:

A motion was made by Ms. Goldsnider, seconded by Ms. Holliman to adjourn the meeting at 4:45pm. The motion passed unanimously.

Respectfully Submitted,

Kelly Goldsnider
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.