

**Bentley Memorial Library Board
Regular Meeting
Tuesday, January 10, 2023
206 Bolton Center Road, Bolton, CT.**

1. Call to Order:

Ms. Holliman opened the regular meeting at 4:00PM.

2. Attendance:

Present at the regular meeting were Chair Rebecca Holliman, Board Members Claire Fazzina, Kelly Goldsnider, Loni Hryn, Dot Neil, Brook Nowak, Polly Silva and Library Director, Liz Thornton.

3. Approve minutes of the Regular Meeting November 15, 2022.

Minutes of the Regular Meeting November 15, 2022: A motion was made by Ms. Fazzina, seconded by Ms. Goldsnider to approve the minutes as presented. The motion passed unanimously.

4. Correspondence: None

5. Review of Monthly Library Statistics:

November and December Statistical Reports were distributed to board members, Ms. Thornton noted increase from last year at this time with circulation, program attendance and foot traffic counts (including vaccine clinics).

6. Review of Monthly Library Budget Summary Report:

Ms. Thornton reported budget is on track.

7. Director's Report:

- Ms. Thornton and Ms. Holliman met to discuss 2023-2024 Bentley Memorial Library Budget, library budget line details were shared with board members.
- Bentley Memorial Library Page positions are filled.
- Finance Budget Meeting will be Tuesday, January 24, 2023 at 5:30pm.
- The library will close early Christmas Eve.
- Outdoor charging station was installed.
- Library Programs were very well attended.
- The Board of Selectmen voted to accept Hartford Foundation for Community Giving grant for a patio (\$10,400).
- Giving Tree collection went very well.
- Possible project for the library board was mentioned; a multitude of libraries are going fine free - is this something Bentley Memorial Library should consider?
- Bentley Memorial staff continues to attend webinars and workshops.
- Copy of Annual Report distributed to board members, overview of year.
- Thought for February Meeting, developing a plan of action for improvements.

8. Old Business:

Board members will discuss/review ACLB Self-Assessment February 14, 2023 Special Meeting.

9. New Business: None

10. Adjournment:

A motion was made by Ms. Hryn, seconded by Ms. Neil to adjourn the meeting at 5:00pm. The motion passed unanimously.

The next special meeting is February 14, 2023 at 4:00pm.

Respectfully Submitted,

Kelly Goldsnider
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.